



## **Meeting Agenda**

**Central Florida Regional Planning Council  
October 9, 2019  
Okeechobee County Courthouse  
County Commission Chambers  
304 NW 2<sup>nd</sup> Street  
Okeechobee, FL  
9:30 a.m.**

### **CALL TO ORDER** – Chair Mike Thompson

- Invocation
- Pledge of Allegiance
- Roll Call
- Announcements

### **AGENDA ITEM #1 PUBLIC COMMENTS**

### **AGENDA ITEM #2 COUNCIL ADMINISTRATION**

- A. August 14, 2019 Council Meeting Minutes
- B. August 2019 Financial Report

- Action Recommended: Approval
- Exhibit #2: A. Minutes - Pg 5  
B. Financial Report - Pg 13

### **AGENDA ITEM #3 OKEECHOBEE COUNTY ACTIVITIES REPORT**

Robbie Chartier, Okeechobee County Administrator, will update the Council on current activities in Okeechobee County.

- Action Recommended: Information Only
- Exhibit: None

### **AGENDA ITEM #4 CONTRACT FOR TECHNOLOGY SERVICES**

The Council uses an information technology company to provide support to the staff's computer system and network. Staff recommends continuing services with Cipher Integration, Inc. for a contract period of October 1, 2019 through September 30, 2020.

- Action Recommended: Approve Contract with Cipher Integration, Inc.
- Exhibit #4: Summary of Services - Pg 15

#### **AGENDA ITEM #5 2020 CENSUS**

Reginald Earl with the U.S. Census Bureau will provide an overview and updates regarding the 2020 Census including the program's importance and community outreach efforts.

- Action Recommended: Adopt Proclamation
- Exhibit #5: Proclamation - *Pg 17*

#### **AGENDA ITEM #6 RESOLUTION 2019-10A**

Resolution adopting FTA Section 5311 Operating Grant for DeSoto, Hardee, Highlands, and Okeechobee Counties.

- Action Recommended: Adopt Resolution 2019-10A
- Exhibit #6: Resolution 2019-10A - *Pg 19*

#### **AGENDA ITEM #7 UPDATE ON THE HEARTLAND REGIONAL TRANSPORTATION PLANNING ORGANIZATION (HRTPO)**

Staff will brief the Council on current activities of the Heartland Regional Transportation Planning Organization (HRTPO).

- Action Recommended: Information Only
- Exhibit: None

#### **AGENDA ITEM #8 UPDATE ON MULTI-MODAL CORRIDORS OF REGIONAL ECONOMIC SIGNIFICANCE (MCORES)**

Staff will update the Council on the Task Force covering the Southwest to Central Florida Corridor.

- Action Recommended: Information Only
- Exhibit: None

#### **AGENDA ITEM #9 HEARTLAND 2060 SUMMITS**

Staff will present data from the Heartland 2060 Update and Summit.

- Action Recommended:
- Exhibit: None

#### **AGENDA ITEM #10 2020 HOLIDAY SCHEDULE**

The 2020 Holiday Schedule will be presented for Council consideration.

- Action Recommended: Approval
- Exhibit #10: Proposed 2020 Holiday Schedule - *Pg 21*

#### **AGENDA ITEM #11 APPOINT COMMITTEE TO NOMINATE 2020 COUNCIL OFFICERS**

The Council Chair will appoint a committee to nominate officers of the Council for 2020. The election will take place at the December Council Meeting.

- Action Recommended: Chair Appoint Nominating Committee
- Exhibit: None

## **AGENDA ITEM #12 EXECUTIVE DIRECTOR'S REPORT**

The Executive Director will report on current activities of the Council.

- A. FRCA Policy Board Meeting
- B. Return on Investment
- C. Projects Update

- Action Recommended: Information Only
- Exhibit #12: FRCA Monthly Report - Pg 23

## **AGENDA ITEM #13 OTHER BUSINESS**

- A. Set date, time, and location for next meeting – December 11, 2019, 9:30 a.m., Bartow Public Library.
- B. Other Business – Board Discussion.

## **ADJOURN**

Please be advised that if you desire to appeal any decisions made as a result of the above hearing or meeting, you will need a record of the proceedings and in some cases a verbatim record is required. You must make your own arrangements to produce this record (Florida Statute 286.0105). Public participation is solicited without regard to race, color, national origin, sex, age, disability, religion or family status. Persons requiring accommodation under the Americans with Disabilities Act (ADA) or language translation, free of charge should contact Marybeth Soderstrom, CFRPC Title VI Liaison, 863-534-7130 (voice), or via Florida Relay Service 711, or by emailing [msoderstrom@cfrpc.org](mailto:msoderstrom@cfrpc.org) at least three days prior to the event.

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## **Central Florida Regional Planning Council**

August 14, 2019

CareerSource Heartland

5901 US Hwy 27 South, Suite 1 | Sebring, FL

9:30 a.m.

### **Meeting Minutes**

Chairman Mike Thompson called the meeting to order at 9:30 a.m. Norman White offered the invocation followed by the Pledge of Allegiance.

Roll was called with the following members present:

Chairman, Commissioner Mike Thompson, Hardee County  
Vice Chair, City Commissioner Neda Cobb, City of Wauchula  
Commissioner Buddy Mansfield, DeSoto County  
City Councilmember Keith Keene, City of Arcadia  
Commissioner Don Elwell, Highlands County  
Donna Howerton, Highlands County Gubernatorial Appointee; Highlands County School Board  
Commissioner Bryant Culpepper, Okeechobee County  
City Commissioner Bob Jerriel, City of Okeechobee  
Commissioner Rick Wilson, Polk County  
City Commissioner Bill Read, City of Lakeland  
Jeff Kincart, Polk County Gubernatorial Appointee  
Ben Dunn, Highlands County Development Services Director, Ex-officio  
Elizabeth "Libby" Maxwell-Pigman, South Fla. Water Management District, Ex-officio  
Jon Inglehart for Mary Yeargan, Department of Environmental Protection, Ex-officio

Members absent:

Jackie Tucker, DeSoto County Gubernatorial Appointee  
Mayor John Shoop, City of Sebring  
City Commissioner Morris West, City of Hanes City, Ridge League of Cities  
City Commissioner Nathaniel Birdsong, City of Winter Haven  
June Fisher, DeSoto County Planning Director, Ex-officio  
Todd Miller, Hardee County Planning Director, Ex-officio  
Bill Royce, Okeechobee County Planning Director, Ex-officio  
Tom Deardorff, Polk County Director of Growth Management, Ex-officio  
Deborah Chesna, Florida Department of Transportation, Ex-officio  
Cindy Rodriguez, Southwest Florida Water Management District, Ex-officio

### **AGENDA ITEM #1 PUBLIC COMMENTS**

There were no public comments.

## **AGENDA ITEM #2 COUNCIL ADMINISTRATION**

### **A. June 12, 2019 Council Meeting Minutes**

Chair Thompson asked if there were any changes to the June 12, 2019 Council Meeting Minutes.

### **MOTION**

There being none, Buddy Mansfield moved to approve the June 12, 2019 Council Meeting Minutes as submitted. Keith Keene seconded.

Motion carried unanimously.

### **B. June 2019 Financial Report**

Pat Steed reviewed the Statement of Activities and Statement of Net Assets for the month ended June 30, 2019.

### **MOTION**

Buddy Mansfield moved to accept the June 2019 Financial Report as presented. Don Elwell seconded.

Motion carried unanimously.

## **AGENDA ITEM #3 HIGHLANDS COUNTY ACTIVITIES REPORT**

Highlands County Administrator Randy Vosburg, presented a summary of the County's major projects including: Hurricane Irma's ongoing recovery efforts and challenges; the status of the Sebring Parkway Phase II A-B and III; and Highlands County's efforts to bring their website into ADA compliance. Mr. Vosburg reported on economic development projects including the International Plastics Recycling Company which manufactures commercial garbage bags. He stated that a grant was received by the City of Avon Park to extend utilities north of the City. The newly located \$240 million Nucor Steel Florida facility in Frostproof is expected to create 250 new jobs for the area at an average annual wage of \$66,000 and would be served by these utility extensions. He reported that Avon Park was selected as one of only three communities to participate in Duke Energy's 2019 Site Readiness Program with a 120-acre parcel in north Avon Park. The Children's Advocacy Center received their re-accreditation and the Healthy Families Highlands program received a reaccreditation this year. Mr. Vosburg discussed Highlands County's homeless population and how their community has joined together to address the problem. He reported that the first phase of the Istokpoga Marsh Watershed Improvement District, which is an above ground treatment area that captures and treats runoff before it goes into

the system and eventually into Lake Okeechobee, is expected to be completed in the next couple weeks. He discussed the transition from a total volunteer firefighter program to a combination of volunteer and paid firefighters. Mr. Vosburg concluded with a review of the County's Budgetary issues.

Questions and discussion followed.

#### **AGENDA ITEM #4 POST DISASTER RECOVERY UPDATE**

Curtis Knowles, CFRPC staff, provided an update regarding Post Disaster Recovery efforts following Hurricane Irma in September, 2017 including current damage assessments and statistics, and identification of ongoing issues. He reported on the Economic Development Administration's (EDA) Disaster Recovery Reform Act of 2018 and its provisions as well as its intent to reduce the complexity of dealing with FEMA by acknowledging shared responsibility for disaster response and recovery. The EDA created an Economic Development Assistance Programs Grant, which allowed the CFRPC to apply based on Highlands and Polk Counties being listed as Tier II Counties most impacted by Hurricane Irma. The CFRPC was awarded this grant which funds his position. Since then, the EDA has provided a grant opportunity for the Regional Planning Councils to hire their own Regional Disaster Resilience Coordinator position. Mr. Knowles discussed the long-term recovery groups created for Highlands and Polk Counties after Hurricane Irma. He reviewed the funding programs and opportunities that were created to assist citizens, and highlighted the accomplishments made to date, along with foreseeable future needs.

Discussion followed.

#### **AGENDA ITEM #5 HEARTLAND 2060 SUMMITS AND COMMUNITY ENGAGEMENT**

Pat Steed, Executive Director, stated that in 2007 the CFRPC came together with local governments, stakeholders, and property owners of the inland counties of the region to work together in an effort to guide future growth and build a resilient future for the region. An update to the Heartland 2060 Initiative is underway and she briefed the Council on plans for the two Heartland 2060 Summits that are scheduled. The first summit will be held on September 20, 2019 in Polk County at the Polk State College Center for Public Safety Campus in Winter Haven and the second summit is planned for November 13, 2019 in Highlands County at the Lake Placid Town Hall. CFRPC was awarded two Technical Assistance Grants from the Florida Department of Economic Opportunity (DEO) to conduct community engagement and to update population and forecast the economy to the year 2060.

## **AGENDA ITEM #6 FY 19/20 COMMUNITY PLANNING TECHNICAL ASSISTANCE GRANT AND COMPETITIVE FLORIDA PARTNERSHIP AWARDS**

Pat Steed, Executive Director, provided an update regarding the Florida Department of Economic Opportunity (DEO) FY19/20 Community Planning Technical Assistance Grants and Competitive Florida Partnership Awards in the region. Out of 95 grant applications submitted, DEO awarded 19 grants totaling approximately \$750,000 which is less than half the funds normally awarded in previous years. Seven of the 19 local governments receiving these grants are located in the Florida Panhandle due to impacts from Hurricane Michael. Ms. Steed reviewed the grants that were awarded within the CFRPC region, which included two Technical Assistance Grants. One was to CFRPC to conduct Phase II of the Heartland 2060 Update, and the second was to the City of Frostproof to study how best to expand the City's sewage treatment plant and effluent disposal capacity. The City of Ft. Meade and Okeechobee County were granted Competitive Florida Partnership grants and staff looks forward to working with these communities on their economic development activities.

## **AGENDA ITEM #7 ADOPT RESOLUTION 2019-8A**

Ms. Steed presented Resolution 2019-8A which authorizes the Executive Director to sign and administer the Community Planning Technical Assistance grant that was just discussed.

### **MOTION**

Rick Wilson moved to adopt Resolution 2019-8A authorizing the Executive Director to sign and administer the Community Planning Technical Assistance grant as presented. Bill Read seconded.

Motion carried unanimously.

## **AGENDA ITEM #8 ADOPT RESOLUTION 2019-8B**

Marybeth Soderstrom, CFRPC staff, stated that FDOT has awarded a new Public Transportation Grant Agreement (PTGA) for FTA 5311 funds to the CFRPC for DeSoto Arcadia Regional Transit (DART) operations associated with the provision of public transportation services in DeSoto County. The funds will be used by the Community Transportation Coordinator (CTC) to operate the DeSoto County DART system. The funds have previously been awarded to DeSoto County, however, they have opted to turn the administration of the program over to CFRPC. Resolution 2019-8B authorizes the Council to enter into this grant agreement with the Florida Department of Transportation (FDOT) and to authorize the Executive Director to sign and administer the PTGA on modifications to that agreement.



## **MOTION**

Rick Wilson moved to adopt Resolution 2019-8B authorizing the Council to enter into a grant agreement with the Florida Department of Transportation (FDOT) and to authorize the Executive Director to sign and administer the Public Transportation Grant Agreement (PTGA). Bill Read seconded.

Motion carried unanimously.

## **AGENDA ITEM #9 UPDATE ON THE HEARTLAND REGIONAL TRANSPORTATION PLANNING ORGANIZATION (HRTPO)**

Marybeth Soderstrom, CFRPC staff, briefed the Council on current activities of the Heartland Regional Transportation Planning Organization (HRTPO). The Technical Advisory Committee (TAC) is scheduled to meet on August 21, 2019 in Sebring and the Citizens Advisory Committee (CAC) is scheduled to meet on August 29 in Sebring. The HRTPO Board is scheduled to meet on September 18, 2019 in Sebring. Staff will be presenting the safety element of the Transportation Trends Report for 2019. The Board will also be discussing the Heartland 2060 update as it relates to the Long Range Transportation Plan (LRTP) Update for 2045. Staff will be looking at current population and employment projections and working with FDOT to develop a regional model, which will include new roadways that will be needed by 2045 and alternative modes of travel. Ms. Soderstrom also reminded the Board that the Transportation Disadvantaged (TD) planning program is now under the purview of HRTPO, where the vehicle fleet and Federal grants are under CFRPC. Staff works jointly on both programs.

## **AGENDA ITEM #10 UPDATE ON MULTI-MODAL CORRIDORS OF REGIONAL ECONOMIC SIGNIFICANCE (M-CORES)**

Pat Steed, HRTPO staff, stated that the Southwest-Central Florida Connector corridor is proposed to go through the Heartland, directly impacting all CFRPC Counties except Okeechobee. The Task Force for this corridor has been appointed by the FDOT Secretary with 45 members from State Agencies and Commissions, environmental groups, and officials from local governments across the Heartland. She presented a list of representatives from the CFRPC Region serving on the Southwest-Central Florida Connector Task Force. Those members included Secretary, L.K. Nandam who will represent FDOT District One and serve as Chair of the Task Force. The HRTPO appointed Hardee County Commissioner Colon Lambert; the Polk TPO appointed Winter Haven City Commissioner Nathaniel Birdsong; Commissioner Elton Langford was appointed from DeSoto County; Commissioner Mike Thompson was appointed from Hardee County; Commissioner Ron Handley was appointed from Highlands County; Commissioner Rick Wilson was appointed from Polk County and she, as Executive Director, was appointed by the Council to represent CFRPC. Three (3) of these appointments also serve on the CFRPC, along with the CFRPC Executive Director. The

official notification has been issued and the first meeting is scheduled for August 27, 2019 at 8:00 a.m. at the Tampa Convention Center. There are six more meetings scheduled for the coming year.

Council Attorney Norman White discussed the Sunshine Law in detail. He presented Government in the Sunshine Requirements and the complexities of this Task Force Board deferring to DFOT legal counsel to guide the Task Force on these matters.

Discussion followed.

### **AGENDA ITEM #11 EXECUTIVE DIRECTOR'S ANNUAL PERFORMANCE EVALUATION**

Chair Thompson stated that ten (10) performance evaluations were returned by Council members. The Executive Director received nothing less than "Excellent" ratings, with a couple of "not personally observed". He stated that the comments made by Council members on their evaluation forms were all extremely positive, and the evaluation forms were available for anyone who wanted to review them. Chair Thompson thanked Ms. Steed for her outstanding leadership as the Council's Executive Director.

Ms. Steed thanked the Council and stated that she felt blessed to have a wonderful Council and staff to work with.

### **AGENDA ITEM #12 EXECUTIVE DIRECTOR'S REPORT**

#### **A. FRCA August Policy Board Meeting**

Pat Steed presented the FRCA Monthly Activity Report for July 2018. She reported that the Florida Regional Councils Association (FRCA) Policy Board Meeting is scheduled for August 15 and 16, 2019 in Orlando, FL in conjunction with the Florida League of Cities annual conference. The Policy Board Members are Jackie Tucker, Buddy Mansfield, Nathaniel Birdsong, and Neda Cobb, Alternate. She asked members to see her at the end of this meeting to review the FRCA Policy Board agenda, which is noticed on the Agenda.

Ms. Steed added that it is a privilege working with this group of Council members and current staff. Each year staff participates in the United Way Campaign and this year exceeded last year's record for contributions. 100% of staff participates in giving for the eighth year. She thanked Marybeth Soderstrom, CFRPC staff, for successfully leading the CFRPC 2019 United Way Campaign.

### **AGENDA ITEM #13 OTHER BUSINESS**

Bryan Culpepper announced that August 13 was Okeechobee County's first Bovine Sale at the new Cattleman's Livestock facility on Hwy 68, and he invited members to stop by to tour the new facility. Also, Bass Pro is on scheduled with their new facility in Okeechobee.

He suggested that all members be given an opportunity to share information about their city or county at each meeting.

Libby Pigman, South Florida Water Management District, announced that a REDI Meeting is scheduled for August 16, 2019 in Okeechobee at the Williamson Center IRSC at 10:00 a.m. DEP is hosting a TNVL meeting for the B-Map in Highlands County, on August 28, 2019 at Bert Harris Ag-Center. DEP appropriated \$40 million for alternate water supply and water conservation projects. They have allowed a two-week period to apply for those projects, which is closing on August 16. She urged members to apply if they had a project to submit.

Jon Inglehart, Department of Environmental Protection, stated that he sits as a Gubernatorial Appointee on the Southwest Florida Regional Planning Council (SWFRPC) as well as attends CFRPC on behalf of Mary Yeargan. He was excited to see the Heartland 2060 Initiative includes Glades and Hendry Counties. CFPPC and the HRTPO assumed the TD Program Planning from Glades and Hendry Counties last year from the SWFRPC. He stated that he enjoys attending the CFRPC meetings because it has such a good Board with a great staff and a lot of useful information is shared.

The next meeting was scheduled for October 9, 2019, at 9:30 a.m. in Okeechobee at the Okeechobee County Courthouse.

There being no further business, the meeting adjourned.

Respectfully submitted,

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Mike Thompson, Chairman  
August 14, 2019 Council Meeting Minutes

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**CENTRAL FLORIDA REGIONAL PLANNING COUNCIL**  
**STATEMENT OF NET ASSETS**  
**August 31, 2019**

	<u><b>UNAUDITED</b></u>	<u><b>ACCRUAL</b></u>
	<b>ASSETS</b>	
1	Cash	\$ 180,619
2	Petty Cash	15
3	Accounts Receivable	265,752
4	Unbilled Costs	360,150
5	Prepaid Expenses	34,347
6	Fixed Assets	889,725
7	Funds Held in Reserve	283,401
8		
9	<b>TOTAL ASSETS</b>	<b>\$ 2,014,010</b>
10		
11	<b>LIABILITIES &amp; EQUITY</b>	
12		
13	Liabilities	
14	Accounts Payable	\$ 306,743
15	Compensated Absences Liability	145,932
16	Deferred Revenue	32,332
17	<b>Total Liabilities</b>	485,006
18		
19	Fund Balance	1,529,003
20		
21	<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>\$ 2,014,010</b>

**CENTRAL FLORIDA REGIONAL PLANNING COUNCIL**  
**STATEMENT OF ACTIVITIES FY 2018-2019**  
**For the Month Ended August 31, 2019**

Exhibit #2-B

**UNAUDITED**

August = 92%

	ACCRUAL	ACCRUAL	ACTUAL	Approved Budget	ACCRUAL
	August 2019	August 2018	August 2019	Budget	% of Budget
<b>ORDINARY INCOME/EXPENSE</b>					
<b>INCOME</b>					
1 Member Assessments	260,390	255,631	260,390	260,391	100%
2 Local Revenue	815,924	679,911	911,339	749,006	109%
3 State Revenue	217,818	245,194	156,339	264,047	82%
4 Federal Revenue	2,178,995	1,849,931	2,018,875	2,421,502	90%
5 TOTAL INCOME	3,473,127	3,030,667	3,346,943	3,694,946	94%
<b>6 EXPENSE</b>					
7 Salaries & Fringe Benefits	1,697,414	1,529,352	1,680,431	1,898,834	89%
8 Consultants	95,272	133,743	74,201	143,000	67%
9 Transportation for the Disadvantaged Trips	1,142,729	780,558	1,206,564	1,035,000	110%
11 Accounting/Payroll Services	1,411	1,080	1,411	1,500	94%
12 Advertising	4,608	8,378	5,156	7,000	66%
13 Audit	21,500	21,700	22,700	23,900	90%
14 Auto Expense	13,943	11,636	12,129	15,000	93%
15 Building Security	791	450	638	750	105%
16 Dues & Fees	36,913	33,323	36,579	39,500	93%
17 Equipment Expense	4,893	8,940	3,843	9,000	54%
18 File Management	3,717	3,536	3,717	3,600	103%
19 Insurance	29,652	27,286	21,648	34,500	86%
20 Janitorial/Maintenance	9,004	9,929	8,304	12,000	75%
21 Legal Fees	29,480	28,600	40,436	32,160	92%
22 Meeting Expense	2,300	4,899	2,300	7,000	33%
23 Miscellaneous	90	-	90	1,000	9%
24 Office Supplies	15,486	14,177	6,049	15,000	103%
25 Postage & Delivery	2,080	596	2,006	3,500	59%
26 Printing	301	5,848	247	6,500	5%
27 Repair & Maintenance	5,981	5,944	7,127	6,500	92%
28 Technology Supplies	23,143	22,956	35,350	25,000	93%
29 Telephone	10,110	10,010	10,053	11,000	92%
30 Travel & Registration Fees	41,558	44,606	44,633	50,000	83%
31 Utilities	8,869	7,170	9,608	10,000	89%
32 Capital Outlay - Office & Technology	10,900	21,555	5,100	15,000	73%
34 Capital Outlay - Vehicle	-	-	20,974	-	0%
34 Capital Outlay - TD Vehicle	281,202	267,196	-	281,202	100%
35 Capital Outlay - Building	5,440	-	7,259	7,500	73%
36 TOTAL EXPENSE	\$ 3,498,788	\$ 3,003,468	\$ 3,268,554	\$ 3,694,946	95%
37					
38 INCOME OVER (UNDER) EXPENSE	\$ (25,661)	\$ 27,199	\$ 78,389	\$ -	

**CASH ON HAND 8/31/2019**

Checking Account + Petty Cash	\$ 180,619
Cash Held in Reserve:	
Money Market Account	\$ 274,085
Local Govt Investment Pool	\$ 9,316
<b>Total Cash</b>	<b>\$ 464,020</b>

**Information Technology Services Agreement  
between  
Cipher and the Central Florida Regional Planning Council**

**Summary of Services**

**Services**

Services provided by Cipher shall consist of providing Information Technology services in full support of a staff of approximately twenty (20) as follows:

- 1) Off-site data replication up to 1 TB.
- 2) 24 hour, 7 day per week monitoring and alerting for the CFRPC's networks.
- 3) Anti-virus and anti-spam management and software.
- 4) Backup and recovery services.
- 5) Network security management services.
- 6) Firewall monitoring and management.
- 7) Overall network management support.
- 8) Event log monitoring and alerting services.
- 9) Patch and license management.
- 10) Asset inventory and documentation services.
- 11) Unlimited Help Desk support.
- 12) Troubleshooting and recommendations for all hardware and software.

The work is to be conducted at the Central Florida Regional Planning Council office building located at 555 East Church Street in Bartow, Florida. Remote IT services are acceptable with on-site assistance to be provided when needed or requested.

**Cipher Agreement Pricing**

<b>12 Month Contract*</b> <b>October 1, 2019 – September 30, 2020</b>	
<b>Description</b>	<b>Annual Fee</b>
Managed Services (12 months)	\$31,000
<b><u>Total</u></b>	<b><u>\$31,000</u></b>

\*Agreement includes unlimited on-site and/or remote service between 7 am and 7 pm, Monday through Friday.

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## PROCLAMATION

### Supporting and Raising Awareness of the 2020 US Census

**WHEREAS**, every ten years the US Census Bureau counts residents across the country; and

**WHEREAS**, the official deadline for residents to submit their Census 2020 form is April 1, 2020; and

**WHEREAS**, a Complete Count ensures accurate Census data which provides information critical for government programs, policies and decision making; and

**WHEREAS**, this includes federal representation, and funding of programs such as Supplemental Nutrition Assistance (SNAP), Section 8 Housing Choice Vouchers, Children's Health Insurance, and Low-Income Home Energy Assistance (LIHEAP); and

**WHEREAS**, Census data determines representation in Congress and is used to redraw boundaries of congressional and state legislative districts; and

**WHEREAS**, Census data determines the allocation of funding for community public resources (e.g., roads, hospitals, schools, senior centers); and

**WHEREAS**, more than \$675 billion in federal funding is distributed each year to communities across the country based on census data; and

**WHEREAS**, to help communities thrive, it is important to encourage everyone to participate in the 2020 Census; and

**WHEREAS**, the use of US Census Bureau tools, information, and messaging in creative ways is encouraged to raise awareness of the 2020 Census.

**NOW, THEREFORE**, the Central Florida Regional Planning Council hereby proclaims and supports the "Kick Off" of the 2020 Census.

This Proclamation adopted this 9<sup>th</sup> day of October 2019.

CENTRAL FLORIDA  
REGIONAL PLANNING COUNCIL

\_\_\_\_\_  
Patricia M. Steed  
Executive Director

\_\_\_\_\_  
Mike Thompson  
Chair

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**RESOLUTION 2019-10A**

**A RESOLUTION OF THE CENTRAL FLORIDA REGIONAL PLANNING COUNCIL PROVIDING AUTHORIZATION TO SIGN THE PUBLIC TRANSPORTATION GRANT AGREEMENT FOR FEDERAL 5311 FUNDS AWARDED TO THE CFRPC FOR TRANSPORTATION FOR PUBLIC TRANSPORTATION THROUGH THE COORDINATED SYSTEM IN DESOTO, HARDEE, HIGHLANDS, AND OKEECHOBEE COUNTIES AND ASSOCIATED ADMINISTRATIVE SUPPORT DOCUMENTS WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION FOR TRANSIT PROJECTS.**

**WHEREAS**, the Central Florida Regional Planning Council has the authority to enter into a Public Transportation Grant Agreement (PTGA) with the Florida Department of Transportation to undertake a project as authorized by Chapter 341, Florida Statutes and/or by the Florida Transit Administration Act of 1964, as amended;

**NOW, THEREFORE, BE IT RESOLVED BY THE** Central Florida Regional Planning Council, Florida:

1. The PTGA for the Item-Segment-Phase-Sequence (Financial Management Number) 410124-1-84-38 is approved.
2. That Patricia M. Steed, Executive Director, is authorized to enter into, modify, extend, or terminate the PTGA with the Florida Department of Transportation, unless specifically rescinded.

**DULY PASSED AND ADOPTED THIS 9<sup>th</sup> DAY OF OCTOBER 2019.**

CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

\_\_\_\_\_  
Mike Thompson, Chairman

ATTEST:

\_\_\_\_\_

COUNCIL ATTORNEY:

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## Central Florida Regional Planning Council

### Staff Holiday Schedule

#### Calendar Year 2020

New Year's Day	Wednesday	<b>January 1, 2020</b>
Martin Luther King Jr., Day	Monday	<b>January 20, 2020</b>
Memorial Day	Monday	<b>May 25, 2020</b>
Independence Day	Friday	<b>July 3, 2020</b>
Labor Day	Monday	<b>September 7, 2020</b>
Veteran's Day	Wednesday	<b>November 11, 2020</b>
Thanksgiving Holidays	Thursday Friday	<b>November 26, 2020</b> <b>November 27, 2020</b>
Christmas Holidays	Thursday Friday	<b>December 24, 2020</b> <b>December 25, 2020</b>

Staff is allowed one **Floating Holiday**.

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Apalachee • Central Florida  
 East Central Florida • North Central Florida  
 Northeast Florida • South Florida • Southwest Florida  
 Tampa Bay • Treasure Coast • West Florida

## MONTHLY ACTIVITY REPORT: August 2019

### **RESOURCE DEVELOPMENT/CAPACITY BUILDING and OUTREACH**

- Organized and distributed the July 2019 Florida Regional Councils Association (FRCA) Newsletter, *FRCA Forward*. Began collecting articles and formatting the August 2019 Newsletter. Continued to update the FRCA Facebook page.
- Updated the email lists for newly elected local officials and maintain the email listserv for approximately 2,400 individuals who receive *FRCA Forward*.
- Maintained and enhanced the FRCA website: [www.flregionalcouncils.org](http://www.flregionalcouncils.org).
- To enhance partnerships and strengthen the relationship between regional planning councils and their state and federal partners, organized, participated in or attended the following meetings and shared information:
  - Florida League of Cities Annual Conference
  - Economic Development Coordination Conference Call

### **ASSOCIATION MANAGEMENT**

- Hosted a conference call for the FRCA Nomination Committee.
- Participated in the August 15, 2019 Executive Directors Advisory Committee Meeting (EDAC) and the August 16, 2019 Policy Board Partners and Business Meetings held in conjunction with the Florida League of Cities Annual Conference.
- Coordinated a meeting for the Executive Directors being held September 30<sup>th</sup> including developing a meeting agenda and preparing meeting materials.
- Finalized preparations for the Summer Policy Board Meetings being held August 16, 2019 in Orlando.
- Coordinated FRCA participation with the American Planning Association, Florida Chapter, September 10 – 13, 2019.
- Coordinated meeting between Disaster Recovery Coordinators and the Economic Development Administration scheduled for August 27, 2019 in Orlando.
- Developed the 2019 meeting schedule and coordinated logistics for those meetings.
- Distributed grant opportunities and information of interest from local, state and national organizations.

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