

CHAIRMAN: GARY WEISS
VICE-CHAIR: TIM BENNETT

**SUPERFUND AMMENDMENTS AND REAUTHORIZATION ACT TITLE III
LOCAL EMERGENCY PLANNING COMMITTEE DISTRICT SEVEN**

**DESOTO CITY VOLUNTEER FIRE STATION #19
6800 WEST GEROGE BLVD.
SEBRING, FL**

**JANUARY 21, 2010
9:30 am**

APPROVED MINUTES

Chairman Gary Weiss called the meeting to order, and welcomed everyone in attendance.

Announcements:

Chuck Carter of the Central Florida Regional Planning Council conducted roll call.

MEMBERS PRESENT

**Chairman Gary Weiss (P)
Vice Chairman Tim Bennett (P)
Debbie Deriso (A)
Randall Barfield (P)
Dominic Letobarone (P)
Teresa Zilko-Miller (A)
Richard Mancini (P)
Pete McNally (P)
Paul Womble (A)
Bill Nichols (P)
Scott Canaday (A)
Tom Moran (A)
James Olds (P)
Chris Kaelin (A)**

Jill Peve (A)
Foster Thorpe (P)
Battalion Chief Dan Bartle (A)
Dan Simpson (P)
Shawn Deutscher (A)
Michael Faulkner (P)
Betsy Negley (P)

MEMBERS EXCUSED

Ann Wortman (A)
Catherine Furr (P)
Dep Chief Mike Linkins (P)
James Villarreal (P)
Richard Shepard (P)
Buddy Kindrick (P)
Doug Jackson (A)
Dep Chief Dan Harshburger (P)
Chief Michael Choate (A)
Robert Peter (P)
Kent Atkinson (A)
Jeff Wharton (A)
Brent Roberts (A)
James Nall (A)

MEMBERS ABSENT

Karen Albritton Taylor (P)
Chief Nick Hopkins (P)
Deputy Chief David McCain (A)
Chief Glenn Prescott (P)
LT Joe Walker (A)
Jacalyn McCarthy (P)
Allen Johnson (A)

VISITORS

Adam Dubois, DeSoto County Health Department
Jeff Kincart, ACT Environmental & Infrastructure
Ben Skidmore, Eagle SWS
Rob Blakely, Eagle SWS
Brett Slocum, Department of Health
J.P. Fane, Highlands County Sheriff's Department (We will submit as a member in the next cycle of SERC meetings to fill our vacant Law Enforcement position.)

ALSO ATTENDING

Chuck Carter (LEPC Staff)

Kathy Hall (LEPC Staff)

Patrick Brett (LEPC Staff)

Brady Smith, Tampa Bay Regional Planning Council

AGENDA ITEM #1 The November 17, 2009 Minutes were circulated via e-mail for review, comment and approval on December 11, 2009. Enough comments and recommendations for approval to constitute a quorum were received and Chairman Weiss signed the minutes on December 17, 2009.

AGENDA ITEM #2 Presentations of State Emergency Response Commission Awards

Chairman Weiss presented a Certificate of Appreciation from the State Emergency Response Commission to Jeff Kincart, ACT, Inc.

The Tomas Yatabe Award was awarded to Bill Nichols, Highlands County Emergency Manager.

AGENDA ITEM #2 Staff Report

Chuck Carter announced that Capt. J.P. Fane from Highlands County Sheriff's Department had agreed to serve on the LEPC.

- Update on the Statewide Evacuation Study

Chuck Carter stated that the work on the Evacuation Study was rapidly moving along. He asked members to be patient and work with him to input the appropriate information. The study was scheduled for final completion on June 30, 2010.

- Update on Programs and Projects at the CFRPC

Mr. Carter stated that the LEPC is required to run an exercise later this year. The RPC has additional HMEP funds to spend on training. If members have any training they need to let him know.

AGENDA ITEM #3 Reports from Cities/Counties/Agencies

Chief Dan Bartle read the following message he had just received from Dep Chief Linkins in reference to the United States National Grid (USNG).

Polk County Fire Rescue is currently working with Lakeland Fire Department and Polk County SO to produce a draft countywide map book using the new USNG standard. The USNG standard has been adopted by Homeland Security and

Florida DEM and will serve as the standard coordinate system when communicating with state and federal authorities. A free software addition for our GIS software is allowing for the automatic production of map books using the same base layers that are used in our CAD system. This will ensure interoperability between emergency responders with computers in their vehicles, dispatchers, and those responders operating out of a printed map book. Separate presentations are being planned for county's fire chief and police chief groups for formal adoption. The map book will be made available for download from the Florida DEM website and our website as well. Each page will have a unique USNG map page and a "local" page. The USNG page number ensures cross-reference capabilities between the other counties. Currently, a separate Hardee County map book is being planned as well. Other counties are encouraged to consider such an endeavor and the LEPC should also consider a quest speaker and/or training on the new USNG system.

Chairman Weiss asked Chief Bartle to arrange an LEPC presentation on its usage. Mike Faulkner stated he would make a presentation to the LEPC.

AGENDA ITEM #4 Reports from Cities/Counties/Agencies

There were none.

AGENDA ITEM #5 Subcommittee Reports

- Membership – Foster Thorpe

Foster Thorpe stated he was still looking for media people to serve on the LEPC.

Chairman Weiss asked each member to submit an alternate member to represent them in the event they need to miss a meeting.

- Training – Chris Kaelin

Chris Kaelin briefed the committee on the SO training, saying they have a new standard for the radiological testing. He stated he sent it to the Hazmat personnel for their review and comment. The Hazmedic Standard is going forward to the SERC for final approval.

Chuck Carter stated that he will be conducting classes on TIER II filing. He will be setting up a training date in each county.

Mike Faulkner stated that the Intermediate and Basic Academy training staff is assembled and have a training plan for each of the basics and are currently working on the Intermediate Academy. He has several staff attending.

Chuck Carter stated that he thought the HMEP training funds could be used toward that training.

- Exercise – Paul Womble

Chairman Weiss deferred this item to be discussed under Old Business.

- SERC – Chairman Gary Weiss

Chairman Weiss stated that the State had been considering sunseting (doing away with) the Technical Hazards division of the State Emergency Management saying it was duplicative. That effort has now been stopped and it is not being closed.

Dave Halstead is now the Interim Director of the State Emergency Management.

Chairman Weiss stated that SERC had removed the site visit requirement in the Hazardous Analysis Scope of Work for cell towers and establishments containing only lead acid batteries.

He announced that the procedure and guidelines for sampling for hazardous material and weapons of mass destruction events was approved and passed by the SERC. Staff will send a copy of the final document to LEPC members that need it when it becomes available.

Chairman Weiss stated that the SERC did approve the Hazmedic Definitions at a previous meeting. At the next meeting they will be reviewing the actual ALS Medical Protocols. Each EMF organization's medical director can adopt, adjust, or not use them at all. They are only a recommendation from the State Emergency Response Commission.

Chairman Weiss stated that SERC just came out with the draft of the comprehensive Hazardous Materials Responder Training Competencies. He is chairing the review committee and it will be brought before the SERC at the next meeting for discussion.

Chairman Weiss reported the Florida had taken the lead with E-Plan.

AGENDA ITEM #6 Old Business

- HAZMAT Awareness Week

Chuck Carter announced that the Statewide Hazardous Materials Awareness Week is February 14th through 20th, 2010. The subject area is chemistry education in schools. He distributed a signed proclamation from the Governor's office. He encouraged members to forward the information to their school boards.

- LEPC Exercise

Chuck Carter stated that Highlands County has offered the use of a chlorine facility to conduct this LEPC exercise. This exercise will be conducted at the extension office and it will mirror the exercise that was recently conducted in Lakeland and he hoped to hold it in July of this year.

- Requests for HMEP Sponsored Training Events

Chuck Carter asked members to let him know if they have any training needs that HMEP funds could be used for. He stated he will continue funding the Co-operative Training Event, and Chief Bartle had some training needs for his Hazmat Team. He needs to spend all of the HMEP Training funds.

AGENDA ITEM #7 New Business

- TIER II Submission/How to Comply Workshops

Chuck Carter stated that the TIER II reports are now required to be transmitted electronically rather than hard paper copy. He will conduct How to Comply Training Workshops in each county in the near future.

- Presentation by Patrick Brett (CFRPC) concerning an EDA Disaster Recovery Planning Grant

Patrick Brett stated that this grant is an economic impact analysis. It will consider two separate categories of hurricanes and will look at the effects of the hurricanes on two or more counties in this region. It will consider employment information on the 21 sectors, and the structural damage across each county. The economic modeling software referred to as REMI, Regional Economic Modeling Inc., will be utilized. Mr. Brett added that he wanted to make the LEPC members aware that this document is being produced and will be submitted to the Department of Commerce in September of this year. The study will be done in two phases. The data collection phase will end at the end of January and the work will begin on the analysis. The study should be helpful in emergency post disaster planning and recovery. He stated he would make the draft of the document available for members for their input.

- Presentation by Brady Smith (TBRPC) concerning SLOSH/Inundation Models to Support the Evacuation Study.

Brady Smith presented a PowerPoint slide show on the SLOSH Models and how the information is derived. This presentation was critical to make sure that all members understood how we create the inundation models which are then used to create evacuation zones for use by the Emergency Management Directors.

AGENDA ITEM #8 Comments from the Members

- No Comments

AGENDA ITEM #9

Comments from the Public

- No Comments

AGENDA ITEM #10

Next Meeting Date: May 11, 2010
Location: Polk County EOC
Time: 9:30 a.m.

AGENDA ITEM #10

Adjourn

Original Signed

February 22, 2010

Gary Weiss, Chairman

Date