



**Date:** October 4, 2022  
**To:** Central Florida Regional Planning Council  
**From:** Patricia M. Steed, Executive Director  
**Subject:** **CFRPC Board Agenda Package for October 12, 2022 Virtual Meeting**

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As a result of the severe damage and flooding occurring in the Region due to Hurricane Ian, travel to and from the October 12, 2022 CFRPC Board meeting originally scheduled in Okeechobee County would be hazardous and difficult. The CFRPC Board does need to meet to, among other items, address impacts from Hurricane Ian with a declaration of regional emergency. An emergency order executed by the Governor authorizes a virtual meeting on the scheduled date. Please make every effort to attend the meeting virtually so that we will have a quorum to conduct necessary business. There are several other critical agenda items so we really appreciate your efforts to join the virtual meeting on October 12 at 9:30 a.m. The virtual meeting information is provided on the agenda.

Thank you and stay safe in recovery!



# Central Florida Regional Planning Council

## Meeting Agenda

Note: Virtual Meeting

**Wednesday, October 12, 2022 | 9:30 a.m.**

<b>How to Attend:</b>	<b>Virtual</b>	Join meeting at: <a href="https://meet.goto.com/267699485">https://meet.goto.com/267699485</a>
		Audio available or Call-in Number: (872) 240-3212 Access Code: 267-699-485

### Call To Order – Chair Keith Keene

- Invocation
- Pledge of Allegiance
- Roll Call
- Announcements

### 1) Resolution Declaring a Regional Emergency - page 5

Based upon post disaster impacts being experienced from Hurricane Ian in the Central Florida Region, and consistent with Executive Order 22-218 and Executive Order 22-219 by the Governor of the State of Florida, a Regional Emergency is declared by the Central Florida Regional Planning Council.

Actions Requested:	Adopt Resolution 2022-10A
Exhibits:	#1A: Resolution 2022-10A Declaration of Emergency #1B: Resolution 2020-05 Granting Temporary Powers, Responsibilities under State of Emergency (Information Only)

### 2) Opportunity for Public Comments

### 3) Council Administration

- A) Approval of Minutes
- B) August 2022 Financial Report

Actions Requested:	Approval by Council
Exhibits:	#3A: August 3, 2022 Council Meeting Minutes - page 9 #3B: August 2022 Financial Report - page 13

### 4) Recommendation from the Executive Director Search Committee - page 15

The Executive Director Search Committee met on September 14, 2022 to review the current Executive Director's resignation and options for a new Executive Director. The Committee's recommendation is provided and will be presented to the full Council.

Actions Requested:	Approval of Executive Director Search Committee Recommendations
Exhibits:	None

**5) Amendment to Administrative Procurement Policy - page 16**

Staff will present an amendment to address purchasing authority and procedures. This amendment will increase the dollar amount for purchasing allowed administratively and bring in line with other governmental organizations and current costs for supplies and services.

Actions Requested:	Approval of Amendment to Administrative Procurement Policy
Exhibits:	#5: Draft Amendment to the Administrative Procurement Policy

**6) Consideration of a 401a Retirement Plan to Provide Staff Options - page 19**

Staff will present an overview of a 401a Plan to be considered. This would add a voluntary retirement plan option to allow contributions that do not count toward plan limits to the current 457b plan administered by Nationwide Retirement Solutions. There would be no additional cost to the Council.

Actions Requested:	Approval of a 401a Retirement Plan Option for Employees
Exhibits:	None

**7) CFRPC Policies for Federal Transit Administration (FTA) Grant Administration - page 20**

As the eligible applicant for FTA transit grants for DeSoto, Hardee, Highlands, and Okeechobee Counties, the Florida Department of Transportation has directed the CFRPC to develop and adopt a series of required policies to guide the Community Transportation Coordinator as the operator of the multi-county transit service area.

Actions Requested:	Adopt CFRPC Transit Policy
Exhibits:	#7: CFRPC Transit Policy

**8) Federal Transit Administration (FTA) Grant Applications - page 30**

Each year the Council submits requests to the Florida Department of Transportation for FTA funding. The annual grant applications for operating and capital support the Transportation Disadvantaged Program, rural transit services and mobility management programs in DeSoto, Hardee, Highlands, and Okeechobee counties.

Actions Requested:	Adopt Resolution 2022-10B
Exhibits:	#8: Resolution 2022-10B covering FTA 5310, 5311, and 5339 Grant Programs

**9) Heartland Regional Transportation Planning Organization (HRTPO) Activities**

Staff will brief the Council on activities of the six-county Heartland Regional Transportation Planning Organization (HRTPO) and other transportation issues.

Actions Requested:	Information Only
Exhibits:	None

#### 10) Heartland Regional Resiliency Coalition Update

Staff will discuss resiliency efforts in the Heartland and provide an update regarding work to draft the Heartland Regional Resiliency Action Plan.

Actions Requested:	Information Only
Exhibits:	None

#### 11) Appoint Nominating Committee for Council Officers for 2023

The Council Chair will appoint a committee to nominate officers of the Council for 2023. The election will take place at the December 14, 2022 Council Meeting.

Actions Requested:	Chair Appoint Nominating Committee
Exhibits:	None

#### 12) Executive Director's Report - page 32

The Executive Director will report on current activities in the region.

A) Audit Schedule

B) FRCA Update

Actions Requested:	Information Only
Exhibits:	#12: FRCA Monthly Activities Report

#### 13) Hurricane Ian Impacts on the Region

The Council will discuss storm impacts and recovery efforts throughout the Region.

Actions Requested:	Information Only
Exhibits:	None

#### 14) Next Meeting and Other Business

A) Next Meeting: December 14, 2022 at 9:30 am at the AdventHealth Fieldhouse & Conference Center, Room A

B) Other Business

#### 15) Adjourn

*If any person decides to appeal any decision made by the Board with respect to any matter considered at this meeting or hearing, he/she will need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence from which the appeal is to be issued.*

*Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability, income, or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services (free of charge) should contact the CFRPC Title VI/Nondiscrimination Coordinator, Brenda Torres, 863-534-7130, or via Florida Relay Service 711, or by email: [btorres@cfrpc.org](mailto:btorres@cfrpc.org)*

*La participación pública es solicitada sin distinción de raza, color, origen nacional, sexo, edad, discapacidad, religión o situación familiar. Las personas que requieren alojamiento bajo el Americans with Disabilities Act (ADA) o la traducción de idiomas, de forma gratuita deben ponerse en contacto Brenda Torres, CFRPC Título VI de Enlace, 863-534-7130 (voz), oa través de la Florida Relay Servicio 711, o por correo electrónico [btorres@cfrpc.org](mailto:btorres@cfrpc.org) al menos Tres días antes del evento.*

Agenda Item #1  
**Resolution Declaring Regional Emergency**

Actions Requested:	Adopt Resolution 2022-10A
Exhibits:	#1A: Resolution 2022-10A Declaration of Regional Emergency #1B: Resolution 2020-5A Granting Temporary Powers and Responsibilities under a State of Emergency (Information Only)

**Background:** Executive Order 22-218 and 22-219 have declared a state of emergency in response to Hurricane Ian. The Region has incurred extensive flooding and wind damage making it impossible for the Council to conduct day-to-day operations in a “business as usual” manner.

Resolution 2022-10A is provided to grant the Executive Director temporary powers and responsibilities that are outlined in the approved Resolution 2020-5A. Resolution 2022-10A coincides with the Governor’s declared state of emergency within any of the five counties in the Region.