CALL TO ORDER – Chair Mike Thompson

- Invocation
- Pledge of Allegiance
- Roll Call
- Announcements

AGENDA ITEM #1 PUBLIC COMMENTS

AGENDA ITEM #2 COUNCIL ADMINISTRATION

A. August 14, 2019 Council Meeting Minutes
B. August 2019 Financial Report

- Action Recommended: Approval
- Exhibit #2:  A. Minutes - Pg 5
  B. Financial Report - Pg 13

AGENDA ITEM #3 OKEECHOBEE COUNTY ACTIVITIES REPORT

Robbie Chartier, Okeechobee County Administrator, will update the Council on current activities in Okeechobee County.

- Action Recommended: Information Only
- Exhibit: None

AGENDA ITEM #4 CONTRACT FOR TECHNOLOGY SERVICES

The Council uses an information technology company to provide support to the staff’s computer system and network. Staff recommends continuing services with Cipher Integration, Inc. for a contract period of October 1, 2019 through September 30, 2020.

- Action Recommended: Approve Contract with Cipher Integration, Inc.
- Exhibit #4: Summary of Services - Pg 15
AGENDA ITEM #5  2020 CENSUS

Reginald Earl with the U.S. Census Bureau will provide an overview and updates regarding the 2020 Census including the program’s importance and community outreach efforts.

- Action Recommended: Adopt Proclamation
- Exhibit #5: Proclamation - Pg 17

AGENDA ITEM #6 RESOLUTION 2019-10A

Resolution adopting FTA Section 5311 Operating Grant for DeSoto, Hardee, Highlands, and Okeechobee Counties.

- Action Recommended: Adopt Resolution 2019-10A
- Exhibit #6: Resolution 2019-10A - Pg 19

AGENDA ITEM #7 UPDATE ON THE HEARTLAND REGIONAL TRANSPORTATION PLANNING ORGANIZATION (HRTPO)

Staff will brief the Council on current activities of the Heartland Regional Transportation Planning Organization (HRTPO).

- Action Recommended: Information Only
- Exhibit: None

AGENDA ITEM #8 UPDATE ON MULTI-MODAL CORRIDORS OF REGIONAL ECONOMIC SIGNIFICANCE (M CoRES)

Staff will update the Council on the Task Force covering the Southwest to Central Florida Corridor.

- Action Recommended: Information Only
- Exhibit: None

AGENDA ITEM #9 HEARTLAND 2060 SUMMITS

Staff will present data from the Heartland 2060 Update and Summit.

- Action Recommended:
- Exhibit: None

AGENDA ITEM #10 2020 HOLIDAY SCHEDULE

The 2020 Holiday Schedule will be presented for Council consideration.

- Action Recommended: Approval
- Exhibit #10: Proposed 2020 Holiday Schedule - Pg 21

AGENDA ITEM #11 APPOINT COMMITTEE TO NOMINATE 2020 COUNCIL OFFICERS

The Council Chair will appoint a committee to nominate officers of the Council for 2020. The election will take place at the December Council Meeting.

- Action Recommended: Chair Appoint Nominating Committee
- Exhibit: None
AGENDA ITEM #12  EXECUTIVE DIRECTOR’S REPORT

The Executive Director will report on current activities of the Council.

A. FRCA Policy Board Meeting
B. Return on Investment
C. Projects Update

- Action Recommended: Information Only
- Exhibit #12: FRCA Monthly Report - Pg 23

AGENDA ITEM #13  OTHER BUSINESS

A. Set date, time, and location for next meeting – December 11, 2019, 9:30 a.m., Bartow Public Library.
B. Other Business – Board Discussion.

ADJOURN

Please be advised that if you desire to appeal any decisions made as a result of the above hearing or meeting, you will need a record of the proceedings and in some cases a verbatim record is required. You must make your own arrangements to produce this record (Florida Statute 286.0105). Public participation is solicited without regard to race, color, national origin, sex, age, disability, religion or family status. Persons requiring accommodation under the Americans with Disabilities Act (ADA) or language translation, free of charge should contact Marybeth Soderstrom, CFRPC Title VI Liaison, 863-534-7130 (voice), or via Florida Relay Service 711, or by emailing msoderstrom@cfrpc.org at least three days prior to the event.
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Meeting Minutes

Chairman Mike Thompson called the meeting to order at 9:30 a.m. Norman White offered the invocation followed by the Pledge of Allegiance.

Roll was called with the following members present:
  Chairman, Commissioner Mike Thompson, Hardee County
  Vice Chair, City Commissioner Neda Cobb, City of Wauchula
  Commissioner Buddy Mansfield, DeSoto County
  City Councilmember Keith Keene, City of Arcadia
  Commissioner Don Elwell, Highlands County
  Donna Howerton, Highlands County Gubernatorial Appointee; Highlands County School Board
  Commissioner Bryant Culpepper, Okeechobee County
  City Commissioner Bob Jerriel, City of Okeechobee
  Commissioner Rick Wilson, Polk County
  City Commissioner Bill Read, City of Lakeland
  Jeff Kincart, Polk County Gubernatorial Appointee
  Ben Dunn, Highlands County Development Services Director, Ex-officio
  Elizabeth “Libby” Maxwell-Pigman, South Fla. Water Management District, Ex-officio
  Jon Inglehart for Mary Yeargan, Department of Environmental Protection, Ex-officio

Members absent:
  Jackie Tucker, DeSoto County Gubernatorial Appointee
  Mayor John Shoop, City of Sebring
  City Commissioner Morris West, City of Haines City, Ridge League of Cities
  City Commissioner Nathaniel Birdsong, City of Winter Haven
  June Fisher, DeSoto County Planning Director, Ex-officio
  Todd Miller, Hardee County Planning Director, Ex-officio
  Bill Royce, Okeechobee County Planning Director, Ex-officio
  Tom Deardorff, Polk County Director of Growth Management, Ex-officio
  Deborah Chesna, Florida Department of Transportation, Ex-officio
  Cindy Rodriguez, Southwest Florida Water Management District, Ex-officio

AGENDA ITEM #1 PUBLIC COMMENTS

There were no public comments.
AGENDA ITEM #2 COUNCIL ADMINISTRATION

A. June 12, 2019 Council Meeting Minutes

Chair Thompson asked if there were any changes to the June 12, 2019 Council Meeting Minutes.

MOTION

There being none, Buddy Mansfield moved to approve the June 12, 2019 Council Meeting Minutes as submitted. Keith Keene seconded.

Motion carried unanimously.


Pat Steed reviewed the Statement of Activities and Statement of Net Assets for the month ended June 30, 2019.

MOTION


Motion carried unanimously.

AGENDA ITEM #3 HIGHLANDS COUNTY ACTIVITIES REPORT

Highlands County Administrator Randy Vosburg, presented a summary of the County’s major projects including: Hurricane Irma’s ongoing recovery efforts and challenges; the status of the Sebring Parkway Phase II A-B and III; and Highlands County’s efforts to bring their website into ADA compliance. Mr. Vosburg reported on economic development projects including the International Plastics Recycling Company which manufactures commercial garbage bags. He stated that a grant was received by the City of Avon Park to extend utilities north of the City. The newly located $240 million Nucor Steel Florida facility in Frostproof is expected to create 250 new jobs for the area at an average annual wage of $66,000 and would be served by these utility extensions. He reported that Avon Park was selected as one of only three communities to participate in Duke Energy’s 2019 Site Readiness Program with a 120-acre parcel in north Avon Park. The Children’s Advocacy Center received their re-accreditation and the Healthy Families Highlands program received a reaccreditation this year. Mr. Vosburg discussed Highlands County’s homeless population and how their community has joined together to address the problem. He reported that the first phase of the Istokpoga Marsh Watershed Improvement District, which is an above ground treatment area that captures and treats runoff before it goes into
the system and eventually into Lake Okeechobee, is expected to be completed in the next couple weeks. He discussed the transition from a total volunteer firefighter program to a combination of volunteer and paid firefighters. Mr. Vosburg concluded with a review of the County’s Budgetary issues.

Questions and discussion followed.

**AGENDA ITEM #4 POST DISASTER RECOVERY UPDATE**

Curtis Knowles, CFRPC staff, provided an update regarding Post Disaster Recovery efforts following Hurricane Irma in September, 2017 including current damage assessments and statistics, and identification of ongoing issues. He reported on the Economic Development Administration’s (EDA) Disaster Recovery Reform Act of 2018 and its provisions as well as its intent to reduce the complexity of dealing with FEMA by acknowledging shared responsibility for disaster response and recovery. The EDA created an Economic Development Assistance Programs Grant, which allowed the CFRPC to apply based on Highlands and Polk Counties being listed as Tier II Counties most impacted by Hurricane Irma. The CFRPC was awarded this grant which funds his position. Since then, the EDA has provided a grant opportunity for the Regional Planning Councils to hire their own Regional Disaster Resilience Coordinator position. Mr. Knowles discussed the long-term recovery groups created for Highlands and Polk Counties after Hurricane Irma. He reviewed the funding programs and opportunities that were created to assist citizens, and highlighted the accomplishments made to date, along with foreseeable future needs.

Discussion followed.

**AGENDA ITEM #5 HEARTLAND 2060 SUMMITS AND COMMUNITY ENGAGEMENT**

Pat Steed, Executive Director, stated that in 2007 the CFRPC came together with local governments, stakeholders, and property owners of the inland counties of the region to work together in an effort to guide future growth and build a resilient future for the region. An update to the Heartland 2060 Initiative is underway and she briefed the Council on plans for the two Heartland 2060 Summits that are scheduled. The first summit will be held on September 20, 2019 in Polk County at the Polk State College Center for Public Safety Campus in Winter Haven and the second summit is planned for November 13, 2019 in Highlands County at the Lake Placid Town Hall. CFRPC was awarded two Technical Assistance Grants from the Florida Department of Economic Opportunity (DEO) to conduct community engagement and to update population and forecast the economy to the year 2060.
AGENDA ITEM #6  FY 19/20 COMMUNITY PLANNING TECHNICAL ASSISTANCE GRANT AND COMPETITIVE FLORIDA PARTNERSHIP AWARDS

Pat Steed, Executive Director, provided an update regarding the Florida Department of Economic Opportunity (DEO) FY19/20 Community Planning Technical Assistance Grants and Competitive Florida Partnership Awards in the region. Out of 95 grant applications submitted, DEO awarded 19 grants totaling approximately $750,000 which is less than half the funds normally awarded in previous years. Seven of the 19 local governments receiving these grants are located in the Florida Panhandle due to impacts from Hurricane Michael. Ms. Steed reviewed the grants that were awarded within the CFRPC region, which included two Technical Assistance Grants. One was to CFRPC to conduct Phase II of the Heartland 2060 Update, and the second was to the City of Frostproof to study how best to expand the City’s sewage treatment plant and effluent disposal capacity. The City of Ft. Meade and Okeechobee County were granted Competitive Florida Partnership grants and staff looks forward to working with these communities on their economic development activities.

AGENDA ITEM #7  ADOPT RESOLUTION 2019-8A

Ms. Steed presented Resolution 2019-8A which authorizes the Executive Director to sign and administer the Community Planning Technical Assistance grant that was just discussed.

MOTION

Rick Wilson moved to adopt Resolution 2019-8A authorizing the Executive Director to sign and administer the Community Planning Technical Assistance grant as presented. Bill Read seconded.

Motion carried unanimously.

AGENDA ITEM #8  ADOPT RESOLUTION 2019-8B

Marybeth Soderstrom, CFRPC staff, stated that FDOT has awarded a new Public Transportation Grant Agreement (PTGA) for FTA 5311 funds to the CFRPC for DeSoto Arcadia Regional Transit (DART) operations associated with the provision of public transportation services in DeSoto County. The funds will be used by the Community Transportation Coordinator (CTC) to operate the DeSoto County DART system. The funds have previously been awarded to DeSoto County, however, they have opted to turn the administration of the program over to CFRPC. Resolution 2019-8B authorizes the Council to enter into this grant agreement with the Florida Department of Transportation (FDOT) and to authorize the Executive Director to sign and administer the PTGA on modifications to that agreement.
Rick Wilson moved to adopt Resolution 2019-8B authorizing the Council to enter into a
grant agreement with the Florida Department of Transportation (FDOT) and to authorize
the Executive Director to sign and administer the Public Transportation Grant Agreement
(PTGA). Bill Read seconded.

Motion carried unanimously.

AGENDA ITEM #9 UPDATE ON THE HEARTLAND REGIONAL TRANSPORTATION
PLANNING ORGANIZATION (HRTPO)

Marybeth Soderstrom, CFRPC staff, briefed the Council on current activities of the
Heartland Regional Transportation Planning Organization (HRTPO). The Technical
Advisory Committee (TAC) is scheduled to meet on August 21, 2019 in Sebring and the
Citizens Advisory Committee (CAC) is scheduled to meet on August 29 in Sebring. The
HRTPO Board is scheduled to meet on September 18, 2019 in Sebring. Staff will be
presenting the safety element of the Transportation Trends Report for 2019. The Board
will also be discussing the Heartland 2060 update as it relates to the Long Range
Transportation Plan (LRTP) Update for 2045. Staff will be looking at current population
and employment projections and working with FDOT to develop a regional model, which
will include new roadways that will be needed by 2045 and alternative modes of travel.
Ms. Soderstrom also reminded the Board that the Transportation Disadvantaged (TD)
planning program is now under the purview of HRTPO, where the vehicle fleet and Federal
grants are under CFRPC. Staff works jointly on both programs.

AGENDA ITEM #10 UPDATE ON MULTI-MODAL CORRIDORS OF REGIONAL
ECONOMIC SIGNIFICANCE (M-CORES)

Pat Steed, HRTPO staff, stated that the Southwest-Central Florida Connector corridor is
proposed to go through the Heartland, directly impacting all CFRPC Counties except
Okeechobee. The Task Force for this corridor has been appointed by the FDOT
Secretary with 45 members from State Agencies and Commissions, environmental groups,
and officials from local governments across the Heartland. She presented a list of
representatives from the CFRPC Region serving on the Southwest-Central Florida
Connector Task Force. Those members included Secretary, L.K. Nandam who will
represent FDOT District One and serve as Chair of the Task Force. The HRTPO
appointed Hardee County Commissioner Colon Lambert; the Polk TPO appointed Winter
Haven City Commissioner Nathaniel Birdsong; Commissioner Elton Langford was
appointed from DeSoto County; Commissioner Mike Thompson was appointed from
Hardee County; Commissioner Ron Handley was appointed from Highlands County;
Commissioner Rick Wilson was appointed from Polk County and she, as Executive
Director, was appointed by the Council to represent CFRPC. Three (3) of these
appointments also serve on the CFRPC, along with the CFRPC Executive Director. The
official notification has been issued and the first meeting is scheduled for August 27, 2019 at 8:00 a.m. at the Tampa Convention Center. There are six more meetings scheduled for the coming year.

Council Attorney Norman White discussed the Sunshine Law in detail. He presented Government in the Sunshine Requirements and the complexities of this Task Force Board deferring to DFOT legal counsel to guide the Task Force on these matters.

Discussion followed.

**AGENDA ITEM #11 EXECUTIVE DIRECTOR’S ANNUAL PERFORMANCE EVALUATION**

Chair Thompson stated that ten (10) performance evaluations were returned by Council members. The Executive Director received nothing less than “Excellent” ratings, with a couple of “not personally observed“. He stated that the comments made by Council members on their evaluation forms were all extremely positive, and the evaluation forms were available for anyone who wanted to review them. Chair Thompson thanked Ms. Steed for her outstanding leadership as the Council’s Executive Director.

Ms. Steed thanked the Council and stated that she felt blessed to have a wonderful Council and staff to work with.

**AGENDA ITEM #12 EXECUTIVE DIRECTOR’S REPORT**

A. FRCA August Policy Board Meeting

Pat Steed presented the FRCA Monthly Activity Report for July 2018. She reported that the Florida Regional Councils Association (FRCA) Policy Board Meeting is scheduled for August 15 and 16, 2019 in Orlando, FL in conjunction with the Florida League of Cities annual conference. The Policy Board Members are Jackie Tucker, Buddy Mansfield, Nathaniel Birdsong, and Neda Cobb, Alternate. She asked members to see her at the end of this meeting to review the FRCA Policy Board agenda, which is noticed on the Agenda.

Ms. Steed added that it is a privilege working with this group of Council members and current staff. Each year staff participates in the United Way Campaign and this year exceeded last year’s record for contributions. 100% of staff participates in giving for the eighth year. She thanked Marybeth Soderstrom, CFRPC staff, for successfully leading the CFRPC 2019 United Way Campaign.

**AGENDA ITEM #13 OTHER BUSINESS**

Bryan Culpepper announced that August 13 was Okeechobee County’s first Bovine Sale at the new Cattleman’s Livestock facility on Hwy 68, and he invited members to stop by to tour the new facility. Also, Bass Pro is on scheduled with their new facility in Okeechobee.
He suggested that all members be given an opportunity to share information about their city or county at each meeting.

Libby Pigman, South Florida Water Management District, announced that a REDI Meeting is scheduled for August 16, 2019 in Okeechobee at the Williamson Center IRSC at 10:00 a.m. DEP is hosting a TNVL meeting for the B-Map in Highlands County, on August 28, 2019 at Bert Harris Ag-Center. DEP appropriated $40 million for alternate water supply and water conservation projects. They have allowed a two-week period to apply for those projects, which is closing on August 16. She urged members to apply if they had a project to submit.

Jon Inglehart, Department of Environmental Protection, stated that he sits as a Gubernatorial Appointee on the Southwest Florida Regional Planning Council (SWFRPC) as well as attends CFRPC on behalf of Mary Yeargan. He was excited to see the Heartland 2060 Initiative includes Glades and Hendry Counties. CFPPC and the HRTPO assumed the TD Program Planning from Glades and Hendry Counties last year from the SWFRPC. He stated that he enjoys attending the CFRPC meetings because it has such a good Board with a great staff and a lot of useful information is shared.

The next meeting was scheduled for October 9, 2019, at 9:30 a.m. in Okeechobee at the Okeechobee County Courthouse.

There being no further business, the meeting adjourned.

Respectfully submitted,

___________________________________________

Mike Thompson, Chairman
August 14, 2019 Council Meeting Minutes
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# CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
## STATEMENT OF NET ASSETS
### August 31, 2019

<table>
<thead>
<tr>
<th>ASSETS</th>
<th>UNAUDITED</th>
<th>ACCRUAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Cash</td>
<td></td>
<td>$180,619</td>
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<tr>
<td>2 Petty Cash</td>
<td></td>
<td>15</td>
</tr>
<tr>
<td>3 Accounts Receivable</td>
<td></td>
<td>265,752</td>
</tr>
<tr>
<td>4 Unbilled Costs</td>
<td></td>
<td>360,150</td>
</tr>
<tr>
<td>5 Prepaid Expenses</td>
<td></td>
<td>34,347</td>
</tr>
<tr>
<td>6 Fixed Assets</td>
<td></td>
<td>889,725</td>
</tr>
<tr>
<td>7 Funds Held in Reserve</td>
<td></td>
<td>283,401</td>
</tr>
<tr>
<td><strong>TOTAL ASSETS</strong></td>
<td><strong>$2,014,010</strong></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>LIABILITIES &amp; EQUITY</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>13 Liabilities</td>
<td></td>
<td></td>
</tr>
<tr>
<td>14 Accounts Payable</td>
<td></td>
<td>$306,743</td>
</tr>
<tr>
<td>15 Compensated Absences Liability</td>
<td></td>
<td>145,932</td>
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<tr>
<td>16 Deferred Revenue</td>
<td></td>
<td>32,332</td>
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<tr>
<td><strong>Total Liabilities</strong></td>
<td><strong>485,006</strong></td>
<td></td>
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<tr>
<td>19 Fund Balance</td>
<td></td>
<td>1,529,003</td>
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<tr>
<td><strong>TOTAL LIABILITIES &amp; EQUITY</strong></td>
<td><strong>$2,014,010</strong></td>
<td></td>
</tr>
</tbody>
</table>
### STATEMENT OF ACTIVITIES FY 2018-2019
For the Month Ended August 31, 2019

**UNAUDITED**

<table>
<thead>
<tr>
<th>ORDINARY INCOME/EXPENSE</th>
<th>INCOME</th>
<th>AUGUST 2019</th>
<th>AUGUST 2018</th>
<th>AUGUST 2019</th>
<th>BUDGET</th>
<th>% OF BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Member Assessments</td>
<td>260,390</td>
<td>255,631</td>
<td>260,390</td>
<td>260,391</td>
<td>100%</td>
<td></td>
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<tr>
<td>2 Local Revenue</td>
<td>815,924</td>
<td>679,911</td>
<td>911,339</td>
<td>749,006</td>
<td>109%</td>
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<tr>
<td>3 State Revenue</td>
<td>217,818</td>
<td>245,194</td>
<td>156,339</td>
<td>264,047</td>
<td>62%</td>
<td></td>
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<tr>
<td>4 Federal Revenue</td>
<td>2,178,995</td>
<td>1,849,931</td>
<td>2,018,875</td>
<td>2,421,502</td>
<td>90%</td>
<td></td>
</tr>
<tr>
<td>5 TOTAL INCOME</td>
<td>3,473,127</td>
<td>3,030,667</td>
<td>3,346,943</td>
<td>3,694,946</td>
<td>94%</td>
<td></td>
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</table>

<table>
<thead>
<tr>
<th>EXPENSE</th>
<th>AUGUST 2019</th>
<th>AUGUST 2018</th>
<th>AUGUST 2019</th>
<th>BUDGET</th>
<th>% OF BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>7 Salaries &amp; Fringe Benefits</td>
<td>1,697,414</td>
<td>1,529,352</td>
<td>1,680,431</td>
<td>1,898,834</td>
<td>89%</td>
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<tr>
<td>8 Consultants</td>
<td>95,272</td>
<td>133,743</td>
<td>74,201</td>
<td>143,000</td>
<td>67%</td>
</tr>
<tr>
<td>9 Transportation for the Disadvantaged Trips</td>
<td>1,142,729</td>
<td>780,558</td>
<td>1,206,564</td>
<td>1,035,000</td>
<td>110%</td>
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<tr>
<td>11 Accounting/Payroll Services</td>
<td>1,411</td>
<td>1,080</td>
<td>1,411</td>
<td>1,500</td>
<td>94%</td>
</tr>
<tr>
<td>12 Advertising</td>
<td>4,608</td>
<td>8,378</td>
<td>5,156</td>
<td>7,000</td>
<td>66%</td>
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<tr>
<td>13 Audit</td>
<td>21,500</td>
<td>21,700</td>
<td>22,700</td>
<td>23,900</td>
<td>90%</td>
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<tr>
<td>14 Auto Expense</td>
<td>13,943</td>
<td>11,636</td>
<td>12,129</td>
<td>15,000</td>
<td>93%</td>
</tr>
<tr>
<td>15 Building Security</td>
<td>791</td>
<td>450</td>
<td>638</td>
<td>750</td>
<td>105%</td>
</tr>
<tr>
<td>16 Dues &amp; Fees</td>
<td>36,913</td>
<td>33,323</td>
<td>36,579</td>
<td>39,500</td>
<td>93%</td>
</tr>
<tr>
<td>17 Equipment Expense</td>
<td>4,893</td>
<td>8,940</td>
<td>3,843</td>
<td>9,000</td>
<td>4%</td>
</tr>
<tr>
<td>18 File Management</td>
<td>3,717</td>
<td>3,536</td>
<td>3,717</td>
<td>3,600</td>
<td>103%</td>
</tr>
<tr>
<td>19 Insurance</td>
<td>29,652</td>
<td>27,286</td>
<td>21,648</td>
<td>34,500</td>
<td>63%</td>
</tr>
<tr>
<td>20 Janitorial/Maintenance</td>
<td>9,904</td>
<td>9,929</td>
<td>8,304</td>
<td>12,000</td>
<td>75%</td>
</tr>
<tr>
<td>21 Legal Fees</td>
<td>29,480</td>
<td>28,600</td>
<td>40,436</td>
<td>32,160</td>
<td>92%</td>
</tr>
<tr>
<td>22 Meeting Expense</td>
<td>2,300</td>
<td>4,899</td>
<td>2,300</td>
<td>7,000</td>
<td>33%</td>
</tr>
<tr>
<td>23 Miscellaneous</td>
<td>90</td>
<td>-</td>
<td>90</td>
<td>1,000</td>
<td>9%</td>
</tr>
<tr>
<td>24 Office Supplies</td>
<td>15,486</td>
<td>14,177</td>
<td>6,049</td>
<td>15,000</td>
<td>103%</td>
</tr>
<tr>
<td>25 Postage &amp; Delivery</td>
<td>2,080</td>
<td>596</td>
<td>2,006</td>
<td>3,500</td>
<td>59%</td>
</tr>
<tr>
<td>26 Printing</td>
<td>301</td>
<td>5,848</td>
<td>247</td>
<td>6,500</td>
<td>5%</td>
</tr>
<tr>
<td>27 Repair &amp; Maintenance</td>
<td>5,981</td>
<td>5,944</td>
<td>7,127</td>
<td>6,500</td>
<td>92%</td>
</tr>
<tr>
<td>28 Technology Supplies</td>
<td>23,143</td>
<td>22,956</td>
<td>35,350</td>
<td>25,000</td>
<td>93%</td>
</tr>
<tr>
<td>29 Telephone</td>
<td>10,110</td>
<td>10,010</td>
<td>10,053</td>
<td>11,000</td>
<td>92%</td>
</tr>
<tr>
<td>30 Travel &amp; Registration Fees</td>
<td>41,558</td>
<td>44,606</td>
<td>44,633</td>
<td>50,000</td>
<td>83%</td>
</tr>
<tr>
<td>31 Utilities</td>
<td>8,869</td>
<td>7,170</td>
<td>9,608</td>
<td>10,000</td>
<td>89%</td>
</tr>
<tr>
<td>32 Capital Outlay - Office &amp; Technology</td>
<td>10,900</td>
<td>21,555</td>
<td>5,100</td>
<td>15,000</td>
<td>73%</td>
</tr>
<tr>
<td>33 Capital Outlay - Vehicle</td>
<td>281,202</td>
<td>267,196</td>
<td>-</td>
<td>281,202</td>
<td>100%</td>
</tr>
<tr>
<td>35 Capital Outlay - Building</td>
<td>5,440</td>
<td>-</td>
<td>7,259</td>
<td>7,500</td>
<td>73%</td>
</tr>
<tr>
<td>36 TOTAL EXPENSE</td>
<td>$ 3,498,788</td>
<td>$ 3,003,468</td>
<td>$ 3,268,554</td>
<td>$ 3,694,946</td>
<td>95%</td>
</tr>
</tbody>
</table>

| 38 INCOME OVER (UNDER) EXPENSE | $(25,661) | $ 27,199 | $ 78,389 | $ - |

**CASH ON HAND 8/31/2019**

- **Checking Account + Petty Cash**: $180,619
- **Cash Held in Reserve**:
  - Money Market Account: $274,085
  - Local Govt Investment Pool: $9,316
- **Total Cash**: $464,020
Information Technology Services Agreement
between
Cipher and the Central Florida Regional Planning Council

Summary of Services

Services
Services provided by Cipher shall consist of providing Information Technology services in full support of a staff of approximately twenty (20) as follows:

1) Off-site data replication up to 1 TB.
2) 24 hour, 7 day per week monitoring and alerting for the CFRPC’s networks.
3) Anti-virus and anti-spam management and software.
4) Backup and recovery services.
5) Network security management services.
6) Firewall monitoring and management.
7) Overall network management support.
8) Event log monitoring and alerting services.
9) Patch and license management.
10) Asset inventory and documentation services.
11) Unlimited Help Desk support.
12) Troubleshooting and recommendations for all hardware and software.

The work is to be conducted at the Central Florida Regional Planning Council office building located at 555 East Church Street in Bartow, Florida. Remote IT services are acceptable with on-site assistance to be provided when needed or requested.

Cipher Agreement Pricing

<table>
<thead>
<tr>
<th>12 Month Contract*</th>
<th>October 1, 2019 – September 30, 2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>Description</td>
<td>Annual Fee</td>
</tr>
<tr>
<td>Managed Services (12 months)</td>
<td>$31,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$31,000</strong></td>
</tr>
</tbody>
</table>

*Agreement includes unlimited on-site and/or remote service between 7 am and 7 pm, Monday through Friday.
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PROCLAMATION

Supporting and Raising Awareness of the 2020 US Census

WHEREAS, every ten years the US Census Bureau counts residents across the country; and

WHEREAS, the official deadline for residents to submit their Census 2020 form is April 1, 2020; and

WHEREAS, a Complete Count ensures accurate Census data which provides information critical for government programs, policies and decision making; and

WHEREAS, this includes federal representation, and funding of programs such as Supplemental Nutrition Assistance (SNAP), Section 8 Housing Choice Vouchers, Children's Health Insurance, and Low-Income Home Energy Assistance (LIHEAP); and

WHEREAS, Census data determines representation in Congress and is used to redraw boundaries of congressional and state legislative districts; and

WHEREAS, Census data determines the allocation of funding for community public resources (e.g., roads, hospitals, schools, senior centers); and

WHEREAS, more than $675 billion in federal funding is distributed each year to communities across the country based on census data; and

WHEREAS, to help communities thrive, it is important to encourage everyone to participate in the 2020 Census; and

WHEREAS, the use of US Census Bureau tools, information, and messaging in creative ways is encouraged to raise awareness of the 2020 Census.

NOW, THEREFORE, the Central Florida Regional Planning Council hereby proclaims and supports the “Kick Off” of the 2020 Census.

This Proclamation adopted this 9th day of October 2019.

CENTRAL FLORIDA
REGIONAL PLANNING COUNCIL

Patricia M. Steed
Executive Director

Mike Thompson
Chair
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RESOLUTION 2019-10A

A RESOLUTION OF THE CENTRAL FLORIDA REGIONAL PLANNING COUNCIL PROVIDING AUTHORIZATION TO SIGN THE PUBLIC TRANSPORTATION GRANT AGREEMENT FOR FEDERAL 5311 FUNDS AWARDED TO THE CFRPC FOR TRANSPORTATION FOR PUBLIC TRANSPORTATION THROUGH THE COORDINATED SYSTEM IN DESOTO, HARDEE, HIGHLANDS, AND OKEECHOBEE COUNTIES AND ASSOCIATED ADMINISTRATIVE SUPPORT DOCUMENTS WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION FOR TRANSIT PROJECTS.

WHEREAS, the Central Florida Regional Planning Council has the authority to enter into a Public Transportation Grant Agreement (PTGA) with the Florida Department of Transportation to undertake a project as authorized by Chapter 341, Florida Statutes and/or by the Florida Transit Administration Act of 1964, as amended;

NOW, THEREFORE, BE IT RESOLVED BY THE Central Florida Regional Planning Council, Florida:

1. The PTGA for the Item-Segment-Phase-Sequence (Financial Management Number) 410124-1-84-38 is approved.

2. That Patricia M. Steed, Executive Director, is authorized to enter into, modify, extend, or terminate the PTGA with the Florida Department of Transportation, unless specifically rescinded.

DULY PASSED AND ADOPTED THIS 9th DAY OF OCTOBER 2019.

CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

_____________________________________________________

Mike Thompson, Chairman

ATTEST:

_____________________________________________________

COUNCIL ATTORNEY:

_____________________________________________________
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Central Florida Regional Planning Council

Staff Holiday Schedule

**Calendar Year 2020**

<table>
<thead>
<tr>
<th>Holiday</th>
<th>Day</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Year’s Day</td>
<td>Wednesday</td>
<td>January 1, 2020</td>
</tr>
<tr>
<td>Martin Luther King Jr., Day</td>
<td>Monday</td>
<td>January 20, 2020</td>
</tr>
<tr>
<td>Memorial Day</td>
<td>Monday</td>
<td>May 25, 2020</td>
</tr>
<tr>
<td>Independence Day</td>
<td>Friday</td>
<td>July 3, 2020</td>
</tr>
<tr>
<td>Labor Day</td>
<td>Monday</td>
<td>September 7, 2020</td>
</tr>
<tr>
<td>Veteran’s Day</td>
<td>Wednesday</td>
<td>November 11, 2020</td>
</tr>
<tr>
<td>Thanksgiving Holidays</td>
<td>Thursday</td>
<td>November 26, 2020</td>
</tr>
<tr>
<td></td>
<td>Friday</td>
<td>November 27, 2020</td>
</tr>
<tr>
<td>Christmas Holidays</td>
<td>Thursday</td>
<td>December 24, 2020</td>
</tr>
<tr>
<td></td>
<td>Friday</td>
<td>December 25, 2020</td>
</tr>
</tbody>
</table>

Staff is allowed one **Floating Holiday**.
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MONTHLY ACTIVITY REPORT: August 2019

RESOURCE DEVELOPMENT/CAPACITY BUILDING and OUTREACH

- Organized and distributed the July 2019 Florida Regional Councils Association (FRCA) Newsletter, FRCA Forward. Began collecting articles and formatting the August 2019 Newsletter. Continued to update the FRCA Facebook page.
- Updated the email lists for newly elected local officials and maintain the email listserv for approximately 2,400 individuals who receive FRCA Forward.
- Maintained and enhanced the FRCA website: www.flregionalcouncils.org.
- To enhance partnerships and strengthen the relationship between regional planning councils and their state and federal partners, organized, participated in or attended the following meetings and shared information:
  - Florida League of Cities Annual Conference
  - Economic Development Coordination Conference Call

ASSOCIATION MANAGEMENT

- Hosted a conference call for the FRCA Nomination Committee.
- Participated in the August 15, 2019 Executive Directors Advisory Committee Meeting (EDAC) and the August 16, 2019 Policy Board Partners and Business Meetings held in conjunction with the Florida League of Cities Annual Conference.
- Coordinated a meeting for the Executive Directors being held September 30th including developing a meeting agenda and preparing meeting materials.
- Finalized preparations for the Summer Policy Board Meetings being held August 16, 2019 in Orlando.
- Coordinated meeting between Disaster Recovery Coordinators and the Economic Development Administration scheduled for August 27, 2019 in Orlando.
- Developed the 2019 meeting schedule and coordinated logistics for those meetings.
- Distributed grant opportunities and information of interest from local, state and national organizations.