

CHAIRMAN: GARY WEISS
VICE-CHAIR: TIM BENNETT

**SUPERFUND AMMENDMENTS AND REAUTHORIZATION ACT TITLE III
LOCAL EMERGENCY PLANNING COMMITTEE DISTRICT SEVEN**

HARDEE COUNTY CIVIC CENTER

NOVEMBER 17, 2009

9:30 am

APPROVED MINUTES

Chairman Gary Weiss called the meeting to order, and welcomed everyone in attendance. Members Pledged Allegiance to the Flag and had a moment of silence.

Announcements: Chuck Carter stated that he had copies of the Central Florida Regional Planning Council 2008 Annual Report for anyone who would like a copy. Also, he had copies of the State Emergency Response Commission 2008 Annual Report.

Chuck Carter of the Central Florida Regional Planning Council passed around a sign-in list of members.

MEMBERS PRESENT

Chairman Gary Weiss (P)
(Vice Chairman) Tim Bennett (P) Bill Nichols (P)
Bill Nichols (P)
Scott Canaday (A)
Tom Moran (P)
Dominic Letobarone (P)
Debbie Deriso (A)
LT Joe Walker (A)
Michael Faulkner (P)
Dep Chief Dan Harshburger (P)
Robert Peter (P)
Brent Roberts (A)

Battalion Chief Dan Bartle (A)
Pete McNally (P)
Paul Womble (A)
Chris Kaelin (A)
Kent Atkinson (A)
Richard Shepard (P)
Jill Peve (A)
Pete McNally (P)

Chuck Carter (LEPC Staff)
Kathy Hall (LEPC Staff)

MEMBERS EXCUSED

Becky Negley (P)
James Villarreal (P)
Shawn Deutscher (A)
Dan Simpson (P)
Foster Thorpe (P)
Catherine Furr (P)
Jacalyn McCarthy (P)
Chief Michael Choate (A)
Dep Chief Mike Linkins (P)
Richard Mancini (P)
James Olds (P)
Chief Glenn Prescott (P)

MEMBERS ABSENT

Karen Albritton Taylor (P)
Randall Barfield (P)
Ann Wortman (A)
Chief Nick Hopkins (P)
Deputy Chief David McCain (A)
Jo Haynes Suhr (P)
Sue Hutchison (A)
Buddy Kindrick (P)
Doug Jackson (A)
Allen Johnson (A)
James Nall (A)
Jeff Wharton (A)

ALSO ATTENDING

Teresa Zilko-Miller – FDEP/BER
Paul Siddall - FDEM

AGENDA ITEM #1 The August 18, 2009 Minutes were circulated via e-mail for review, comment and approval on September 10, 2009. Enough comments and recommendations for approval to constitute a quorum were received and Chairman Weiss signed the minutes on September 22, 2009.

AGENDA ITEM #2 Staff Report

- Update on the Statewide Evacuation Study

Chuck Carter stated that December 15, 2009 is the deadline for data to be turned in for the Evacuation Study. He will be working closely with the Emergency Management Directors in the region between now and the projected completion date of June, 2010. He discussed the issue of there being no slosh models for Okeechobee County. He stated that they have discovered that there is no electronic flood zone data for Okeechobee County. And since there is no LIDAR data for DeSoto County, SWFWMD LIDAR data from a year and a half ago will be used.

- Road Networks

Mr. Carter stated that he has received road network information back from Polk and Hardee Counties. He still needs road network info from Highlands, DeSoto and Okeechobee Counties.

AGENDA ITEM #3 Reports from Cities/Counties/Agencies

Brent Roberts reported that Mosaic recently conducted a combination drill and training exercise with Polk County HAZMAT, EMS, Bartow Fire Department, and Aero Med. It was a simulated ammonia release, and the training went very well.

Bill Nichols reported that Highlands County recently had a third White Powder incident this year. The powder turned out to be nothing. He stated that on November 19, 2009 the Tampa Department of Health lab technicians will be conducting a class on proper sampling techniques. All members were invited to attend the training.

Mr. Nichols also reported on the recent broken mercury thermometer incident in Highlands County. He asked Teresa Zilko-Miller to explain to the Committee the proper way to handle a mercury thermometer.

Teresa Zilko-Miller, FDEP, described in detail the proper way mercury should be handled and disposed of.

Domenic LetoBarone, FDEP, stated that they have noticed an increase in improper disposal of paints and oils.

Debbie Deriso, DeSoto County EMS, reported on the recent visit by President Obama. The President brought his own emergency personnel and they had little involvement. The visit went well and was exciting.

Lt. Walker, from DeSoto Fire, announced that they are planning to build two new fire stations.

Mike Falkner, Okeechobee EMS, reported that he had recently attended an EPA Oil and Backwater HAZMAT Collection Class. Okeechobee plans to send more EMS personnel to that class. Also, the Okeechobee County Board of County Commissioner recently voted to proceed with a new EOC in Okeechobee County. Also, the Okeechobee EMS has a Table Top Exercise scheduled for the following day, November 18, 2009.

Paul Womble, Polk County, stated they anticipate the new Public Safety Complex being completed in mid January. It will include their Joint Communications Center which will combine the sheriff, fire, and EMS. Hardee County dispatch is proceeding with their renumbering. The HA contract issue still has not been resolved. Polk County EM is gearing up for the upcoming Sun n Fun. He reported on the numerous cases of individuals becoming over heated during the annual Halloween Parade in Bartow. Some roads were closed and this was not shared with EMS which complicated response. Also, the Florida Emergency Preparedness Association annual meeting is scheduled for the first week in February, 2010, in Daytona, and there will be a lot of good training.

Tim Bennett, State Farm, stated he was glad the Hurricane Season was mild this year.

Bill Nichols brought some Emergency Preparedness Quick Response Guides that they had printed for Highlands County with shelter locations, important phone numbers, etc., to distribute to members.

Rich Shepard stated that they recently had a presentation by the Emergency Management Director on senior leader briefing for most of the elected officials in Hardee County. They are in the process of developing their Five Year Training and Exercise Plan and are including a very comprehensive exercise that will involve mass movement at a public event. He reported that they recently had an incident where their 911 was inoperable for about 30 minutes and they had some problems with activating the alternate site. Therefore, they plan to exercise this in the future in an effort to control it more efficiently if it ever happens again.

Dep Chief Dan Harshburger stated that Polk County is upgrading their communications system to P25 Compliance. They were approved for UASI funding.

Chris Kaelin stated that they had a Table Top exercise recently in Lakeland, and Chuck Carter would be reporting on that later in the meeting.

Paul Siddall, State of Florida, stated that the National Weather Service is predicting a bad winter/rainy season to include tornados.

AGENDA ITEM #4

Subcommittee Reports

- Membership – Foster Thorpe

Chuck Carter stated that he talked to Foster Thorpe and the LEPC may have media representation in the future. Tom Palmer with The Ledger has agreed to attend meeting and report on activity. LEPC also needs to fill the Transportation membership position.

- Training – Chris Kaelin

Chris Kaelin stated they had a meeting in Tallahassee to discuss the mandatory requirement to submit all Tier II Reports online. After discussion, the Committee said they would ask Ed Murphy from Hillsborough County to attend the next LEPC Meeting to discuss the new requirement. Also, they are expecting the HAZ Medic Program to be finalized soon. Once finalized he will make copies available.

Chuck Carter stated that he will be conducting How to Comply Workshops with next year's HMEP Planning funds. The workshops will be specifically targeting the new electronic format for Tier II reporting.

The dates for the EM Academy for 2010 were announced. It is the intent of the LEPC to sponsor up to ten (10) individuals to attend the Basic Academy and five (5) to the Intermediate academy if there are enough who wish to attend. The dates for each are as follows:

Basic Academy	Feb 17 – 27 & Mar 17 – 27
Intermediate Academy	April 12 - 16

- Exercises – Paul Womble

Gary Weiss reported that at the last SERC meeting in Tallahassee the HAZ Medic and SQG inspection requirements were changed, and he explained the changes.

Mr. Weiss stated that Bill Nichols was the recipient of the annual Yatabe Award for this district.

AGENDA ITEM #5

Old Business

- LEPC Exercise

Chuck Carter reported on the recent Table Top Exercise held in Lakeland simulating an anhydrous ammonia leak. It was a very successful exercise. After talking to Tim Date at the State, he will be running the same exercise as the LEPC exercise. They need to select a location.

- Hardee County Training LT brief on the Training Conference

Chuck Carter reported that this has not been scheduled.

- LEPC Hazardous Materials Plan

Chuck Carter stated that this plan has been approved and accepted by Resolution and each of the five County Emergency Management Directors has been given a copy.

- Follow up on Electronic TIER II submission

Chuck Carter recommended that members submit their TIER II forms electronically this year to get practice because next year it will be mandatory.

- Follow up on Hazardous Materials Awareness Week

Chuck Carter stated that this is scheduled for February 14 – 20, 2010. The focus will be on Chemistry Education. He asked each member to bring someone from their school district who is involved in Chemistry Education to the February LEPC Meeting.

AGENDA ITEM #6 New Business

- Meeting dates for 2010

Chuck Carter announced tentative dates for 2010 LEPC Meetings:

January 21st Highlands County
May 11th Polk County
August 17th DeSoto County
November 9th Hardee County

- Training requests for FY 2010

Chuck Carter stated that he has one request for training with HMEP funds. He asked members to let him know what their training needs are for next year. Members discussed some possibilities.

AGENDA ITEM #7 Comments from the Members

There were none.

AGENDA ITEM #8 Comments from the Public

There were none.

AGENDA ITEM #9

Next Meeting Date: January 21, 2010
Location: Highlands County
(Location TBD)

Time: 9:30 am

AGENDA ITEM #10

Adjourn

Original signed

December 17, 2009

Gary Weiss, Chairman

Date