



## **Central Florida Regional Planning Council**

**June 12, 2019 | 9:30 a.m.**

**Meeting Agenda**

**Warner University**

**Ratzlaff Administration Building Board Room**

**13895 Hwy 27 | Lake Wales, FL 33859**

### **CALL TO ORDER** – Chair Mike Thompson

- Invocation
- Pledge of Allegiance
- Roll Call
- Announcements

### **AGENDA ITEM #1 PUBLIC COMMENTS**

### **AGENDA ITEM #2 COUNCIL ADMINISTRATION**

- A. April 10, 2019, Council Meeting Minutes
- B. May 2019 Financial Report

- Action Recommended: Approval
- Exhibit #2: A. Minutes  
B. Financial Report will be distributed at meeting.

### **AGENDA ITEM #3 FINANCE COMMITTEE RECOMMENDATIONS**

The Finance Committee is scheduled to meet on June 4, 2019 to review the following annual budget items:

- Actions Recommended: A. Approve Budget Amendment for FY 2018-19  
B. Adopt Proposed FY 2019-20 Annual Budget  
C. Approve Member Assessments for FY 2019-20  
D. Approve Cash Flow Reserve Fund Policy  
E. Approve Audit Engagement Letter  
F. Approve Military Leave Policy
- Exhibit # 3: A. Budget Amendment for FY 2018-19  
B. Proposed FY 2019-20 Annual Budget  
C. Member Assessments for FY 2019-20  
D. Cash Flow Reserve Fund Policy  
E. Audit Engagement Letter  
F. Proposed Military Leave Policy  
G. Staff Organizational Chart

**DeSoto Hardee Highlands Okeechobee & Polk Counties**

**AGENDA ITEM #4 LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)  
CONTRACT FOR FY 2019-20**

This is a reoccurring contract to support the LEPC District 7 program. The Local Emergency Planning Committee is comprised of first responders and safety specialist from cities, counties and private businesses in the five-county region. The contract work begins July 1, 2019.

- Action Recommended: Approve LEPC Contract, Authorize Chairman's Signature and Authorize Executive Director to Administer the Contract
- Exhibit #4: Draft Scope of Work

**AGENDA ITEM #5 CONTRACT WITH DEPARTMENT OF EMERGENCY  
MANAGEMENT (DEM) FOR HAZARDS ANALYSIS (HA) SERVICES**

This is a reoccurring contract, funded by the US Department of Transportation and passed to the Council through the Florida Division of Emergency Management for Hazardous Analysis (HA) Services.

- Action Recommended: Authorize Chairman to Execute Agreement with DEM, and Authorize Executive Director to Execute Agreements with Counties and Administer Grant.
- Exhibit #5: Draft Scope of Work

**AGENDA ITEM #6 AVIATION CLUSTER AND FEASIBILITY STUDY AND  
STRATEGIC ACTION PLAN**

Staff issued a Request for Proposals for an Aviation Cluster and Feasibility Study and Strategic Action Plan as part of work being conducted under a grant received by the Economic Development Administration to support an Aviation Industries Cluster in Highlands and Polk Counties. The Selection Committee has evaluated and ranked the Proposals.

- Action Recommended: Approve Selection Committee's rankings and authorize Executive Director to negotiate and execute contract.
- Exhibit: None

**AGENDA ITEM #7 UPDATE ON THE HEARTLAND REGIONAL TRANSPORTATION  
PLANNING ORGANIZATION (HRTPO)**

Staff will update the Council on current activities of the HRTPO.

- Action Recommended: Information Only
- Exhibit: None

**AGENDA ITEM #8 FY 2019/20 COMMUNITY PLANNING TECHNICAL ASSISTANCE  
GRANT AND COMPETITIVE FLORIDA PARTNERSHIP APPLICATIONS**

Staff will provide an update regarding applications filed for the State of Florida, Department of Economic Opportunity (DEO) for FY 2019/20 Community Planning Technical Assistance Grants and Competitive Florida Partnership Grants in the Region.

- Action Recommended: Information only
- Exhibit: None

### **AGENDA ITEM #9 AVON PARK AIR FORCE RANGE SENTINEL LANDSCAPE UPDATE**

In the summer of 2016, the Avon Park Air Force Range received the designation of Sentinel Landscape. The Sentinel Landscape program was created by the US Department of Agriculture, US Department of Defense, and US Department of Interior to “benefit working lands, wildlife conservation and military readiness.” Staff will provide an update regarding the Avon Park Air Force Range Sentinel Landscape Program.

- Action Recommended: Information Only
- Exhibit: None

### **AGENDA ITEM #10 EXECUTIVE DIRECTOR’S REPORT**

The Executive Director will report on the following items:

- A. Legislative Wrap-up
- B. Project Updates
- C. TD Vehicles
- D. FRCA Monthly Report

- Action Recommended: Information Only
- Exhibit #10: FRCA Monthly Report

### **AGENDA ITEM #11 OTHER BUSINESS**

- A. Set date, time, and location for next meeting –August 14, 2019, CareerSource Heartland, Sebring, 9:30 a.m.
- B. Other Business

### **ADJOURN**

Please be advised that if you desire to appeal any decisions made as a result of the above hearing or meeting, you will need a record of the proceedings and in some cases a verbatim record is required. You must make your own arrangements to produce this record (Florida Statute 286.0105). “The Central Florida Regional Planning Council conducts business in accordance with Title VI of the Civil Rights Act of 1964 and other nondiscrimination laws. Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability, familial, or income status. In accordance with the Americans with Disabilities Act, persons with disabilities needing special accommodations to participate in this proceeding should contact Patricia M. Steed, Executive Director, 555 E. Church Street, Bartow, FL 863-534-7130 x 130 within two working days of receipt of this notification.” If hearing impaired call: (TDD) 1-800-955-8771 or voice impaired call: 1-800-955-8770 via Florida Relay Service.”