



## **Central Florida Regional Planning Council**

**June 8, 2016**

**Highlands County Commission Board Room**

**600 South Commerce Avenue**

**Sebring, FL**

**9:30 a.m.**

### **AGENDA**

#### **CALL TO ORDER** – Chairman Buddy Mansfield

- Invocation
- Pledge of Allegiance
- Roll Call
- Announcements

#### **AGENDA ITEM #1 PUBLIC COMMENTS**

#### **AGENDA ITEM #2 COUNCIL ADMINISTRATION**

A. April 13, 2016, Council Meeting Minutes

B. April 2016 Financial Report

- Action Recommended: Approval
- Exhibit #2: A. Minutes  
B. Financial Report

#### **AGENDA ITEM #3 HIGHLANDS COUNTY ACTIVITIES REPORT**

June Fisher, Highlands County Administrator, will update the Council on current activities in Highlands County.

- Action Recommended: Information Only
- Exhibit: None

**DeSoto Hardee Highlands Okeechobee & Polk Counties**

#### **AGENDA ITEM #4 RECOMMENDATIONS FROM THE FINANCE COMMITTEE**

The Finance Committee met on May 11, 2016 to review budget items. The Finance Committee is recommending the follow actions:

- Actions Recommended: A. Approve Budget Amendment for FY 2015-16  
B. Adopt Proposed FY 2016-17 Annual Budget  
C. Set FY 2016-17 Member Assessments
- Exhibit #4: A. Budget Amendment for FY 2015-16  
B. Proposed FY 2016-17 Annual Budget  
C. FY 2016-17 Member Assessments  
D. Organizational Chart of Staff

#### **AGENDA ITEM #5 APPROVE AUDIT ENGAGEMENT LETTER**

Mike Carter from CliftonLarsonAllen, LLP, will present the proposed annual audit engagement letter. The fee for the fiscal year 2015-16 will be \$22,500.

- Action Recommended: Authorize Chairman and Executive Director to Sign Audit Engagement Letter
- Exhibit #5: Audit Engagement Letter

#### **AGENDA ITEM #6 RESOLUTION FOR JOINT PARTICIPATION AGREEMENT (JPA) WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT)**

Staff will present a Resolution to accept funding through a JPA from the FDOT under the Section 5311 Program (Formula Grants for Rural Areas Program) to support the Transportation Disadvantaged Program. The grant award is \$596,495.

- Action Recommended: Adopt Resolution 2016A and Authorize Executive Director to Sign and Administer Grant
- Exhibit #6: Resolution Number 2016-6A

#### **AGENDA ITEM #7 RESOLUTION FOR JOINT PARTICIPATION AGREEMENT (JPA) WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT)**

Staff will present a Resolution to accept funding through a JPA from the FDOT under the Section 5310 Program (Enhanced Mobility of Seniors and Individuals with Disabilities) to support the Transportation Disadvantaged Program. The grant award is \$400,000.

- Action Recommended: Adopt Resolution 2016B and Authorize Executive Director to Sign and Administer Grant
- Exhibit #7: Resolution Number 2016-6B

## **AGENDA ITEM #8 CONTRACT WITH DEPARTMENT OF EMERGENCY MANAGEMENT (DEM) FOR HAZARDS ANALYSIS (HA) SERVICES**

This is a re-occurring contract, funded by the US Department of Transportation and passed down to the Council through the Florida Division of Emergency Management for Hazardous Materials (HA) Emergency Preparedness.

- Action Recommended: Authorize Chairman to Execute Agreement with DEM and Agreements with Counties, and Authorize Executive Director to Administer Contract.
- Exhibit #8: Scope of Work

## **AGENDA ITEM #9 UPDATE ON THE HEARTLAND REGIONAL TRANSPORTATION PLANNING ORGANIZATION (HRTPO)**

Staff will update the Council on current activities of the HRTPO.

- Action Recommended: Information Only
- Exhibit: None

## **AGENDA ITEM #10 SOUTH FLORIDA WATER MANAGEMENT DISTRICT – SUCCESSES OF STORMWATER TREATMENT AREAS**

Elizabeth Maxwell of the South Florida Water Management District will provide an overview of two successful stormwater treatment areas within Okeechobee County. Stormwater treatment areas provide water quality treatment by reducing phosphorus to the maximum extent possible. These facilities also serve as significant recreation amenities in the region.

- Action Recommended: Information Only
- Exhibit: None

## **AGENDA ITEM #11 EXECUTIVE DIRECTOR'S REPORT**

The Executive Director will report on current work activities.

- Action Recommended: Information Only
- Exhibit: None

## **AGENDA ITEM #12 OTHER BUSINESS**

- A. Set date, time, and location for next meeting.
- B. Other Business

## **ADJOURN**

Please be advised that if you desire to appeal any decisions made as a result of the above hearing or meeting, you will need a record of the proceedings and in some cases a verbatim record is required. You must make your own arrangements to produce this record (Florida Statute 286.0105).

*"The Central Florida Regional Planning Council conducts business in accordance with Title VI of the Civil Rights Act of 1964 and other nondiscrimination laws. Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability, familial, or income status. In accordance with the Americans with Disabilities Act, persons with disabilities needing special accommodations to participate in this proceeding should contact Patricia M. Steed, Executive Director, 555 E. Church Street, Bartow, FL 863-534-7130 x 130 within two working days of receipt of this notification." If hearing impaired call: (TDD) 1-800-955-8771 or voice impaired call: 1-800-955-8770 via Florida Relay Service."*