



**Central Florida Regional Planning Council
Wednesday | May 13, 2020 | 9:30 a.m.**

Toll-Free Call in Number: 866-453-0405 Participant Pass Code: 4275032#
Meeting Agenda

CALL TO ORDER – Chair Neda Cobb

- Instructions for Meeting
- Invocation
- Pledge of Allegiance
- New Member Oath of Office – Charlie Lowrance, City of Sebring
- Roll Call
- Announcements

AGENDA ITEM #1 PUBLIC COMMENTS

AGENDA ITEM #2 COUNCIL ADMINISTRATION

- A. February 12, 2020, Council Meeting Minutes
- B. March 2020 Financial Report

- Action Recommended: Approval
- Exhibit #2: A. Minutes
B. Financial Report

**AGENDA ITEM #3 CURRENT OFFICE OPERATION PROCEDURES DURING
EMERGENCY DECLARATION AND RESOLUTION #2020-5A**

The Executive Director will review the current office operations for CFRPC. The Resolution recommends certain signing authority be given to Executive Director during declared emergencies.

- Action Recommended: Adopt Resolution
- Exhibit #3: Resolution 2020-5A

AGENDA ITEM #4 FY 2019/2020 BUDGET AMENDMENT

A budget amendment is proposed for the current FY 2019-20 Budget. Additional revenue has been identified related to grants and PAS services and corresponding expenditures recommended.

- Action Recommended: Approve Budget Amendment 1 for FY 2019-20
- Exhibit #4: Proposed FY 2019-20 Budget Amendment 1

DeSoto Hardee Highlands Okeechobee & Polk Counties

AGENDA ITEM #5 AUDIT ENGAGEMENT LETTER

The Council has received the proposed annual audit engagement letter from Clifton-Larsen-Allen (CLA) to perform the FY 2019-20 audit under the Governmental Accounting Standards Board (GASB) procedures. These services are proposed at an increase of \$500 over the current year's audit.

- Action Recommended: Approve Chair and Executive Director to sign the Audit Engagement Letter with CLA for FY 2019-20 Audit
- Exhibit #5: Proposed Audit Engagement Letter

AGENDA ITEM #6 RESOLUTION #2020-5B AUTHORIZING THE EXECUTIVE DIRECTOR TO ENTER INTO A MEMORANDUM OF UNDERSTANDING (MOU) WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION

The Regional Planning Councils (RPCs) will assist the Florida Department of Transportation in reviewing local governments' compliance plans in M-CORES study areas. CFRPC will be the lead for the MOU and manage the four other RPCs' work product.

- Action Recommended: Adopt Resolution #2020-5B Authoring the Executive Director to enter into a Memorandum of Understanding with the Florida Department of Transportation
- Exhibit #6: Resolution #2020-5B

AGENDA ITEM #7 UPDATE ON THE HEARTLAND REGIONAL TRANSPORTATION PLANNING ORGANIZATION (HRTPO)

Staff will update the Council on current activities of the HRTPO.

- Action Recommended: Information Only
- Exhibit: None

AGENDA ITEM #8 EXECUTIVE DIRECTOR'S REPORT

The Executive Director will report on the following items:

- A. Legislative Outcomes
- B. Project Updates
- C. FRCA Monthly Report

- Action Recommended: Information Only
- Exhibit #8: FRCA Monthly Report

AGENDA ITEM #9 OTHER BUSINESS AND NEXT MEETING

- A. Other Business

B. Next Meeting

The next meeting is scheduled for June 10, 2020 9:30 a.m. at CareerSource Heartland, 5901 US Hwy 27 South, Sebring, or via teleconference if necessary.

ADJOURN



Please be advised that if you desire to appeal any decisions made as a result of the above hearing or meeting, you will need a record of the proceedings and in some cases a verbatim record is required. You must make your own arrangements to produce this record (Florida Statute 286.0105). "The Central Florida Regional Planning Council conducts business in accordance with Title VI of the Civil Rights Act of 1964 and other nondiscrimination laws. Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability, familial, or income status. In accordance with the Americans with Disabilities Act, persons with disabilities needing special accommodations to participate in this proceeding should contact Patricia M. Steed, Executive Director, 555 E. Church Street, Bartow, FL 863-534-7130 x 130 within two working days of receipt of this notification." If hearing impaired call: (TDD) 1-800-955-8771 or voice impaired call: 1-800-955-8770 via Florida Relay Service."