



# Central Florida Regional Planning Council

## Meeting Agenda

**Wednesday, August 6, 2025 | 9:30 a.m.**

**How to Attend:**

In Person:

Hardee County Agri Civic Center  
515 Civic Center Drive  
Wauchula, FL 33873-9460

***An optional tour of Stream2Sea manufacturing facility at the Hardee County Business Park (2498 Commerce Court, Bowling Green, FL 33873) will immediately follow the Council Meeting from approximately 11:30 am to 12:30 pm.***

**Call To Order** – Chair Nathaniel J. Birdsong, Jr.

- Invocation
- Pledge of Allegiance
- New member Oath of Office
- Roll Call
- Announcements
- Recognitions

**1) Opportunity for Public Comments**

**2) Council Administration**

- A) Approval of Minutes
- B) June 2025 Financial Report

Actions Requested:	Approval by Council
Exhibits:	#2A: June 11, 2025 Council Meeting Minutes - pg. 5 #2B: June 2025 Financial Report - pg. 9

**3) Finance Committee Recommendations**

The Finance Committee met on July 28, 2025, to review the annual budget items and is recommending approval of the following.

Actions Requested:	Approval by Council
Exhibits:	#3A: Budget Amendment #2 for FY 2024-2025* - pg. 15 #3B: Member Assessments for FY 2025-26* - pg. 19 #3C: Proposed FY 2025-26 Annual Budget* - pg. 21 #3D: FY 2024-25 Audit Engagement Letter* - pg. 25 #3E: FY 2025-26 Organizational Chart - pg.43

*\*Items with asterisks require separate Council action*

**4) Hardee County Activities Report**

Terry Atchley, Hardee County Manager, has been invited to update the Council on current activities in Hardee County.

**5) The Development Group Activities Report**

Denise Grimsley, Chief Executive Officer of The Development Group, will provide an update on economic development in Hardee County.

**6) Interagency Agreement with the Southwest Florida Regional Planning Council (SWFRPC)**

Staff will present the Interagency Agreement with the SWFRPC. The interagency agreement provides a formal arrangement tasks such as GIS mapping, comprehensive planning initiatives, grant preparation, and related efforts.

Actions Requested:	Interagency Agreement with SWFRPC
Exhibits:	#6: Interagency Agreement - pg. 47

**7) Heartland Regional Transportation Planning Organization (HRTPO) Activities**

Staff will brief the Council on activities of the six-county Heartland Regional Transportation Planning Organization (HRTPO) and other transportation issues.

Actions Requested:	Information only
Exhibits:	None

**8) Contract for Technology Services**

The Council utilizes an information technology (IT) company to provide support for the staff's computer system and network. Staff requests approval to authorize the Executive Director to Negotiate, Execute and Administer an IT Services Agreement after the proposals are reviewed and ranked by selection committee, based upon service requirements, experience, and Council's budgeted funds for this service.

Actions Requested:	Authorize Executive Director to Sign and Administer IT Services Agreement
Exhibits:	None

**9) Emergency Management Activities Update, Vulnerability Assessment Updates**

Staff will report on CFRPC facilitated emergency management projects and activities as well as Vulnerability Assessment and rainfall modeling updates.

Actions Requested:	Information Only
Exhibits:	None

**10) Executive Director's Report**

The Executive Director will report on Florida Regional Councils Association (FRCA) activities, and Council programs and recent activities.

Actions Requested:	Information Only
Exhibits:	#10A: 2025 Council Meeting Schedule - pg. 51 #10B: FRCA Monthly Report - pg. 53



## 11) Updates and Announcements from Local Governments and Agencies

CFRPC Board members including Ex-Officio Members will have the opportunity to share updates and activities from their communities and agencies.

## 12) Next Meeting and Other Business

A) Next Meeting: Wednesday, October 8, 2025 at 9:30 AM  
Okeechobee County Historic Courthouse  
“Judge William L. Hendry Courtroom” – County Commission Chambers  
515 Civic Center Drive Wauchula, FL  
304 NW 2<sup>nd</sup> Street, Okeechobee, FL 34972

B) Other Business

**Adjourn To an Optional Tour of Stream2Sea Manufacturing Facility** will immediately follow the Council Meeting from approximately 11:30 am to 12:30 pm.

Tour Location: Hardee County Business Park  
2498 Commerce Court, Bowling Green, FL 33873

*If any person decides to appeal any decision made by the Board with respect to any matter considered at this meeting or hearing, he/she will need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence from which the appeal is to be issued.*

*Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability, income, or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services (free of charge) should contact the CFRPC Title VI/Nondiscrimination Coordinator, Indihra Chambers, 863-534-7130, or via Florida Relay Service 711, or by email: [ichambers@cfrpc.org](mailto:ichambers@cfrpc.org).*

*La participación pública es solicitada sin distinción de raza, color, origen nacional, sexo, edad, discapacidad, religión o situación familiar. Las personas que requieren alojamiento bajo el Americans with Disabilities Act (ADA) o la traducción de idiomas, de forma gratuita deben ponerse en contacto Indihra Chambers, CFRPC Título VI de Enlace, 863-534-7130 (voz), oa través de la Florida Relay Servicio 711, o por correo electrónico [ichambers@cfrpc.org](mailto:ichambers@cfrpc.org) al menos tres días antes del evento.*

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# Central Florida Regional Planning Council

## Meeting Minutes

Exhibit #2A

**Wednesday, June 11, 2025 | 9:30 a.m.**

Bartow Executive Airport | 5993 Airport Boulevard | Bartow, Florida 33830

Council Chair Nathaniel J. Birdsong, Jr. called the meeting to order at 9:30 a.m. Council Attorney Norman White led the invocation followed by the Pledge of Allegiance. Roll was called and the following Council Members were in attendance:

- Mayor Nathaniel Birdsong, City of Winter Haven
- Commissioner Don Elwell, Highlands County
- Commissioner Michael Scott, Polk County
- Council Member Keith Keene, City of Arcadia
- Council Member Judy Wertz-Strickland, City of Arcadia, Ridge League of Cities
- Commissioner Kenny Miller, Hardee County
- Robert “Jeff” Kincart, Polk County Gubernatorial Appointee
- Councilman Noel Chandler, City of Okeechobee
- Commissioner Harrison Havery, City of Sebring
- Kelley Boatwright, Ex-Officio, Florida Department of Environmental Protection
- Cindy Rodriguez, Ex-Officio, Southwest Florida Water Management District

A quorum of members was present.

### **Recognitions**

The Chair presented Cindy Rodriguez, Senior Government Affairs Regional Manager with the Southwest Florida Water Management District (SWFWMD) with a Certificate of Appreciation for her years of dedicated service and facilitating education and intergovernmental coordination. The Council wished Ms. Rodriguez well as she departs the SWFWMD.

### **1) Opportunity for Public Comments**

No comments were offered.

### **2) Council Administration**

A motion to approve April 9, 2025 Meeting Minutes was made by: Keith Keene

- The motion was seconded by: Noel Chandler
- The motion was approved by unanimous vote.

A motion to approve the Financial Report was made by: Noel Chandler

- The motion was seconded by: Keith Keene
- The motion was approved by unanimous vote.

### **3) Welcome to Bartow Executive Airport!**

John Helms, Executive Director of the Bartow Executive Airport, provided an overview of the Airport and the Air Traffic Controllers Academy.



#### **4) Local Emergency Planning Committee (LEPC) Grant Agreement for FY 2025-26**

This is a recurring contract to support the LEPC Region 7 program. The LEPC is comprised of first responders and safety specialists from cities, counties, and private businesses in the five-county region. The Grant begins July 1, 2025. The Agreement with the Florida Division of Emergency Management provides funding for CFRPC staff to perform the Scope of Work to support the Local Emergency Planning Committee, its meetings, planning, and other activities. The grant agreement covers July 1, 2025, through June 30, 2026.

A motion to approve the LEPC Agreement and Authorize Executive Director to Administer the Grant Agreement was made by: Jeff Kincart

- The motion was seconded by: Harrison Havery
- The motion was approved by unanimous vote.

#### **5) Hazards Analysis (HA) Grant Agreement for FY 2025-26**

This is a recurring contract funded by the U.S. Department of Transportation and passed to the Council through the Florida Division of Emergency Management for Hazardous Analysis (HA) services. The Grant begins July 1, 2024. At the local level, each of Florida's 67 Counties performs a Hazards Analysis (HA) or designates a Regional Planning Committee (RPC), in our case the CFRPC and its LEPC. Hazards Analysis (HA) data is included in the LEPC Emergency Response Plan (ERP) for Extremely Hazardous Substances (EHSs) required under EPCRA.

A motion to approve the HA Grant Agreement and Authorize Executive Director to Administer the Grant Agreement was made by: Jeff Kincart

- The motion was seconded by: Don Elwell
- The motion was approved by unanimous vote.

#### **6) 2025 U.S. Economic Development Administration Disaster Supplemental Grant**

The US Economic Development Administration 2025 Disaster Supplemental Grant is anticipated to be available for communities recovering from Tropical Storm Debbie, and Hurricanes Helene and Milton. Staff requested authorization to submit, execute agreement, and administer this grant to prepare a study of the Peace River.

A motion to approve Resolution 2025-6A authorizing Executive Director to submit, execute agreement and administer EDA Grant was made by: Keith Keene

- The motion was seconded by: Michael Scott
- The motion was approved by unanimous vote.

#### **7) 2025 U.S. Economic Development Administration Disaster Supplemental Grant**

The US Economic Development Administration 2025 Disaster Supplemental Grant is anticipated to be available for communities recovering from Tropical Storm Debbie, and Hurricanes Helene and Milton. Staff requested authorization to submit, execute agreement, and administer this grant to prepare an agriculture study of the region.

Approval of Resolution 2025-6B authorizing Executive Director to submit, execute agreement and administer EDA Grant:

A motion to approve the nominations was made by: Keith Keene

- The motion was seconded by: Noel Chandler
- The motion was approved by unanimous vote.

#### **8) Heartland Regional Safety Action Plan**

The Bipartisan Infrastructure Law (BIL) established the Safe Streets and Roads for All (SS4A) discretionary program with \$5 billion in appropriated funds over 5 years, 2022-2026. The Central Florida Regional Planning Council, in partnership with the Heartland Regional Transportation Planning Organization and its partnering counties, applied for and received a SS4A grant. That

grant funding, along with a local match, was applied to develop the Safety Action Plan for the Heartland counties. Transportation Director Marybeth Soderstrom presented the plan and discussed future opportunities.

A motion to approve the Heartland Regional Safety Action Plan was made by: Michael Scott

- The motion was seconded by: Don Elwell
- The motion was approved by unanimous vote.

**9) Heartland Regional Transportation Planning Organization (HRTPO) Activities**

Transportation Director Marybeth Soderstrom briefed Council on activities of the six-county Heartland Regional Transportation Planning Organization (HRTPO) and other transportation issues.

**10) Update on Local Government Planning Services and Completed FloridaCommerce Community Planning Technical Assistance and Competitive Florida Grants**

Executive Director Jennifer Codo-Salisbury presented an overview of Planning Advisory Services (PAS) that the CFRPC provides to local governments and communities, highlighting current projects. Staff will also provide an update regarding the FloridaCommerce FY 2024/25 Community Planning Technical Assistance Grants and Competitive Florida Grants.

**11) Status of the Southwest Florida Regional Planning Council**

Staff provided an overview of the organizational status of the Southwest Florida Regional Planning Council. The CFRPC staff will attend the June 19, 2025 meeting of the SWFRPC and present three options for consideration including a 12-month probationary period. The CFRPC will offer to assist the SWFRPC in consensus building and capacity support.

**12) Executive Director's Report**

Jennifer Codo-Salisbury, Executive Director, reported on Florida Regional Councils Association (FRCA) activities, and Council programs.

**13) Updates and Announcements from Local Governments and Agencies**

There were no updates.

**14) Next Meeting and Other Business**

- A) Next Meeting: Wednesday, August 6, 2025 at 9:30 AM at the Hardee County Agri-Civic Center 515 Civic Center Drive Wauchula, FL
- B) Other Business – No other business. Attendees were invited to attend an Optional Tour of Bartow Executive Airport Remote Virtual Tower Command Center.

There being no further business, the meeting adjourned.

Respectfully submitted,

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Nathaniel J. Birdsong, Jr., Chair



**CENTRAL FLORIDA REGIONAL PLANNING COUNCIL**  
**STATEMENT OF ACTIVITIES FY 2024-2025**  
**For the Month Ended June 30, 2025**

Exhibit #2B

**UNAUDITED**

June = 75%

	ACCRUAL	ACTUAL	Approved Budget	ACCRUAL
	June 2025	June 2025	Budget	% of Budget
<b>ORDINARY INCOME/EXPENSE</b>				
<b>INCOME</b>				
1 Member Assessments	278,114	280,477	370,818	75%
2 Local Revenue	850,239	929,455	2,391,520	36%
3 State Revenue	231,250	383,452	455,808	51%
4 Federal Revenue	2,109,621	2,505,192	3,344,966	63%
5 TOTAL INCOME	3,469,224	4,098,576	6,563,112	53%
<b>6 EXPENSE</b>				
7 Salaries & Fringe Benefits	1,997,104	2,029,700	2,735,644	73%
8 Consultants	311,479	337,389	1,287,000	24%
9 Transportation for the Disadvantaged Trips	702,275	1,276,964	1,611,000	44%
11 Accounting/Payroll Services	2,282	3,032	3,000	76%
12 Advertising	5,677	4,758	12,000	47%
13 Audit	34,975	36,225	35,000	100%
14 Auto Expense	9,314	9,730	15,000	62%
15 Building Security	951	619	1,600	59%
16 Dues & Fees	28,258	24,262	55,000	51%
17 Equipment Expense	5,130	5,312	8,400	61%
18 File Management	-	-	-	0%
19 Insurance	32,410	32,410	40,000	81%
20 Janitorial/Maintenance	10,498	10,458	15,500	68%
21 Legal Fees	28,065	28,065	38,625	73%
22 Meeting Expense	4,796	3,161	25,000	19%
23 Miscellaneous	7	7	1,000	1%
24 Office Supplies	9,051	7,040	15,000	60%
25 Postage & Delivery	2,184	2,173	5,000	44%
26 Printing	4,268	4,287	10,000	43%
27 Repair & Maintenance	6,987	8,589	20,000	35%
28 Technology Supplies	35,658	32,294	65,000	55%
29 Telephone	16,022	20,217	20,000	80%
30 Travel & Registration Fees	44,136	42,379	75,000	59%
31 Utilities	3,809	3,898	15,000	25%
32 Capital Outlay - Office & Technology	14,815	8,129	50,000	30%
34 Capital Outlay - Vehicle	-	-	-	0%
34 Capital Outlay - TD Vehicle	143,896	143,896	334,343	43%
35 Capital Outlay - Building	-	-	70,000	0%
36 TOTAL EXPENSE	\$ 3,454,047	\$ 4,074,994	\$ 6,563,112	53%
37				
38 INCOME OVER (UNDER) EXPENSE	\$ 15,177	\$ 23,582	\$ -	

**CASH ON HAND 06/30/2025**

Checking Account + Petty Cash	\$ 106,404
<b>Cash Held in Reserve:</b>	
Money Market Account	\$ 276,711
Local Govt Investment Pool	\$ 10,950
<b>Total Cash</b>	<b>\$ 394,065</b>

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**CENTRAL FLORIDA REGIONAL PLANNING COUNCIL**  
**STATEMENT OF NET ASSETS**  
**June 30, 2025**

	<u><b>UNAUDITED</b></u>	<u><b>ACCRUAL</b></u>
	<b>ASSETS</b>	
1	Cash	\$ 106,404
2	Petty Cash	15
3	Accounts Receivable	769,103
4	Unbilled Costs	798,077
5	Prepaid Expenses	18,118
6	Fixed Assets	877,857
7	Funds Held in Reserve	287,661
8		
9	<b>TOTAL ASSETS</b>	<b>\$ 2,857,235</b>
10		
11	<b>LIABILITIES &amp; EQUITY</b>	
12		
13	<b>Liabilities</b>	
14	Accounts Payable	\$ 382,567
15	Compensated Absences Liability	175,115
16	Deferred Revenue	10,562
17	<b>Total Liabilities</b>	<b>568,244</b>
18		
19	<b>Fund Balance</b>	<b>2,288,990</b>
20		
21	<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>\$ 2,857,235</b>

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Agenda Item #3  
**Finance Committee Recommendations**

Actions Requested:	Approval by Council
Exhibits:	#3A: Budget Amendment #2 for FY 2024-2025* #3B: Member Assessments for FY 2025-26* #3C: Proposed FY 2025-26 Annual Budget* #3D: FY 2024-25 Audit Engagement Letter* #3E: FY 2025-26 Organizational Chart

*\*Items with asterisks require separate Council action*

**BACKGROUND:** The Finance Committee met on Monday, July 28, 2025, and unanimously voted to forward the following items to the Council with a recommendation for approval.

**A. Budget Amendment for FY 2024-25\***

The proposed Budget Amendment #2 for FY 2024-2025 reflects revenue and expense adjustments due to changes within the fiscal year and is presented for review and approval.

**B. Member Assessments for FY 2025-26\***

The proposed Member Assessments for FY 2025-2026 are presented for review and approval. Member assessments were set as a per capita rate of 37 cents to be paid for total county population of the previous year (2024) based upon the official population estimates published by the Bureau of Economic and Business Research (BEBR).

**C. Proposed FY 2025-26 Annual Budget\***

The proposed Budget for FY 2025-26 is presented for review and approval.

**D. FY 2024-25 Audit Engagement Letter\***

CliftonLarsonAllen, LLP submitted an audit engagement letter to conduct an audit of the basic financial statements of the Central Florida Regional Planning Council, for the year ending September 30, 2025.

**E. CFRPC Organizational Chart**

The CFRPC FY 2025-2026 Organizational Chart is provided for information.

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**Central Florida Regional Planning Council  
Revenue Budget**

**FY 24-25**

Approved Budget FY 24-25	Proposed Amendment #1 Budget FY 24-25	Proposed Amendment #2 Budget FY 24-25
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**LOCAL REVENUE:**

1	<b>County (Member) Assessments</b>	\$ 370,818	\$ 370,818	\$ 370,818	
2	Hazardous Waste Assessments (SQG)	32,500	32,500	26,500	Decreased - Based upon actual site inspections.
3	Mitigation Grant	132,020	132,020	132,020	
4	PAS Contracts	1,300,000	2,047,000	1,747,000	Decreased - Grant deliverable extensions that moved to FY 25/26
5	TD Local Planning Assessments	38,000	38,000	38,000	
6	Interest	1,000	1,000	1,000	
7	Other Local Revenue	12,000	12,000	12,000	
8	Local Match for Transportation - Highlands	129,000	129,000	129,000	
9	Local Match for TD - Vehicles	-	-	-	
	<b>Total Local Revenue</b>	\$ 1,644,520	\$ 2,391,520	\$ 2,085,520	

**STATE REVENUE:**

10	<b>Florida Department of Commerce</b>	\$ -	\$ 225,000	\$ 225,000	
	Technical Assistance Grant				
11	<b>Florida Department of Emergency Management</b>				
	LEPC	77,000	90,000	90,000	
12	Hazards Materials Planning & Prevention	2,160	2,385	2,385	
13	<b>Florida Department of Transportation</b>				
	Commission for TD - Planning	138,423	138,423	138,423	
14	State Match for TD Vehicles	-	-	-	
	<b>Total State Revenue</b>	\$ 217,583	\$ 455,808	\$ 455,808	

**FEDERAL REVENUE:**

15	<b>Department of Commerce</b>				
	EDA - District Planning	75,000	75,000	75,000	
16	EDA - Post Disaster	40,000	40,000	40,000	
17	EDA - Corridor Study	-	-	75,000	Increased - New grant agreement
	<b>Department of Defense</b>				
17	Sentinel Landscape	100,000	117,000	117,000	
18	MIRR	170,000	170,000	170,000	
19	<b>Florida Department of Emergency Management</b>				
	HMEP Planning & Training	55,260	55,260	55,260	
	<b>Department of Transportation</b>				
20	Mobility Management	240,000	240,000	240,000	
21	TPO Planning - FHWA PL	469,263	469,263	469,263	
22	Section 5339 Vehicles	334,343	334,343	334,343	
23	FDOT - Planning Grant	36,000	36,000	36,000	
	Section 5311				
24	Admin	197,100	197,100	197,100	
25	Operating Trips	1,095,000	1,095,000	1,095,000	
	Section 5310 Operating				
26	Operating Trips	516,000	516,000	516,000	
	<b>Total Federal Revenue</b>	\$ 3,327,966	\$ 3,344,966	\$ 3,419,966	

	<b>Fund Balance Transfer</b>	\$ -	\$ -	\$ -	
	<b>TOTAL REVENUE</b>	\$ 5,560,887	\$ 6,563,112	\$ 6,332,112	

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**Central Florida Regional Planning Council**  
**Expense Budget**  
**FY 24-25**

	Approved Budget FY 24-25	Proposed Amendment #1 Budget FY 24-25	Proposed Amendment #2 Budget FY 24-25
1 Personnel	\$ 1,999,708	\$ 2,061,808	\$ 2,061,808
Employee Fringe & Benefits			
2 Payroll Taxes	171,551	186,551	186,551
3 Insurance Premiums	292,050	299,550	299,550
4 Retirement Contributions (457 Plan)	177,735	187,735	187,735
<b>Total Payroll</b>	<b>\$ 2,641,044</b>	<b>\$ 2,735,644</b>	<b>\$ 2,735,644</b>
5 Consultants/Contracts - Emer Mgt	55,000	55,000	55,000
6 Consultants/Contracts - CFRPC Technology	75,000	75,000	75,000
7 Consultants/Contracts - RPCs	300,000	1,147,000	916,000
8 Consultants/Contracts - TPO	10,000	10,000	10,000
<b>Total Consultants/Contracts</b>	<b>440,000</b>	<b>1,287,000</b>	<b>1,056,000</b>
9 Trip Expense 5311	1,095,000	1,095,000	1,095,000
10 Trip Expense 5310 Operating	516,000	516,000	516,000
<b>Total Trips</b>	<b>1,611,000</b>	<b>1,611,000</b>	<b>1,611,000</b>
11 Accounting/Payroll Services	3,000	3,000	3,000
12 Advertising	12,000	12,000	12,000
13 Audit	35,000	35,000	35,000
14 Auto Expense	15,000	15,000	15,000
15 Building Security	1,600	1,600	1,600
16 Dues & Fees	55,000	55,000	55,000
17 Equipment Lease & Maintenance	8,400	8,400	8,400
18 Insurance - Auto, Property, Liability	30,000	30,000	30,000
19 Insurance - Workers Compensation	10,000	10,000	10,000
<b>Total Insurance</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>
20 Janitorial	15,500	15,500	15,500
21 Professional Fees	37,500	38,625	38,625
22 Meeting Expense	18,000	25,000	25,000
23 Miscellaneous	1,000	1,000	1,000
24 Office Supplies	15,000	15,000	15,000
25 Postage & Delivery	5,000	5,000	5,000
26 Printing	7,500	10,000	10,000
27 Repair & Maintenance	15,000	20,000	20,000
28 Technology Supplies & Equipment	65,000	65,000	65,000
29 Telephone	20,000	20,000	20,000
30 Travel & Registration Fees	70,000	75,000	75,000
31 Utilities	15,000	15,000	15,000
32 Capital Outlay - Building	25,000	50,000	50,000
33 Capital Outlay - CFRPC Vehicle	-	-	-
34 Capital Outlay - TD Vehicles	334,343	334,343	334,343
35 Capital Outlay - Office & Technology	55,000	70,000	70,000
<b>Total Capital Outlay</b>	<b>\$ 414,343</b>	<b>\$ 454,343</b>	<b>\$ 454,343</b>
	<b>\$ 5,560,887</b>	<b>\$ 6,563,112</b>	<b>\$ 6,332,112</b>
	\$ 5,560,887	\$ 6,563,112	\$ 6,332,112
	-	-	-

Decreased - Grant deliverable extensions that moved to FY 25/26

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# **CENTRAL FLORIDA REGIONAL PLANNING COUNCIL MEMBER PER CAPITA ASSESSMENTS**

	2023 *	FY 24-25	2024 *	FY 25-26	FY 25-26
	Population	Assessments	Population	Assessments	Quarterly
	Estimates	(37 Cents)	Estimates	(37 Cents)	Amount
DESOTO COUNTY	34,974	\$ 12,940	35,487	\$ 13,130.19	\$ 3,282.55
HARDEE COUNTY	25,645	\$ 9,489	25,883	\$ 9,576.71	\$ 2,394.18
HIGHLANDS COUNTY	104,385	\$ 38,622	106,109	\$ 39,260.33	\$ 9,815.08
OKEECHOBEE COUNTY	39,591	\$ 14,649	40,230	\$ 14,885.10	\$ 3,721.28
POLK COUNTY	797,616	\$ 295,118	826,090	\$ 305,653.30	\$ 76,413.33
<b>TOTAL</b>	<b>1,002,211</b>	<b>\$370,818</b>	<b>1,033,799</b>	<b>\$ 382,505.63</b>	<b>\$ 95,626.41</b>

Population is based on the Florida Population Estimates: April 1, 2024

\*Published by Bureau of Economic & Business Research, University of Florida

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**Central Florida Regional Planning Council  
Revenue Budget  
FY 25-26**

**Approved                      Proposed**

Budget                      Budget  
FY 24-25                      FY 25-26

**LOCAL REVENUE:**

1	<b>County (Member) Assessments</b>	\$ 370,818	\$ 382,505	Increased - Based upon updated population counts.
2	Hazardous Waste Assessments (SQG)	32,500	28,000	Decreased - Based upon estimated site inspections.
3	Mitigation Grant	132,020	-	Decreased - Grant ended.
4	PAS Contracts	1,300,000	1,209,500	Decreased - Based upon current agreements for FY 25/26
5	TD Local Planning Assessments	38,000	38,000	
6	Interest	1,000	1,000	
7	Other Local Revenue	12,000	12,000	
8	Local Match for Transportation - Highlands	129,000	129,000	
9	Local Match for TD - Vehicles	-	-	
	<b>Total Local Revenue</b>	<b>\$ 1,644,520</b>	<b>\$ 1,417,500</b>	

**STATE REVENUE:**

10	<b>Florida Department of Commerce</b>	\$ -	\$ -	
	Technical Assistance Grant			
11	<b>Florida Department of Emergency Management</b>			
	LEPC	77,000	90,000	Increased - Based upon FY 25/26 agreement
12	Hazards Materials Planning & Prevention	2,160	2,385	Increased - Based upon FY 25/26 agreement
13	<b>Florida Department of Transportation</b>			
	Commission for TD - Planning	138,423	142,572	Increased - Based upon FY 25/26 agreement
14	State Match for TD Vehicles	-	-	
	<b>Total State Revenue</b>	<b>\$ 217,583</b>	<b>\$ 234,957</b>	

**FEDERAL REVENUE:**

15	<b>Department of Commerce</b>			
	EDA - District Planning	75,000	75,000	
16	EDA - Post Disaster	40,000	40,000	
17	EDA - Corridor Study	-	150,000	Increased - New grant agreement
	<b>Department of Defense</b>			
17	Sentinel Landscape	100,000	117,000	Increased - Based upon FY 25/26 agreement
18	MIRR	170,000	-	Decreased - Grant Ended
19	<b>Florida Department of Emergency Management</b>			
	HMEP Planning & Training	55,260	55,260	
	<b>Department of Transportation</b>			
20	Mobility Management	240,000	240,000	
21	TPO Planning - FHWA PL	469,263	516,326	Increased - Based upon FY 25/26 agreement
22	Section 5339 Vehicles	334,343	-	Decreased - Currently no grant awarded for vehicles.
23	FDOT - Planning Grant	36,000	96,000	Increased - Based upon FY 25/26 agreement
	Section 5311			
24	Admin	197,100	128,000	Decreased - Previous year CARES funding ended.
25	Operating Trips	1,095,000	950,000	Decreased - Previous year CARES funding ended.
	Section 5310 Operating			
26	Operating Trips	516,000	480,000	Decreased - Based upon FY 25/26 agreements.
	<b>Total Federal Revenue</b>	<b>\$ 3,327,966</b>	<b>\$ 2,847,586</b>	

	<b>Fund Balance Transfer</b>	<b>\$ -</b>	<b>\$ -</b>	
	<b>TOTAL REVENUE</b>	<b>\$ 5,560,887</b>	<b>\$ 4,882,548</b>	

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**Central Florida Regional Planning Council**  
**Expense Budget**  
**FY 25-26**

	Approved	Proposed	
	Budget FY 24-25	Budget FY 25-26	
1 Personnel	\$ 1,999,708	\$ 1,909,656	Decreased - Projected Staffing for FY 25/26
Employee Fringe & Benefits			
2 Payroll Taxes	171,551	172,823	Increased - Projected costs based upon project salaries
3 Insurance Premiums	292,050	312,600	Increased - Projected costs based upon current enrollment
4 Retirement Contributions (457 Plan)	177,735	197,344	Increased - Projected costs based upon current enrollment
<b>Total Payroll</b>	<b>\$ 2,641,044</b>	<b>\$ 2,592,423</b>	
5 Consultants/Contracts - Emer Mgt	55,000	55,000	
6 Consultants/Contracts - CFRPC Technology	75,000	80,000	Increased - Projected cost increase for FY 25/26
7 Consultants/Contracts - RPCs	300,000	200,000	Decreased - Grant deliverable extensions that moved to FY 25/26
8 Consultants/Contracts - TPO	10,000	10,000	
<b>Total Consultants/Contracts</b>	<b>440,000</b>	<b>345,000</b>	
9 Trip Expense 5311	1,095,000	950,000	Decreased - Projected costs for FY 25/26
10 Trip Expense 5310 Operating	516,000	480,000	Decreased - Projected costs for FY 25/26
<b>Total Trips</b>	<b>1,611,000</b>	<b>1,430,000</b>	
11 Accounting/Payroll Services	3,000	3,000	
12 Advertising	12,000	10,000	Decreased - Projected costs for FY 25/26
13 Audit	35,000	37,500	Increased - Projected costs for FY 25/26
14 Auto Expense	15,000	15,000	
15 Building Security	1,600	1,600	
16 Dues & Fees	55,000	50,000	
17 Equipment Lease & Maintenance	8,400	8,400	
18 Insurance - Auto, Property, Liability	30,000	32,000	Increased - Projected costs for FY 25/26
19 Insurance - Workers Compensation	10,000	10,000	
<b>Total Insurance</b>	<b>\$ 40,000</b>	<b>\$ 42,000</b>	
20 Janitorial	15,500	15,500	
21 Professional Fees	37,500	38,625	Increased - Projected costs for FY 25/26
22 Meeting Expense	18,000	5,000	Decreased - Projected costs for FY 25/26
23 Miscellaneous	1,000	1,000	
24 Office Supplies	15,000	15,000	
25 Postage & Delivery	5,000	5,000	
26 Printing	7,500	7,500	
27 Repair & Maintenance	15,000	20,000	Increased - Projected costs for FY 25/26
28 Technology Supplies & Equipment	65,000	60,000	Decreased - Projected costs for FY 25/26
29 Telephone	20,000	20,000	
30 Travel & Registration Fees	70,000	70,000	
31 Utilities	15,000	15,000	
32 Capital Outlay - Building	25,000	35,000	Increased - Projected costs for FY 25/26
33 Capital Outlay - CFRPC Vehicle	-	-	
34 Capital Outlay - TD Vehicles	334,343	-	Decreased - Currently no grant awarded for vehicles.
35 Capital Outlay - Office & Technology	55,000	40,000	Decreased - Projected costs for FY 25/26
<b>Total Capital Outlay</b>	<b>\$ 414,343</b>	<b>\$ 75,000</b>	
	<b>\$ 5,560,887</b>	<b>\$ 4,882,548</b>	
	\$ 5,560,887	\$ 4,882,548	
	-	-	

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CliftonLarsonAllen LLP  
<https://www.claconnect.com>

July 10, 2025

### ***Statement of Work - Audit Services***

This agreement constitutes a statement of work ("SOW") under the master service agreement ("MSA") dated April 15, 2023, or superseding MSA, made by and between CliftonLarsonAllen LLP ("CLA," "we," "us," and "our") and Central Florida Regional Planning Council ("you," "your," or "the entity"). We are pleased to confirm our understanding of the terms and objectives of our engagement and the nature and limitations of the services CLA will provide for the entity as of and for the year ended September 30, 2025.

Julie S. Fowler is responsible for the performance of the audit engagement.

#### **Scope of audit services**

We will audit the financial statements of the governmental activities and the major fund, which collectively comprise the basic financial statements of Central Florida Regional Planning Council, and the related notes to the financial statements as of and for the year ended September 30, 2025.

The Governmental Accounting Standards Board (GASB) provides for certain required supplementary information (RSI) to accompany the entity's basic financial statements.

The RSI will be subjected to certain limited procedures, but will not be audited.

We will also evaluate and report on the presentation of the supplementary information other than RSI accompanying the financial statements in relation to the financial statements as a whole.

#### **Nonaudit services**

We will also provide the following nonaudit services:

- Preparation of data collection form
- Propose adjusting journal entries

#### **Audit objectives**

The objectives of our audit of the financial statements are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America (U.S. GAAP). Reasonable assurance is a high level of assurance but is not absolute

assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America (U.S. GAAS) will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

Our audit will be conducted in accordance with U.S. GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the audit requirements of Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance); and Chapter 10.550, Rules of the Auditor General (State of Florida) for Local Governmental Entity Audits (Chapter 10.550). Those standards require us to be independent of the entity and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. Our audit will include tests of your accounting records, a determination of major program(s) and state project(s) in accordance with the Uniform Guidance and Chapter 10.550, and other procedures we consider necessary to enable us to express opinions and render the required reports.

We will apply certain limited procedures to the RSI in accordance with U.S. GAAS. However, we will not express an opinion or provide any assurance on the RSI because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. We will also perform procedures to enable us to express an opinion on whether the supplementary information (as identified above) other than RSI accompanying the financial statements is fairly stated, in all material respects, in relation to the financial statements as a whole.

The objectives of our audit also include:

- Reporting on internal control over financial reporting and on compliance with the provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Reporting on internal control over compliance related to major programs and state projects and expressing an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program and state project in accordance with the Uniform Guidance and on compliance with provisions of laws, regulations, contracts, and grant agreements that could have a direct and material effect on each major Florida project in accordance with Chapter 10.550.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance and Chapter 10.550 report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance



and the results of that testing based on the requirements of the Uniform Guidance and Chapter 10.550. Both reports will state that the report is not suitable for any other purpose.

We will issue written reports upon completion of our audit of your financial statements and compliance with requirements applicable to major programs and state projects.

Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add an emphasis-of-matter or other-matter paragraph to our auditors' report, or if necessary, withdraw from the engagement. If our opinions on the financial statements or compliance are other than unmodified, we will discuss the reasons with you in advance. If circumstances occur related to the condition of your records, the availability of sufficient, appropriate audit evidence, or the existence of a significant risk of material misstatement of the financial statements or material noncompliance caused by error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment prevent us from completing the audit or forming an opinion on the financial statements or an opinion on compliance, we retain the right to take any course of action permitted by professional standards, including declining to express opinions or issue reports, or withdrawing from the engagement.

We also will issue a written management letter, as required by Chapter 10.550, upon completion of our audit.

It is our understanding that our auditors' report will be included in your annual report which is comprised of The Annual Comprehensive Financial Report (ACFR) and that your annual report will be issued by December 31, 2025. Our responsibility for other information included in your annual report does not extend beyond the financial information identified in our opinion on the financial statements. We have no responsibility for determining whether such other information is properly stated and do not have an obligation to perform any procedures to corroborate other information contained in your annual report. We are required by professional standards to read the other information and consider whether a material inconsistency exists between the other information and the financial statements because the credibility of the financial statements and our auditors' report thereon may be undermined by material inconsistencies between the audited financial statements and other information. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

### **Auditor responsibilities, procedures, and limitations**

We will conduct our audit in accordance with U.S. GAAS, the standards for financial audits contained in *Government Auditing Standards*, the Uniform Guidance, and Chapter 10.550.

Those standards require that we exercise professional judgment and maintain professional skepticism throughout the planning and performance of the audit. As part of our audit, we will:

- Identify and assess the risks of material misstatement of the financial statements and material noncompliance, whether due to fraud or error, design and perform audit procedures responsive to those risks, and evaluate whether audit evidence obtained is sufficient and appropriate to provide a basis for our

opinion. The risk of not detecting a material misstatement or a material noncompliance resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements, including the amounts and disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Conclude, based on our evaluation of audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the entity's ability to continue as a going concern for a reasonable period of time.

Although our audit planning has not been concluded and modifications may be made, we have identified the following significant risk(s) of material misstatement as part of our audit planning:

- Management Override of Controls
- Revenue Recognition

There is an unavoidable risk, because of the inherent limitations of an audit, together with the inherent limitations of internal control, that some material misstatements or noncompliance may not be detected, even though the audit is properly planned and performed in accordance with U.S. GAAS, *Government Auditing Standards*, and the Uniform Guidance and Chapter 10.550. Because we will not perform a detailed examination of all transactions, material misstatements, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity, may not be detected. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not require auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs and state projects. However, we will inform the appropriate level of management and those charged with governance of any material errors, fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management and those charged with governance of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a single audit.

Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting fraud or errors that are material to the financial statements and to preventing and detecting misstatements resulting from noncompliance with provisions of laws, regulations, contracts, and grant agreements that have a material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance and Chapter 10.550, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with the direct and material compliance requirements applicable to each major federal award program and state financial assistance project. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance and Chapter 10.550.

An audit is not designed to provide assurance on internal control or to identify deficiencies, significant deficiencies, or material weaknesses in internal control. However, we will communicate to you in writing significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we identify during the audit that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance and Chapter 10.550.

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the entity's compliance with the provisions of laws, regulations, contracts, and grant agreements that have a material effect on the financial statements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

We will include in our report on internal control over financial reporting and on compliance relevant information about any identified or suspected instances of fraud and any identified or suspected noncompliance with provisions of laws, regulations, contracts, or grant agreements that may have occurred that are required to be communicated under *Government Auditing Standards*.

The Uniform Guidance and Chapter 10.550 require that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards that may have a direct and material effect on each of the entity's major federal programs and has complied with applicable laws, regulations, and the provisions of contracts or grant agreements that may have a direct and material effect on each of the entity's major state financial assistance projects. Our procedures will consist of tests of transactions and other applicable procedures described in the "OMB Compliance Supplement" and the Florida Department of Financial Services State Projects Compliance Supplement for the types of compliance requirements that could have a direct and material effect on each of the entity's major programs and state projects. The purpose of these procedures will be to express an opinion on the entity's compliance with requirements applicable to each of its major programs and state projects in our report on compliance issued pursuant to the Uniform Guidance and Chapter 10.550.

We will evaluate the presentation of the schedule of expenditures of federal awards and state financial assistance accompanying the financial statements in relation to the financial statements as a whole. We will make certain inquiries of management and evaluate the form, content, and methods of preparing the schedule to determine whether the information complies with U.S. GAAP, the Uniform Guidance, and Chapter 10.550, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We will compare and reconcile the schedule to the underlying accounting records and other records used to prepare the financial statements or to the financial statements themselves.

We are also responsible for communicating certain matters in accordance with the provisions of Chapter 10.550, Rules of the Auditor General, which govern the conduct of local governmental entity audits performed in the state of Florida. These matters will be communicated in the management letter.

Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

### **Management responsibilities**

Our audit will be conducted on the basis that you (management and, when appropriate, those charged with governance) acknowledge and understand that you have certain responsibilities that are fundamental to the conduct of an audit.

You are responsible for the preparation and fair presentation of the financial statements, RSI, and the schedule of expenditures of federal awards and state financial assistance in accordance with U.S. GAAP. Management is also responsible for identifying all federal awards and state financial assistance received, understanding and complying with the compliance requirements, and for the preparation of the schedule of expenditures of federal awards and state financial assistance (including notes and noncash assistance received) in accordance with the requirements of the Uniform Guidance and Chapter 10.550.

Management's responsibilities include the selection and application of accounting principles; recording and reflecting all transactions in the financial statements; determining the reasonableness of significant accounting estimates included in the financial statements; adjusting the financial statements to correct material misstatements; and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole. In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the entity's ability to continue as a going concern for 12 months beyond the financial statement date.

Management is responsible for compliance with applicable laws and regulations and the provisions of contracts and grant agreements, including compliance with federal statutes, regulations, and the terms and conditions of federal awards applicable to the entity's federal programs and compliance with Florida laws, regulations, contracts, and grant agreements applicable to the entity's state financial assistance. Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are responsible for the design, implementation, and maintenance of effective internal control, including internal control over compliance, relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including evaluating and monitoring ongoing activities and safeguarding assets to help ensure that appropriate goals and objectives are met; and that there is reasonable assurance that government programs are administered in compliance with compliance requirements.

You are responsible for the design, implementation, and maintenance of internal controls to prevent and detect fraud; assessing the risk that the financial statements may be materially misstated as a result of fraud; and for informing us about all known or suspected fraud affecting the entity involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the entity received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for implementing systems designed to achieve compliance with applicable laws and regulations and the provisions of contracts and grant agreements, including compliance with federal statutes, regulations, and the terms and conditions of federal awards applicable to the entity's federal programs and compliance with Florida laws, regulations, contracts, and grant agreements applicable to the entity's state financial assistance ; identifying and ensuring that the entity complies with applicable laws, regulations, contracts, and grant agreements, including compliance with federal statutes, regulations, and the terms and conditions of federal awards applicable to the entity's federal programs and compliance with Florida laws, regulations, contracts, and grant agreements applicable to the entity's state financial assistance ; and informing us of all instances of identified or suspected noncompliance whose effects on the financial statements should be considered.

You are responsible for taking timely and appropriate steps to remedy any fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we may report. Additionally, as required by the Uniform Guidance and Chapter 10.550, it is management's responsibility to evaluate and monitor noncompliance with federal and state statutes and regulations, and the terms and conditions of federal awards and state financial assistance; take prompt action when instances of noncompliance are identified, including noncompliance identified in audit findings; and to follow up and take prompt corrective action on reported audit findings and to prepare a summary schedule of prior audit findings and a corrective action plan. The summary schedule of prior audit findings should be available for our review.

You are responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, including amounts and disclosures, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters, and for the accuracy and completeness of that information (including information from within and outside of the general and subsidiary ledgers), and for ensuring management information and financial information is reliable and properly reported; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance and Chapter 10.550; (3) additional information that we may request for the purpose of the audit; and (4) unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence.

You agree to inform us of events occurring or facts discovered subsequent to the date of the financial statements that may affect the financial statements.

You agree to include our report on the schedule of expenditures of federal awards and state financial assistance in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards and state financial assistance. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards and state financial assistance that includes our report thereon or make the audited financial statements readily available to intended users of the schedule of expenditures of federal awards and state financial assistance no later than the date the schedule of expenditures of federal awards and state financial assistance is issued with our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards and state financial assistance in accordance with the Uniform Guidance and Chapter 10.550; (2) you believe the schedule of expenditures of federal awards and state financial assistance, including its form and content, is fairly presented in accordance with the Uniform Guidance and Chapter 10.550; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards and state financial assistance.

Management is responsible for the preparation and fair presentation of other supplementary information in accordance with U.S. GAAP. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon or make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. You agree to provide us written representations related to the presentation of the supplementary information.

Management is responsible for the preparation of other information included in your annual report. You agree to provide the final version of such information to us in a timely manner, and if possible, prior to the date of our auditors' report. If the other information included in your annual report will not be available until after the date of our auditors' report on the financial statements, you agree to provide written representations indicating that (1) the information is consistent with the financial statements, (2) the other information does not contain material misstatements, and (3) the final version of the documents will be provided to us when available, and prior to issuance of the annual report by the entity, so that we can complete the procedures required by professional standards. Management agrees to correct material inconsistencies that we may identify. You agree to include our auditors' report in any document containing financial statements that indicates that such financial statements have been audited by us.

Management is responsible for providing us with a written confirmation concerning representations made by you and your staff to us in connection with the audit and the presentation of the basic financial statements and RSI. During our engagement, we will request information and explanations from you regarding, among other matters, the entity's activities, internal control, future plans, specific transactions,

and accounting systems and procedures. The procedures we will perform during our engagement and the conclusions we reach as a basis for our report will be heavily influenced by the representations that we receive in the representation letter and otherwise from you. Accordingly, inaccurate, incomplete, or false representations could cause us to expend unnecessary effort or could cause a material fraud or error to go undetected by our procedures. In view of the foregoing, you agree that we shall not be responsible for any misstatements in the entity's financial statements that we may fail to detect as a result of misrepresentations made to us by you.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies to us of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the "Audit objectives" section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other engagements or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

#### **Responsibilities and limitations related to nonaudit services**

For all nonaudit services we may provide to you, management agrees to assume all management responsibilities; oversee the services by designating an individual, preferably within senior management, who possesses suitable skill, knowledge, and/or experience to understand and oversee the services; evaluate the adequacy and results of the services; and accept responsibility for the results of the services. Management is also responsible for ensuring that your data and records are complete and that you have received sufficient information to oversee the services.

#### **Use of financial statements**

Should you decide to include or incorporate by reference these financial statements and our auditors' report(s) thereon in a future private placement or other offering of equity or debt securities, you agree that we are under no obligation to re-issue our report or provide consent for the use of our report in such a registration or offering document. We will determine, at our sole discretion, whether we will re-issue our report or provide consent for the use of our report only after we have performed the procedures we consider necessary in the circumstances. If we decide to re-issue our report or consent to the use of our report, we will be required to perform certain procedures including, but not limited to, (a) reading other information incorporated by reference in the registration statement or other offering document and (b) subsequent event procedures. These procedures will be considered an engagement separate and distinct from our audit engagement, and we will bill you separately. If we decide to re-issue our report or consent to the use of our report, you agree that we will be included on each distribution of draft offering materials and we will receive a complete set of final documents. If we decide not to re-issue our report or decide to withhold our consent to the use of our report, you may be required to engage another firm to audit periods covered by our audit reports, and that firm will likely bill you for its services. While the successor auditor may request access to our workpapers for those periods, we are under no obligation to permit such access.

If the parties (i.e., you and CLA) agree that CLA will not be involved with your official statements related to

municipal securities filings or other offering documents, we will require that any official statements or other offering documents issued by you with which we are not involved clearly indicate that CLA is not involved with the contents of such documents. Such disclosure should read as follows:

CliftonLarsonAllen LLP, our independent auditor, has not been engaged to perform and has not performed, since the date of its report included herein, any procedures on the financial statements addressed in that report. CliftonLarsonAllen LLP also has not performed any procedures relating to this offering document.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website or submitted on a regulator website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in those sites or to consider the consistency of other information in the electronic site with the original document.

We may issue preliminary draft financial statements to you for your review. Any preliminary draft financial statements should not be relied on or distributed.

#### **Engagement administration and other matters**

We understand that your employees will prepare all confirmations, account analyses, and audit schedules we request and will locate any documents or invoices selected by us for testing. A list of information we expect to need for our audit and the dates required will be provided in a separate communication.

At the conclusion of the engagement, we will complete the auditor sections of the electronic Data Collection Form SF-SAC and perform the steps to certify the Form SF-SAC and single audit reporting package. It is management's responsibility to complete the auditee sections of the Data Collection Form. We will create the single audit reporting package PDF file for submission; however, it is management's responsibility to review for completeness and accuracy and electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse and, if appropriate, to pass-through entities. The Data Collection Form and the reporting package must be electronically submitted within the earlier of 30 calendar days after receipt of the auditors' reports or nine months after the end of the audit period.

We will provide copies of our reports to the entity; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing confidential or sensitive information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the sole and exclusive property of CLA and constitutes confidential and proprietary information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to regulator, or its designee; a federal or state agency providing direct or indirect funding; the U.S. Government Accountability Office; or the Auditor General, State of Florida for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any



such request. If requested, access to such audit documentation will be provided under the supervision of CLA personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of seven years after the report release date or for any additional period requested by the regulator. If we are aware that a federal or state awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Professional standards require us to be independent with respect to you in the performance of these services. Any discussion that you have with our personnel regarding potential employment with you could impair our independence with respect to this engagement. Therefore, we request that you inform us prior to any such discussions so that we can implement appropriate safeguards to maintain our independence and objectivity. Further, any employment offers to any staff members working on this engagement without our prior knowledge may require substantial additional procedures to ensure our independence. You will be responsible for any additional costs incurred to perform these procedures.

Our audit engagement ends on delivery of our signed report. Any additional services that might be requested will be a separate, new engagement. The terms and conditions of that new engagement will be governed by a new, specific SOW for that service.

Government Auditing Standards require that we make our most recent external peer review report publicly available. The report is posted on our website at [www.CLAconnect.com/Aboutus/](http://www.CLAconnect.com/Aboutus/).

## **Fees**

Our total fee is \$35,595.00. This estimate is based on anticipated cooperation from your personnel and their assistance with locating requested documents and preparing requested schedules. If the requested items are not available on the dates required or are not accurate, the fees and expenses will likely be higher. Our invoices, including applicable state and local taxes, will be rendered as work progresses and are payable on presentation.

Audit of financial statements	\$32,400.00
GASB 101 – Compensated Absences	\$1,000.00
Examination of Compliance with F.S. 218.415	\$500.00
Technology and Client Support Fee (5% of Professional Services)	\$1,695.00
Total	\$35,595.00

## **Bill to be mailed on**

October 2025  
November 2025

## **Amount to be billed**

\$11,865  
\$11,865

December 2025

\$11,865

**Unexpected circumstances**

We will advise you if unexpected circumstances require significant additional procedures resulting in a substantial increase in the fee estimate.

**Changes in accounting and audit standards**

Standard setters and regulators continue to evaluate and modify standards. Such changes may result in new or revised financial reporting and disclosure requirements or expand the nature, timing, and scope of the activities we are required to perform. To the extent that the amount of time required to provide the services described in the SOW increases due to such changes, our fee may need to be adjusted. We will discuss such circumstances with you prior to performing the additional work.

**Agreement**

We appreciate the opportunity to provide the services described in this SOW related to the MSA. All terms and provisions of the MSA shall apply to these services. If you agree with the terms of this SOW, please sign below to indicate your acknowledgement and understanding of, and agreement with, this SOW.

Sincerely,

**CliftonLarsonAllen LLP**

**Response:**

This letter correctly sets forth the understanding of Central Florida Regional Planning Council.

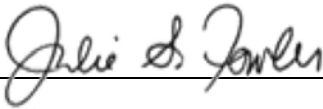
**CLA**

ORG: CliftonLarsonAllen LLP

NAME: Julie S. Fowler, CPA

TITLE: Signing Director

SIGN:



DATE: July 10, 2025

**Client**

ORG: Central Florida Regional  
Planning Council

NAME:

TITLE: Board Chairperson

SIGN:

DATE:

ORG: Central Florida Regional  
Planning Council

NAME:

TITLE: Executive Director

SIGN:

DATE:



July 10, 2025

***Statement of Work - Assertion Based Examination Services***

This agreement constitutes a statement of work ("SOW") under the master service agreement ("MSA") dated April 15, 2023, or superseding MSA, made by and between CliftonLarsonAllen LLP ("CLA," "we," "us," and "our") and Central Florida Regional Planning Council ("you," "your," or "the entity"). We are pleased to confirm our understanding of the terms and objectives of our engagement and the nature and limitations of the services CLA will provide for the entity as of and for the year ended September 30, 2025.

Julie S. Fowler is responsible for the performance of the examination engagement.

**Examination services**

We will examine your compliance with the Florida Statutes, Section 218.415 during the period October 1, 2024 to September 30, 2025.

**Examination objectives**

The objectives of our examination are (1) to obtain reasonable assurance about whether the entity complied with the Florida Statutes, Section 218.415, in all material respects; and (2) to express an opinion in a written report about whether the entity complied with the Florida Statutes, Section 218.415, in all material respects.

Our examination will be conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants (AICPA) and will include tests of your records and other procedures we consider necessary to enable us to express such an opinion.

Those standards require us to be independent of the entity or responsible party, as applicable, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our engagement.

We will issue a written report upon completion of the examination. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or withdraw from the engagement. If our opinion is other than unmodified, we will discuss the reasons with you in advance. If circumstances occur related to the condition of your records, the availability of sufficient, appropriate evidence, or the existence of a significant risk of material misstatement or deviation from the criteria, which in our professional judgment prevent us from completing the examination or forming an opinion, we retain the right to take any course of action permitted by

professional standards, including declining to express an opinion or issue a report, or withdrawing from the engagement.

The report will include a statement that the report is intended solely for the information and use of management, those charged with governance, others within the entity, and Auditor General, State of Florida and is not intended to be and should not be used by anyone other than the specified parties.

### **Our responsibilities, procedures, and limitations**

We will conduct our examination in accordance with attestation standards established by the AICPA.

Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the entity complied with the Florida Statutes, Section 218.415, in all material respects, including designing the examination to detect both intentional and unintentional material noncompliance. An examination involves performing procedures to obtain evidence we consider necessary to enable us to express our opinion. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks of material noncompliance, whether due to fraud or error. There is an unavoidable risk, because of the inherent limitations of an examination engagement, together with the inherent limitations of internal control, that some material noncompliance may not be detected, even though the examination is properly planned and performed in accordance with the attestation standards.

In making our risk assessments, we consider internal control relevant to the entity's internal control over compliance with the Florida Statutes, Section 218.415 in order to identify types of potential noncompliance, to consider factors that affect the risk of material noncompliance, and to design examination procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control relevant to the Florida Statutes, Section 218.415. An examination is not designed to provide assurance on internal control over compliance or to identify deficiencies in internal control. However, we will communicate to you in writing significant deficiencies or material weaknesses in internal control relevant to the Florida Statutes, Section 218.415 that we identify during the examination.

Our engagement will not include a detailed inspection of every transaction and cannot be relied on to disclose all material errors, fraud, or noncompliance with laws or regulations, that may exist. However, we will inform you of any material errors, uncorrected misstatements, and known and suspected fraud and noncompliance with laws or regulations identified during the engagement.

### **Management responsibilities**

You are responsible for the entity's compliance with the Florida Statutes, Section 218.415. You are responsible for, and agree to provide us with, a written assertion about the entity's compliance with the Florida Statutes, Section 218.415. You are responsible for the design, implementation, and maintenance of internal control over compliance.

You are responsible for providing us with (1) access to all information of which you are aware that is relevant to the measurement, evaluation, or disclosure of the entity's compliance with the Florida Statutes, Section 218.415, such as records, documentation, and other matters, and for the accuracy and completeness of that information; (2) additional information that we may request for the purpose of the examination; and

(3) unrestricted access to persons from whom we determine it necessary to obtain evidence.

You agree to inform us of events occurring or facts discovered subsequent to the period covered by our report affecting the entity's compliance with the Florida Statutes, Section 218.415.

You are responsible for the entity's compliance with the Florida Statutes, Section 218.415; and for selecting the suitable criteria and determining that such criteria are appropriate for the purpose of the engagement. You are responsible for determining that the criteria will be available to the intended users. We may advise you about appropriate criteria, but the responsibility for compliance with the specified requirements remains with you.

For all nonattest services we may provide to you, management agrees to assume all management responsibilities; oversee the services by designating an individual, preferably within senior management, who possesses suitable skill, knowledge, and/or experience to understand and oversee the services; evaluate the adequacy and results of the services; and accept responsibility for the results of the services. Management is also responsible for ensuring that your data and records are complete and that you have received sufficient information to oversee the services.

At the conclusion of our engagement, we will require a representation letter from management that, among other things, will include management's assertion about and confirm management's responsibility for the entity's compliance with the Florida Statutes, Section 218.415, acknowledge management's responsibility for establishing and maintaining effective internal control over compliance, state that management has performed an evaluation of the entity's compliance with the specified requirements, and state management's interpretation of any compliance requirements that have varying interpretations. Management acknowledges that it agrees to provide us with a written representation letter at the conclusion of the engagement which provides confirmation of representations made by you and your staff to us in connection with the examination engagement. During our engagement, we will request information and explanations from you regarding the entity's compliance with the Florida Statutes, Section 218.415. The procedures we will perform during our engagement and the conclusions we reach as a basis for our report will be heavily influenced by the representations that we receive in the representation letter and otherwise from you. Accordingly, inaccurate, incomplete, or false representations could cause us to expend unnecessary effort or could cause a material fraud, error, or noncompliance to go undetected by our procedures. In view of the foregoing, you agree that we shall not be responsible for any noncompliance that we may fail to detect as a result of misrepresentations made to us by you.

### **Engagement administration and other matters**

A list of information we expect to need for the engagement and the dates required will be provided in a separate communication.

Our engagement ends on delivery of our signed report. Any additional services that might be requested will be a separate, new engagement. The terms and conditions of that new engagement will be governed by a new, specific SOW for that service.

### **Fees**

Our professional fees are included in the Statement of Work for Audit Services.

**Agreement**

We appreciate the opportunity to provide the services described in this SOW related to the MSA. All terms and provisions of the MSA shall apply to these services. If you agree with the terms of this SOW, please sign below to indicate your acknowledgement and understanding of, and agreement with, this SOW.

Sincerely,

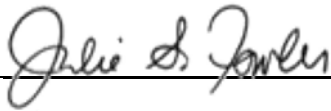
**CliftonLarsonAllen LLP**

**CLA**

ORG: CliftonLarsonAllen LLP

NAME: Julie S. Fowler, CPA

TITLE: Signing Director

SIGN: 

DATE: July 10, 2025

**Client**

ORG: Central Florida Regional  
Planning Council

NAME:

TITLE: Board Chairperson

SIGN:

DATE:

ORG: Central Florida Regional  
Planning Council

NAME:

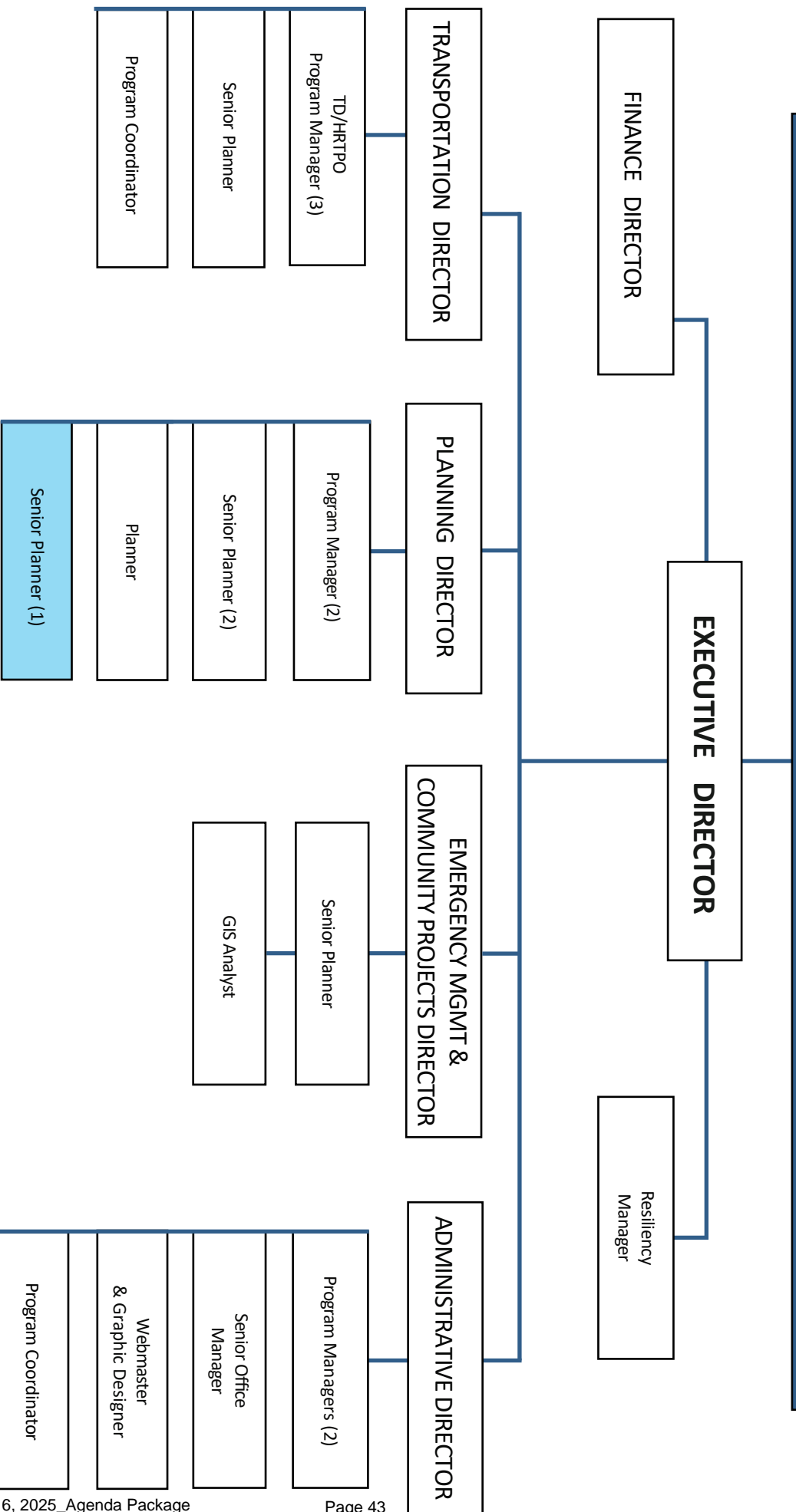
TITLE: Executive Director

SIGN:

DATE:



# CENTRAL FLORIDA REGIONAL PLANNING COUNCIL BOARD



Part-time Position

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Agenda Item #6  
**Interagency Agreement with the  
Southwest Florida Regional Planning Council (SWFRPC)**

Actions Requested:	Authorize Executive Director to Sign and Administer the Interagency Agreement
Exhibits:	#6: CFRPC – SWFRPC Interagency Agreement

**Background:**

The interagency agreement establishes a formal arrangement under which the Central Florida Regional Planning Council (CFRPC) may collaborate with the Southwest Florida Regional Planning Council (SWFRPC) on specific, clearly defined projects. This agreement is intended for substantial tasks such as GIS mapping, comprehensive planning initiatives, grant preparation, and related efforts. It is important to note that this agreement does not pertain to the ongoing courtesy collaboration and coordination efforts between CFRPC and SWFRPC as sister agencies. Those informal cooperative activities will continue independently of this agreement. The attached document outlines the terms and scope of the agreement, which is limited to project-based support for larger-scale assignments.

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**INTERAGENCY AGREEMENT**  
**Between**  
**Central Florida Regional Planning Council**  
**and**  
**Southwest Florida Regional Planning Council**

This agreement is entered into this \_\_\_\_ day of \_\_\_\_\_, 2025 by and between the Central Florida Regional Planning Council (hereinafter called "CFRPC"), and the Southwest Florida Regional Planning Council (hereinafter called "SWFRPC"), both of which are designated agencies defined in Chapter 186, Florida Statutes and created under Chapter 163, Florida Statutes. The parties agree as follows.

**BACKGROUND**

On June 19, 2025, the SWFRPC entered a 12-month probationary period to rebuild relationships with the communities in the region and develop a responsive, community-driven slate of programs and services. The goal is to reestablish the Council as a regional convener on key issues and opportunities affecting Southwest Florida. To support this effort, the CFRPC may provide administrative and technical staff services to the SWFRPC.

**Term of the Agreement**

This agreement shall become effective on the date first cited above and shall be provided on a continuing basis until termination.

**Compliance with Laws**

The CFRPC shall comply with all federal, state, and local laws, rules, and regulations applicable to the fulfillment of this Agreement.

**Scope of Services**

The CFRPC may provide services to the SWFRPC to support services and programs of the SWFRPC including but not limited to: emergency management; planning; regional and community visioning; GIS mapping; grant writing and administration; and other identified services.

**Compensation**

- A. CFRPC agrees to perform for the benefit of the SWFRPC services requested through task authorizations.
- B. CFRPC shall invoice the SWFRPC for work performed as outlined in task authorizations. Each invoice shall contain sufficient detail to satisfy audit review standards and pertinent requirements for the deliverables as set forth in this Agreement, using the following format for all invoices:
  - i. Name of Regional Planning Council
  - ii. Name of Project
  - iii. Date of Invoice
  - iv. Amount of Invoice
  - v. Identification of Task(s) completed
  - vi. Signature of the project manager or authorized representative of the Regional Planning Council attesting to the accuracy of the invoice and that the services and costs reflect complete deliverable pursuant to the terms of this Agreement.

**Records**

- A. All records pertinent to this AGREEMENT shall be retained by CFRPC for five years following the AGREEMENT termination date, with the following exception: If any litigation, claim, or audit is started before the expiration of the five year period and extends beyond the five year period, the records will be maintained until all litigation, claims or audit findings involving the records have been resolved.

**Termination**

This Agreement may be terminated by the written mutual consent of the parties.

- A. Either party may terminate this Agreement upon written notice of thirty (30) days. Written notice shall be delivered by certified mail, return receipt requested, or in person with proof of delivery.
- B. In the event the Agreement is terminated, the CFRPC shall be reimbursed in the amount commensurate with the work satisfactorily accomplished on the effective date of termination.

**Authority**

The Executive Director of each party represents that the Executive Director has been authorized by the respective Council to execute this agreement.

AGREED TO THIS \_\_\_\_DAY OF \_\_\_\_\_, 2025.

\_\_\_\_\_  
Southwest Florida Regional Planning Council  
Interim Executive Director

\_\_\_\_\_  
Central Florida Regional Planning Council  
Executive Director

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Witness

\_\_\_\_\_  
CFRPC Attorney

Agenda Item #8  
**Technology Services**

Actions Requested:	Authorize Executive Director to Negotiate, Execute, and Administer IT Services Agreement
Exhibits:	None

**Contract for Technology Services**

The Council utilizes an information technology (IT) company to provide necessary and ongoing support for the staff's computer system and network. The Central Florida Regional Planning Council issued a Request for Qualifications (RFQ) and Price Proposals for Information Technology (IT) Consulting Services in June 2025 as the current contracts for this service are expiring.

Staff requests approval to authorize the Executive Director to Negotiate, Execute and Administer an IT Services Agreement after the proposals are reviewed and ranked by selection committee, based upon service requirements, experience, and Council's budgeted funds for this service.

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**Central Florida Regional Planning Council  
Board Meeting Schedule**

**October and December 2025**

**Wednesday, October 8, 2025 | 9:30 AM**

Okeechobee County Historic Courthouse  
“Judge William L. Hendry Courtroom” – County Commission Chambers  
304 NW 2<sup>nd</sup> Street  
Okeechobee, FL 34972

**Wednesday, December 10, 2025 | 9:30 AM**

Polk County History Center  
100 East Main Street  
Bartow, FL 33830

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Apalachee • Central Florida • East Central Florida  
Emerald Coast • North Central Florida • Northeast Florida  
South Florida • Southwest Florida • Tampa Bay • Treasure Coast

## MONTHLY ACTIVITY REPORT: June 2025

### ASSOCIATION MANAGEMENT

- Monthly meeting with FRCA's Bookkeeper and EDAC Treasurer
- Reviewed FRCAs FY24-25 Budget and worked on proposed FY25-26 Budget
- Coordinating FRCA Summer Policy Board meeting and agenda
- Received Legislative Updates from FRCAs Legislative Consultants and provide updates to the Executive Directors Advisory Committee as needed
- Worked on FRCAs website and communications plan
- Coordinated FRCAs Exhibit at the Florida League of Cities Annual Conference
- Attended **Florida Association of Counties Annual Conference** in Orlando and managed FRCAs conference exhibit and outreach

### RESOURCE DEVELOPMENT/CAPACITY BUILDING and OUTREACH

- Coordinated RPC meeting to discuss the **FDEP FY25-26 Resilient Florida RRE Grant Program**
- Meeting with RPC staff to plan **REMI Training for FY25-26**
- Coordinated FRCA – EDA meeting with RPC Directors and staff to discuss the **EDA 2025 Disaster Supplemental Notice of Funding Opportunity** and other disaster recovery funding
- Met with FDEM staff and NEFRPC LEPC Coordinator to discuss **FDEM FY25-26 LEPC Contract**
- Helped coordinate and attended **Leadership Workshop with LeaderGov**
- Coordinated multiple meetings to discuss and prepare agenda for **SWFRPC June Board meeting** and to provide support during their leadership transition.
- Coordinated meeting with **FRCA Legislative Consultants** to discuss 2025 Legislative Session and SWFRPC
- Attended **Southwest Florida RPC June Board Meeting** in Fort Myers Florida



### 2025 Florida Association of Counties Annual Conference – FRCA Exhibit June 25<sup>th</sup>, 2025

Kristin Dozier  
*Executive Director, FRCA*

Wren Krahl  
*Executive Director, Tampa Bay RPC*

Isabel Cosio Carballo  
*Executive Director, South Florida RPC*

Tara McCue  
*Executive Director, East Central Florida RPC*