

CHAIRMAN: GARY WEISS
VICE-CHAIR: TIM BENNETT

**SUPERFUND AMMENDMENTS AND REAUTHORIZATION ACT TITLE III
LOCAL EMERGENCY PLANNING COMMITTEE DISTRICT SEVEN**

**Turner Center Exhibit Hall
2260 NE Roan Street
Arcadia, FL**

**AUGUST 17, 2010
9:30 am**

APPROVED MINUTES

Chairman Gary Weiss called the meeting to order, and welcomed everyone in attendance.

Chuck Carter of the Central Florida Regional Planning Council conducted roll via sign-in sheet. Members were asked to check their contact information on record and make corrections as necessary.

Members Pledged Allegiance to the Flag.

Mr. Carter distributed the 2009 SERC Annual Report and the 2009 CFRPC Annual Report. He also distributed emergency front door/window hangers. A list of FEMA Classes was distributed.

Mr. Carter stated he had certificates leftover for individuals who participated in the eight hour CSX training in 2007. The problem was he did not know these individuals and did not have addresses for them. He asked members to look through them and either take them to the person, or tell him who the person is and he will see that they get them.

Mr. Carter also distributed a Portable Generator Hazards information sheet provided by State Farm.

MEMBERS PRESENT

Chairman Gary Weiss (P)
J.P. Fane (P)
Michael Faulkner (P)
Mitch Smeykal (A)
Debbie Deriso (A)
Dominic Letobarone (P)
Teresa Zilko-Miller (A)
Richard Shepard (P)
Dep Chief Mike Linkins (P)
Richard Mancini (P)
Thomas Moran (P)
Chief Glenn Prescott (P)
Foster Thorpe (P)
James Villarreal (P)
Paul Womble (A)

MEMBERS EXCUSED

(Vice Chairman) Tim Bennett (P)
Catherine Furr (P)
Doug Jackson (P)
Battalion Chief Dan Bartle (A)
James Olds (P)
Chris Kaelin (A)
Robert Peter (P)
Kent Atkinson (A)
LT Joe Walker (A)
Jill Peve (A)
Dan Simpson (P)
Brent Robert (A)
Shawn Deutscher (A)
Jeff Wharton (A)
Pete McNally (P)
Scott Canaday (P)
Betsy Negley (P)

MEMBERS ABSENT

Randall Barfield (P)
Ann Wortman (A)
Jacalyn McCarthy (P)
Allen Johnson (A)
James Nall (A)
Karen Albritton Taylor (P)

ALSO ATTENDING

Chuck Carter (LEPC Staff)
Kathy Hall (LEPC Staff)

AGENDA ITEM #1 The May 11, 2010 Minutes were circulated via email for review, comment and approval on June 7, 2010. Comments/corrections were received and posted. Enough recommendations for approval to constitute a quorum were received and Vice-Chairman Bennett signed the minutes on June 14, 2010.

AGENDA ITEM #2 Staff Report

- Statewide Regional Evacuation Study Update

Chuck Carter stated that Tampa Bay Regional Planning Council has completed their Evacuation Study. They are the first of eleven RPC's to finish. Their Study will be used as a template for the other RPCs. He stated that he is waiting to receive the transportation data before he can complete this region's Evacuation Study. That data should be available in September. Upon completion, each County will received a complete copy, including on CD. He asked to see representatives from each County after the meeting to review some specifics regarding their individual counties for the Evacuation Study.

- LEPC Exercise – June 29, 2010

Chuck Carter stated that the State would not allow them to use the Lakeland Table Top Exercise as their State Exercise because they did not declare it as such prior to the exercise taking place. Therefore, the LEPC had about 35 days to put an exercise together. Mike Faulkner worked with him to put something together with the Okeechobee Correctional Institute. The scenario was a tornado touching down close to the prison, causing damage to the dormitories and knocking over a water tower that landed on a building where the prison stored chlorine. Mr. Carter and members discussed the issues that were identified during the exercise.

AGENDA ITEM #3 Reports from Cities/Counties/Agencies

Mike Falkner, Okeechobee Emergency Manager, stated that a dump truck with a load of sand was headed north on Hwy 441 when it blew a front tire. It hit a ditch embankment and spilled 40 gallons of diesel fuel. DOT came out and tried to keep the fuel contained in the ditch.

Dep. Chief Linkins reported that Mulberry's fire station had recently been relocated to 900 5th Street Northeast. Also, the Bradley Junction Fire Station's remodel was complete and they will be getting a newer fire engine. He added that they are currently in discussions with Mosaic about providing service to a resort Mosaic is planning to be located on Ft. Green Mine Road, south of Hwy 630. Mosaic is considering building a new fire station on the property.

Paul Womble reported that Polk County is working on a full scale aviation incident exercise on October 15th at Lakeland Linder Airport. He said they will use a school bus to simulate an airplane fuselage, and students as victims.

Chairman Weiss stated he knew of an airplane fuselage that perhaps they could use.

AGENDA ITEM #4 Subcommittee Reports

- Membership – Foster Thorpe

Foster Thorpe reported that the LEPC is still looking for alternate members. He encouraged members to let him know who their alternate is.

- Training – Chris Kaelin

Chairman Weiss suggested that the LEPC consider identifying a new training subcommittee chairperson. He said that Chris Kaelin has done a good job in the position but it appears that with his increasing responsibilities with the City of Lakeland that he may not be able to continue. It was suggested that Dominic LetoBarone be considered for this position.

Chuck Carter stated that there are four training classes scheduled and all classes still have available openings. He gave dates and information for each class.

- Exercise – Paul Womble

Paul Womble reiterated that Polk County is working on a full scale aviation incident exercise on October 15th at Lakeland Linder Airport.

- SERC – Chairman Gary Weiss

Chairman Weiss stated that he did not attend the last SERC meeting because his company was contracted by the State of Florida to assist in the oil leak cleanup. Chairman Weiss supervised the off-shore booming effort from the oil leak for the State of Florida for the last 95 days. He shared some of his experiences with members.

AGENDA ITEM #5 Old Business

- Hazardous Materials Plan – Update

Chuck Carter stated that the Plan has been reviewed by the State. He will make the requested revisions and will resubmit the Plan for approval at the SERC Meeting in October. The LEPC is scheduled to formally adopt the Plan at its November Meeting.

- HMEP Training Funds

Chuck Carter stated that the LEPC has approximately \$36,000 to spend on training for the year. He still has money to spend. He asked members to please let him know of any training they may need. Discussion of possible training needs followed.

AGENDA ITEM #6

New Business

- Meeting dates for the remainder of FY 2011

Chuck Carter asked members to give him the dates of any scheduled meetings or events in their county so he can schedule the LEPC Meeting around those meetings.

- New Internal SQG Procedures after October 1, 2010

Chuck Carter stated that due to budgets cuts, starting October 1st, he will be conducting field inspections in Okeechobee, DeSoto and Hardee Counties.

- Thomas Yatabe Certificate of Outstanding Achievement for FY2010

Chuck Carter stated that the LEPC will need to submit their recommendations for the award for approval at the October SERC Meeting. The award will be presented at the January 2011 SERC Meeting. He asked for nominations from members for the award.

Rich Shepard nominated Mike Falkner for the award. There were no other nominations presented during the meeting. Mr. Carter stated that he would like to have at least two nominations. He stated that he would email members with the award criteria. He asked them to submit their nominations based on those criteria and to give him the information as to why this person is being nominated. He will then submit the nominations to the State.

AGENDA ITEM #7

Comments from the Members

Rich Shepard stated that he had membership brochures for the Florida Emergency Preparedness Association (FEPA) for anyone interested. Also, he stated that Region 4 is having a FEPA meeting on September 3, 2010 at the new Polk EOC.

Chuck Carter stated he had various informational handouts for anyone interested.

AGENDA ITEM #8

Comments from the Public: There were none.

AGENDA ITEM #9

Next Meeting Date: November 9, 2010
Location: State Farm Office, Winter Haven
7401 Cypress Gardens Blvd.
Time: 9:30 am

Lunch will be provided at the November 9th Meeting

AGENDA ITEM #10

Adjourn

Original signed
Gary Weiss

13 September 2010