



Meeting Agenda
Central Florida Regional Planning Council
December 9, 2020, 9:30 a.m.

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CALL TO ORDER – Chair Neda Cobb

- Invocation
- Pledge of Allegiance
- New Member Oath of Office
- Roll Call
- Announcements

AGENDA ITEM #1 PUBLIC COMMENTS

AGENDA ITEM #2 CFRPC 2020 RECOGNITIONS AND REVIEW

The Council will review 2020 Council and staff recognitions including 20 Years of Service Recognition for Council Member Jackie Tucker.

AGENDA ITEM #3 COUNCIL ADMINISTRATION

A. September 9, 2020 Council Meeting Minutes

B. November Financial Report

- Action Recommended: Approval for Each
- Exhibit #3: A. September 9, 2020 Minutes - Pg 5
B. Financial Report will be emailed prior to the meeting.

AGENDA ITEM #4 AUDIT REPORT FOR THE YEAR ENDED SEPTEMBER 30, 2020

CliftonLarsonAllen, LLP, will present the audit report for FY 2019-20.

- Action Recommended: Information Only
- Exhibit #4: Audit Report for FY 2019-20 – Separate Document

DeSoto Hardee Highlands Okeechobee & Polk Counties

AGENDA ITEM #5 RECOMMENDATIONS FROM THE FINANCE COMMITTEE

The Finance Committee conducted a virtual meeting on November 30, 2020 and reviewed the Final Budget Amendment for FY 2019-20 and the FY 2019-20 Audit Report.

- Action Recommended: A. Approve Final Budget Amendment for FY 2019-20
B. Accept FY 2019-20 Audit Report
C. Approve Budget Amendment #1 for FY 2020-21
- Exhibit #5A: Final Budget Amendment for FY 2019-20 - *Pg 15*
- Exhibit #5B: Audit Report included with Agenda Item #4 - Separate Document
- Exhibit #5C: Budget Amendment #1 for FY 2020-2021 - *Pg 16*

AGENDA ITEM #6 HEARTLAND REGIONAL TRANSPORTATION PLANNING ORGANIZATION (HRTPO) ACTIVITIES

Staff will brief the Council on activities of the six-county Heartland Regional Transportation Planning Organization (HRTPO).

- Action Recommended: Information Only
- Exhibit: None

AGENDA ITEM #7 OPPORTUNITY FOR PUBLIC HEARING FOR FEDERAL TRANSIT ADMINISTRATION (FTA) GRANTS

Staff has prepared FTA Capital Grant applications that require a public hearing be set in the event anyone from the public would like to comment on the grants. The public hearing will be held only if a written request is received.

- Action Recommended: Hold Public Hearing if Requested
- Exhibit: None

AGENDA ITEM #8 RESOLUTION APPROVING PUBLIC TRANSPORTATION GRANT AGREEMENT (PTGA) WITH FDOT FOR 5310 FUNDS

FDOT has proposed a new PTGA for Federal 5310 Operating Grant funds for transportation for seniors and persons with disabilities in DeSoto, Hardee, Highlands, and Okeechobee Counties.

- Action Recommended: Adopt Resolution
- Exhibit #8: Resolution 2020-12A - *Pg 19*

AGENDA ITEM #9 COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY (CEDS) 2020 UDATE

Staff has updated the Comprehensive Economic Development Strategy as required by the US Department of Commerce Economic Development Administration.

- Action Recommended: Adopt 2020 CEDS Update
- Exhibit #9: Updated Sections of 2020 CEDS - *Pg 21*

AGENDA ITEM #10 US DEPARTMENT OF COMMERCE ECONOMIC DEVELOPMENT ADMINISTRATION (EDA) PARTNERSHIP PLANNING GRANT FY2021-24

In accordance with Economic Development Administration guidelines, staff has submitted the Partnership Planning grant application for FY2021-24. This grant funds the coordination, preparation and maintenance of the Economic Development District's Comprehensive Economic Development Strategy (CEDS).

- Action Recommended: Adopt Resolution 2020-12B Authorizing Executive Director to execute and administer grant
- Exhibit #10: Resolution 2020-12B - Pg 51

AGENDA ITEM #11 CONTRACT FOR TECHNOLOGY SERVICES

The Council uses an information technology company to provide support to the staff's computer system and network. Staff recommends continuing services with Cipher Integration, Inc. for FY 2020-2021.

- Action Recommended: Approve Contract with Cipher Integration, Inc.
- Exhibit #11: Summary of Services - Pg 53

AGENDA ITEM #12 ELECTION OF COUNCIL OFFICERS FOR 2021

A committee to nominate a Council Chair and Vice-Chair for 2021 was appointed at the last Council Meeting. Those appointed were: DeSoto County Commissioner Buddy Mansfield; Highlands County Gubernatorial Appointee Donna Howerton; and Winter Haven City Commissioner Nathaniel Birdsong. The Committee will meet by teleconference on Wednesday, December 2, 2020 at 10:00 a.m. Toll free call in number is: (866) 453-0405, Access Code: 4275032#. Those nominations will be made at the Council meeting for the Council's consideration.

- Action Recommended: A. Elect Officers for 2021
B. Adopt Resolution 2020-12C Authorizing Banking Signatories for Officers, Executive Director and Deputy Director
- Exhibit #12: Resolution 2020-12C - Pg 55

AGENDA ITEM#13 APPOINT MEMBERS TO THE FLORIDA REGIONAL COUNCILS ASSOCIATION (FRCA) POLICY BOARD

The newly elected Chair will appoint three members and one alternate to serve on the FRCA Policy Board representing the CFRPC for 2021.

- Action Recommended: Appoint Members
- Exhibit: None

AGENDA ITEM #14 APPOINT MEMBERS TO FINANCE COMMITTEE

The Chair will appoint members to serve as the Council's Finance Committee for 2021.

- Action Recommended: Appoint Members
- Exhibit: None

AGENDA ITEM #15 2021 HOLIDAY SCHEDULE

The 2021 Holiday Schedule will be presented for Council approval.

- Action Recommended: Approval
- Exhibit #15: Proposed 2021 Holiday Schedule - Pg 57

AGENDA ITEM #16 EXECUTIVE DIRECTOR'S REPORT

The Executive Director will report on current work activities.

- Action Recommended: Information Only
- Exhibit #16: FRCA Monthly Activities Report - Pg 59

AGENDA ITEM #17 OTHER BUSINESS

- A. Confirm date and time for next meeting. Location to be determined.
- B. Other Business

ADJOURN



Merry Christmas & Happy New Year

Please be advised that if you desire to appeal any decisions made as a result of the above hearing or meeting, you will need a record of the proceedings and in some cases a verbatim record is required. You must make your own arrangements to produce this record (Florida Statute 286.0105). The Central Florida Regional Planning Council conducts business in accordance with Title VI of the Civil Rights Act of 1964 and other nondiscrimination laws. Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability, familial, or income status. In accordance with the Americans with Disabilities Act, persons with disabilities needing special accommodations to participate in this proceeding should contact Patricia M. Steed, Executive Director, 555 E. Church Street, Bartow, FL 863-534-7130 x 130 within two working days of receipt of this notification." If hearing impaired call: (TDD) 1-800-955-8771 or voice impaired call: 1-800-955-8770 via Florida Relay Service.