

CENTRAL FLORIDA REGION LOCAL EMERGENCY PLANNING COMMITTEE

DeSoto, Hardee, Highlands, Okeechobee, and Polk Counties



CHAIRMAN: Dan Bartle
VICE-CHAIR: Codi Donahoe

Quarterly Meeting Minutes August 1, 2024, at 9:30 a.m.

Virtual at Microsoft Teams

In-Person at Polk County Fire Rescue Training Classroom; 2472 Clower Ln. Bartow, FL 33830

1. Call to Order

A. Danial Bartle called the meeting to order followed by the Pledge of Allegiance.

B. Those in attendance both online and in person included:

Category	Name	Agency
Community Groups	Mary Hartney	FL Fertilizer & Agrichemical Association
Facility Owners and Operators	Eileen Nutt	Mosaic Fertilizer, LLC
Facility Owners and Operators	James Villarreal	Gulfstream Natural Gas
Facility Owners and Operators	Jenna Downing	Westlake Epoxy
Facility Owners and Operators	Joe Noel	Florikan ESA, LLC
Firefighting	Brett Hogan	Highlands County Fire Rescue
Firefighting	Codi Donahoe	Polk County Fire Rescue
Health	Kevin King	FL Dept. of Health – Hardee County
Education	Dan Bartle	Florida Polytechnic University
Interested Citizen	Tim Bennett	RISC-Risk/Insurance Consulting
Local Option	Kelly Gibbs Winiarz	Cybersecurity & Infrastructure Security Agency (Dept. of Homeland Security)
Local Option	Matt Currie	Cybersecurity & Infrastructure Security Agency (Dept. of Homeland Security)
Local Option	Robert “Bing” Crosby	Cybersecurity & Infrastructure Security Agency (Dept. of Homeland Security)
Staff	April Dasilva	LEPC Staff
Staff	Curtis Knowles	LEPC Staff
Staff	Jerri Sackett	LEPC Staff
Public	Burt McKee	Polk County
Public	Chad Jorgensen	DeSoto County Fire Rescue
Public	Gary Doyen	AOC

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Public	Jenn Brandow	FDOH - Polk
Public	Kathy Randall	Arkema
Public	Luke Garard	Duke Energy
Public	Paul Shannon	Polk County Fire Rescue
Public	Sean McGinnis	Lakeland Electric
Public	Travis Emerson	Florida Southeast Connection

2. Approve Draft May 23, 2024, Central Florida LEPC Meeting Minutes

Actions Requested:	Approve Draft May 23, 2024, Central Florida LEPC Meeting Minutes
Motion	Mary Hartney
Second	James Villarreal
Approved:	Passed

3. Old Business

- a. Dan reminded attendees that the Polk County Landfill Tabletop Exercise is still scheduled on August 7, 2024. Curtis noted the exercise is currently full for observers; however, if you are interested please let him know so he can put you on a list to attend if space becomes available.
- b. 2024 ERG Books are available for pickup following today's meeting. Dan also reminded attendees that there are options available online:
<https://www.phmsa.dot.gov/training/hazmat/erg/emergency-response-guidebook-erg>

4. New Business

- a. Matt Bailey presented information on Polk County Fire Rescue including a history of the firehouse, the original volunteer team and the hazmat/tech team that is currently on site. A warehouse tour was provided for in-person attendees.
- b. Approve the updated Resolution 2024-01 adopting 2024 Hazardous Materials Emergency Plan

Actions Requested:	Approve the updated Resolution 2024-01 adopting 2024 Hazardous Materials Emergency Plan
Motion	Mary Hartney
Second	Codi Donahoe
Approved:	Passed

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- c. Incident Report(s) Discussion for the Region
Burt McKee discussed the ongoing issues with the Old Castle facility in Auburndale with its silica release.

Mary Hartney with Florida Fertilizer and Agrichemical Association appreciated the response from Fire Rescue for a conveyor belt fire they had in the warehouse.

5. Subcommittee Reports

- a. Membership applications included two new primary members. Curtis reported that the application process may change to help facilitate easier membership acceptance for local LEPC's. The state would then appoint/approve members on a yearly/bi-yearly basis.
 - i. Justin Straka, Primary, Lineage Logistics
 - ii. Gary Doyen, Primary, AOC
- b. Staff provided a recap of the July 2024 State Emergency Response Commission (SERC) for Hazardous Materials meeting. It primarily focused on a few topics including lithium-ion batteries and PFAS foam at fire departments. Additionally, offshore pipeline team training is complete, and a report will be put together to share. No new appointed primary nor alternate members. The next SERC, TTF, and LEPC Chairs and Coordinators Meetings will be held:
 - 1. SERC's Training Task Force – October 17, 2024 in Orlando, FL
 - 2. SERC's LEPC Chairs and Coordinators – October 17, 2024 in Orlando, FL
 - 3. SERC – October 18, 2024 in Orlando, FL
- c. Training
 - i. Upcoming Florida Division of Emergency Management Training Calendar
<https://trac.floridadisaster.org/trac/trainingcalendar.aspx>
You can find those trainings online with the link above, search for FDEM Region 4 or 6
 - ii. TRANSCAER
<https://www.transcaer.com/training/training-events/us-fl>
See attached list

6. Comments from Members/Public

Paul Shannon took time to recognize the Central Florida LEPC and all the work they do for the community and Polk County Fire Rescue. Many trainings provided have helped members develop skills and knowledge for officers including the Fire Chief.

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Matt Currie shared the details of two available programs for LEPC members; 1. The ChemLock program includes information on how to store chemicals and 2. The Stakeholders program can provide a “safe” report option where members can obtain information on physical security. Both programs are free and voluntary.

James Villareal shared information on upcoming trainings as well as information that Paradigm meetings are coming up. The training may include a coordinated response exercise. The Lakeland meeting/training will be on 10/8/2024.

7. Next CF-LEPC Meeting

November 14, 2024 at 9:30am – Location TBD. This meeting will include the pipeline operators within the region.

8. Adjourn

Meeting adjourned at 10:33 a.m.

Respectfully submitted,

Dan Bartle, LEPC Chairman

This meeting was duly advertised in the July 18, 2024 issue of the Florida Administrative Register, Issue: 50/141