



Central Florida Regional Planning Council

August 10, 2011

PSC/USF Campus, Lakeland Technology Building

Conference Room 1104/1105

3433 Winter Lake Road

Lakeland

9:30 a.m.

Meeting Minutes

Chairman Pat Huff called the meeting to order at 9:30 a.m. Norman White led the Council in prayer. The Council Pledged Allegiance to the Flag.

Norman White administered the Oath of Office to new Council Members Keith Keene, City of Arcadia, and Patricia Detwiler, City of Wauchula. Also in attendance was new member Maya Burke representing the Southwest Florida Water Management District.

Roll was called and the following members were present.

CFRPC Chairman City Commissioner Pat Huff, Ridge League of Cities, City of Bartow
CFRPC Vice-Chairman, Commissioner Minor Bryant, Hardee County
City Commissioner Keith Keene, Arcadia
Jackie Tucker, DeSoto County Gubernatorial Appointee
City Commissioner Patricia Detwiler, Wauchula
Commissioner Barbara Stewart, Highlands County
Commissioner Bryant Culpepper, Okeechobee County
City Councilman Clayton Williams, Okeechobee
Bill Keene, Okeechobee County Gubernatorial Appointee
City Commissioner Edie Yates, Lakeland
Dr. Marshall Goodman, Polk County Gubernatorial Appointee
City Commissioner JP Powell, Winter Haven
Tom Deardorff, Polk County Director of Growth Management, Ex-officio
Missie Barletto, South Florida Water Management District, Ex-officio
Maya Burke, Southwest Florida Water Management District, Ex-officio

Members absent:

Commissioner Buddy Mansfield, DeSoto County
City Councilman Scott Stanley, Sebring
Andy Tuck, Highlands County School Board Member and Gubernatorial Appointee
Commissioner Todd Dantzler, Polk County
Linda Pilkington, Polk County Gubernatorial Appointee
Jason Green, DeSoto County Planning Director, Ex-officio

Kevin Denny, Hardee County Planning Director, Ex-officio
Mark Hill, Highlands County Development Services Director, Ex-officio
Bill Royce, Okeechobee County Planning Director, Ex-officio
Jennifer Stults, Florida Department of Transportation, Ex-officio
Gina Reynolds, Florida Rural Economic Development Initiative, Ex-officio

Under announcements, Pat Steed stated that on August 2, 2011, she accompanied Florida's Lieutenant Governor Jennifer Carroll along with a large military contingent on a tour of the Avon Park Air Force Range. Commissioner Barbara Stewart was also in attendance. The tour was conducted to emphasize the importance of the range and the efforts to preserve its mission. Ms. Steed presented snapshots taken of the tour to the Council. She added that the Council recently completed the Joint Land Use Study (JLUS) for the Avon Park Air Force Range. The influence of the range is on four counties and three cities. Also touring the range was the Assistant Secretary of DEP, Economic Development professionals and officials from the Nature Conservancy. She added that it was a unique opportunity and thanked the Council for their support.

Ms. Steed introduced staff in attendance, including new employees Eric Labbe, Program Manager of the Broadband Grant, and Jeff Schmucker, Regional Planner working with local governments.

AGENDA ITEM #1 COUNCIL ADMINISTRATION

A. June 8, 2011, Council Meeting Minutes

Chairman Huff asked if there were any corrections, additions, or deletions to the June 8, 2011 Council Meeting Minutes.

Barbara Stewart noted that her name wasn't listed on either the present or absent list.

MOTION

With that correction, Jackie Tucker moved to approve the June 8, 2011 Council Meeting Minutes. Bryant Culpepper seconded.

Motion carried unanimously.

B. June and July, 2011, Finance Report

Pat Steed distributed the July Finance report for review along with the June Finance Report, which was included in the meeting materials. She reviewed both months' financial statements with the Council.

MOTION

Dr. Marshall Goodman moved to approve the June and July, 2011, Finance Reports as presented. Keith Keene seconded.

Motion carried unanimously.

AGENDA ITEM #2 NOISE STUDY CONTRACT WITH WYLE LABORATORIES INC. CONSULTANTS

Helen Sears distributed an updated Economic Analysis & Disaster Resiliency Study and discussed it with the Council. She requested Council's approval to enter into a contract with Wyle Laboratories, Inc. consultants to prepare the Noise Study for the Avon Park Air Force Range, which will support the Joint Land Use Study (JLUS) recently completed by the Council. This Noise Study is funded through a Defense Infrastructure Grant from the State. Discussion followed.

MOTION

Bryant Culpepper moved to authorize the Executive Director to sign the Noise Study contract with Wyle Laboratories, Inc. Edie Yates seconded.

Motion carried unanimously.

AGENDA ITEM #3a FY 2011-12 FLORIDA DIVISION OF EMERGENCY MANAGEMENT AGREEMENT FOR SUPPORT OF LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)

Pat Steed stated that the Council has received the annual agreement with the State of Florida, Division of Emergency Management for the Florida Hazardous Materials Planning and Prevention Program, which includes staffing the Local Emergency Planning Committee (LEPC), for the amount of \$40,909. This is the same amount as the FY 2010-11 agreement. She requested approval of the contract and authorization for the Chairman to sign.

MOTION

Keith Keene moved to approve the Florida Division of Emergency Management contract and authorize the Chairman's signature. Edie Yates seconded.

Motion carried unanimously.

AGENDA ITEM #3b FY 2011-12 FLORIDA DIVISION OF EMERGENCY MANAGEMENT AGREEMENT FOR THE CONDUCT OF THE HAZARDS ANALYSIS (HA) INSPECTIONS

Pat Steed stated that the Council is anticipating receipt of the HA contract from the State within the next 30 days. This contract requires the CFRPC to conduct inspections on facilities that have in their inventory chemicals that are classified as "extremely hazardous substances." These sites are also referred to as "Section 302 Sites". Staff conducts these inspections for Okeechobee and DeSoto Counties. The amount of this contract is typically under \$10,000. This is a renewal of an ongoing contract. She requested the Council authorize her signature on the contract once it is received.

MOTION

Minor Bryant moved to approve the Hazards Analysis contract and authorize the Executive Director's signature. Jackie Tucker seconded.

Motion carried unanimously.

AGENDA ITEM #4 ECONOMIC ANALYSIS AND DISASTER RESILIENCY STUDY

Pat Steed stated that this Study, funded by the U.S. Economic Development Administration with a match from the CFRPC, studied how resilient this region would be after a disaster. Pat Steed announced that this Study has won a National Innovation Award, which will be presented at the National Association of Development Organizations (NADO) conference in October.

Showing a PowerPoint presentation, Jennifer Codo-Salisbury reviewed the Study with the Council. Specifically, the Study reviewed the implications of a catastrophic event with respect to regional economic impacts and the effects of a catastrophic event on each of the five counties. The Study's Executive Summary was included in each Council Members' meeting material.

Dr. Marshall Goodman asked if the study considered the road network in the event of an evacuation from the south into or through this region.

Pat Steed stated that this study did not review the road network. However the recent Evacuation Study did concentrate on the road network. Discussion followed.

AGENDA ITEM #5 PRESENTATION ON NEW USF POLYTECHNIC CAMPUS

Dr. Marshall Goodman, President and CEO of USF Polytechnic, discussed the construction of the new USF Polytechnic Campus in Polk County. Currently, USF Polytechnic is located on the Polk State College campus, but will soon have their own campus which is under construction on 555 acres on the corner of I-4 and the eastern terminus of the Polk Parkway. The project has multiple funding sources including Polk County, the State of Florida, the Federal Government, and the Turnpike Authority. He stated that USF Polytechnic has build incubators in Lakeland, Winter Haven, Wauchula and in Sebring. They are also active in Arcadia with economic development plans. Dr. Goodman stressed the need for infrastructure throughout the region, saying that large corporations will not locate in this area without the necessary infrastructure already in place. Corporations also locate near technology and pools of talented, educated individuals, which is the goal of USF Polytechnic to provide. Central Florida must stop losing its best and brightest individuals to other areas of the country because that is where the better job opportunities are. Discussion followed.

AGENDA ITEM #6 EXECUTIVE DIRECTOR'S ANNUAL PERFORMANCE EVALUATION

Chairman Huff stated that he received 12 evaluations of the Executive Director's performance from Council Members. The Executive Director received ratings of primarily "excellent". He felt that Pat Steed was doing a great job as Executive Director. The evaluation forms will be given to Ms. Steed for review, and then put into her personnel file.

Pat Steed thanked and Council and stated that any success she has is largely due to a supportive board of Council Members and a good staff.

AGENDA ITEM #7 EXECUTIVE DIRECTOR'S REPORT

Pat Steed reported on the following current work activities:

A. Status of Broadband Grant

The Broadband Grant is underway. Eric Labbe was recently hired as the Program Manager. Staff has held their first meeting with the infrastructure task force that works with Polk Vision, to discuss how to deploy a Broadband Demand Planning Study for Polk County as part of the grant activities. Staff will be coordinating with the Florida Heartland Rural Economic Development Initiative (FHREDI) who also has a Broadband Implementation Grant.

B. Launch of "Building Blocks for the Future of the Heartland"

This event was held on July 25th in Sebring, featuring Gray Swoope, President and CEO of Enterprise Florida; Dr. Dale Brill, President of the Florida Chamber Foundation; and Chris Hart, President and CEO of Workforce Florida. The CFRPC, FHREDI and the Heartland Workforce Investment Board are collaborating to bring together the counties in the region, plus Glades Hendry, and the communities of Immokalee, Belle Glade, Pahokee, and South Bay in an effort to develop a comprehensive and measurable regional strategy. The strategy's focus will be on ways to enhance the economic vitality of the Heartland Region and to find common opportunities to chart a course to a vibrant and economically sustainable Heartland. The event was well attended by leaders of the communities as well as the private sector.

C. Status of Heartland 2060 Activities and HUD Grant

Ms. Steed announced that the Heartland 2060 Leadership Team will meet on August 31, 2011 at 10:00 a.m. at the Sebring Civic Center and everyone was urged to attend. For more info, visit heartland2060.com.

HUD Grant Activities

Ms. Steed reported that all startup requirements for this grant have been met and the grant activities have begun. She thanked Council Attorney, Norman White for his legal assistance with the 12 partners' contracts, and thanked Council members for their support.

Acronyms

Ms. Steed distributed to the members a list of most commonly used acronyms, saying that staff tries to keep their use of acronyms to a minimum, but seem to always revert to them.

AGENDA ITEM #8 OTHER BUSINESS

The next meeting was scheduled for September 14, 2011, in Sebring at the Sebring Airport Authority Board Room at 9:30 a.m.

There being no further business, the meeting adjourned.

Respectfully submitted,

W. Patrick Huff, Chairman
August 10, 2011, Council Meeting Minutes