



Central Florida Regional Planning Council

Meeting Agenda

Wednesday, December 14, 2022 | 9:30 a.m.

How to Attend:	In Person	Winter Haven AdventHealth Fieldhouse & Conference Center, Room A 210 Cypress Gardens Blvd. Winter Haven, FL 33880
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Call To Order – Chair Keith Keene

- Invocation
- Pledge of Allegiance
- Roll Call
- Announcements and Staff Introductions

1) Opportunity for Public Comments

2) Council Administration

- A) Approval of Minutes
- B) October Financial Report

Actions Requested:	Approval by Council
Exhibits:	#2A: October 12, 2022 Council Meeting Minutes - page 5 #2B: October 2022 Financial Report - page 9

3) Audit Report for the Year Ended September 30, 2022

CliftonLarsonAllen, LLP, will present the audit report for FY 2021-22.

Action Requested:	Information Only
Exhibits:	#3: Audit Report for FY 2021-22 <i>Separate Document</i>

4) Recommendations from the Finance Committee

The Finance Committee will meet on December 5, 2022, to review the Final Budget Amendment for FY 2021-22 and receive the Audit Report for FY 2021-22 from CLA.

Action Requested:	A. Approve Final Budget Amendment for FY 2021-22
Exhibits:	#4A: Final Budget Amendment for FY 2021-22 - page 1

Action Requested:	B. Accept Audit Report for FY 2021-22
Exhibits:	#4B: Audit Report included with Agenda Item #3 (<i>Separate Document</i>)

Action Requested:	C. Approve Budget Amendment #1 for FY 2022-23
Exhibits:	#4C: Budget Amendment #1 for FY 2022-23 - page 15

Action Requested:	D. Name Marybeth Soderstrom as Additional Signatory on Council Banking Accounts
Exhibits:	#4D: Resolution 2022-12A - page 17

5) Approval of Contract with new Executive Director

At the Council's direction, the Chair and Council Attorney negotiated a contract with Jennifer Codo-Salisbury to serve as Executive Director of the Central Florida Regional Planning Council.

Actions Requested:	Approve Contract with Jennifer Codo-Salisbury
Exhibits:	#5: Proposed Contract for Executive Director - page 21

6) Resolutions Relating to Change in Executive Director

To execute and administer grants and programs, many resolutions approved by the Council require specific authority be given to the Executive Director by name. To transfer authority to Jennifer Codo-Salisbury, effective January 1, 2023, the following Resolutions require Council action.

Action Requested:	A. Approve Resolution 2022-12B Giving Authority as Executive Director to Jennifer Codo-Salisbury, Effective January 1, 2023.
Exhibits:	#6A: Resolution 2022-12B - page 26

Action Requested:	B. Approve Resolution 2022-12C Authorizing Jennifer Codo-Salisbury, Executive Director, to Administer the US Economic Development Administration Partnership Planning Grant
Exhibits:	#6B: Resolution 2022-12C - page 27

Action Requested:	C. Approve Resolutions granting authority to Jennifer Codo-Salisbury, Executive Director, effective January 1, 2023 to enter into, modify, extend, or terminate specific PTGAs with the Florida Department of Transportation: Those resolutions include: Resolution 2022-12D, Resolution 2022-12E, Resolution 2022-12F, Resolution 2022-12G, Resolution 2022-12H, Resolution 2022-12I, Resolution 2022-12J, Resolution 2022-12K, Resolution 2022-12L, Resolution 2022-12M, Resolution 2022-12N, Resolution 2022-12O, Resolution 2022-12P, Resolution 2022-12Q, Resolution 2022-12R, Resolution 2022-12S, Resolution 2022-12T
Exhibits:	#6C: Resolutions 2022-12D through 2022-12T - pages 28-44

7) Opportunity For Public Hearing For Federal Transit Administration (FTA) Grants

Staff prepared FTA Capital Grant applications that require a public hearing be set in the event anyone from the public would like to comment on the grants. The public hearing will be held only if a written request is received.

Actions Requested:	Conduct Public Hearing if Requested
Exhibits:	None

8) Public Transportation Grant Agreement (PTGA) with the Florida Department of Transportation for FTA 5339 Capital Grant

Approve Resolution 2022-12U authorizing the Executive Director to sign a PTGA to purchase a vehicle to serve the counties of DeSoto, Hardee, Highlands and Okeechobee.

Actions Requested:	Approve Resolution 2022-12U
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Actions Requested:	Approve Resolution 2022-12U
Exhibits:	#8A: Resolution 2022-12U approving PTGA - page 48

9) Post Disaster Recovery Economic Development Grant

The US Economic Development Administration (EDA) is making a grant opportunity available through the Economic Adjustment Assistance Program for a Post Disaster Recovery position and support. Staff requests authorization to submit, execute agreement, and administer this grant.

Actions Requested:	Authorize Executive Director to submit, execute agreement and administer EDA Grant
Exhibits:	#9A: Scope of Work - page 51

10) 2023 Holiday Schedule

The 2023 Holiday Schedule will be presented for Council approval.

Actions Requested:	Approval of 2023 Holiday Schedule
Exhibits:	#10A: Proposed 2023 Holiday Schedule - page 53

11) Rescind Regional Emergency Declaration

Resolution 2022-12V rescinds actions authorized in Resolution 2022-10A (October 2022) which provided the Executive Director temporary powers and responsibilities relating to a declared Regional Emergency and coincided with the Governor's declared state of emergency within any of the five counties in the Region.

Action Requested:	Approve Resolution 2022-12V
Exhibits:	#11A: Resolution 2022-12V - page 57

12) Election of Council Officers for 2023

A committee to nominate a Council Chair and Vice Chair for 2023 was appointed at the August Council Meeting. Serving on the Committee are: City of Lakeland Commissioner Chad McLeod, Okeechobee County Commissioner Kelly Owens, and DeSoto County Gubernatorial Appointee Jackie Tucker. The Committee is scheduled to meet prior to the Council meeting, to consider their nominations.

Actions Requested:	Elect Chair and Vice-Chair for 2023
Exhibits:	None

13) Appoint Members to the Florida Regional Councils Association (FRCA) Policy Board

The newly elected Chair will appoint three members and one alternate to serve on the FRCA Policy Board representing the CFRPC for 2023.

Actions Requested:	Appoint Members
Exhibits:	None

14) Appoint Members to the Finance Committee

The Chair shall appoint members to serve as the Council's Finance Committee for 2023.

Actions Requested:	Appoint Members
Exhibits:	None

15) CFRPC 2022 Recognitions and Review

The Executive Director will review 2022 CFRPC accomplishments and staff service recognitions.

Actions Requested:	Information Only
Exhibits:	#15A: FRCA Monthly Activities Report - page 59

16) Next Meeting and Other Business

- A) Next Meeting: February 8, 2023 at 9:30 am at DeSoto County Commission Chambers in Arcadia.
- B) Other Business

17) Adjourn

Immediately following Council Meeting

Celebrate Council Service

And

Pat Steed's Retirement as Executive Director

Happy Holidays!

Treats provided by Team RPC Staff

If any person decides to appeal any decision made by the Board with respect to any matter considered at this meeting or hearing, he/she will need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence from which the appeal is to be issued.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability, income, or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services (free of charge) should contact the CFRPC Title VI/Nondiscrimination Coordinator, Brenda Torres, 863-534-7130, or via Florida Relay Service 711, or by email: btorres@cfrpc.org

La participación pública es solicitada sin distinción de raza, color, origen nacional, sexo, edad, discapacidad, religión o situación familiar. Las personas que requieren alojamiento bajo el Americans with Disabilities Act (ADA) o la traducción de idiomas, de forma gratuita deben ponerse en contacto Brenda Torres, CFRPC Título VI de Enlace, 863-534-7130 (voz), oa través de la Florida Relay Servicio 711, o por correo electronics btorres@cfrpc.org al menos Tres días antes del evento.

CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

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Central Florida Regional Planning Council

Meeting Minutes

Exhibit #2A

Wednesday, October 12, 2022 | 9:30 a.m.

Teleconference

Meeting location: <https://meet.goto.com/267699485>

Call-in Number: (872) 240-3212

Access Code: 267-699-485

Due to the impacts of Hurricane Ian throughout the region, this meeting was conducted via teleconference.

Chair Keith Keene called the meeting to order at 9:30 a.m. Norman White led the invocation followed by the Pledge of Allegiance. Roll was called and the following Council Members were in attendance:

Chair, Councilmember Keith Keene, City of Arcadia
Commissioner Neda Cobb, City of Wauchula
Commissioner Nathaniel Birdsong, City of Winter Haven
Commissioner Morris West, City of Haines City
Commissioner Chad McLeod, City of Lakeland
Donna Howerton, Highlands County Gubernatorial Appointee, Highlands County School Board
Jackie Tucker, DeSoto County Gubernatorial Appointee
Commissioner Kelly Owens, Okeechobee County
Commissioner Noel Chandler, City of Okeechobee
John Bohde, Polk County, Ex-officio
Kelly Boatwright, Florida Department of Environmental Protection, Ex-officio
Cindy Rodriguez, Southwest Florida Water Management Dept., Ex-officio

A quorum of members was present.

1) Resolution Declaring a Regional Emergency

Based upon post disaster impacts being experienced from Hurricane Ian in the Central Florida Region, and consistent with Executive Order 22-218 and Executive Order 22-219 by the Governor of the State of Florida, a Regional Emergency was declared by the Central Florida Regional Planning Council.

A) Adopt Resolution 2022-10A

- A motion was made by: Noel Chandler.
 - The motion was seconded by: Kelly Owens.
 - The motion was approved by unanimous vote.

2) Opportunity for Public Comments

No public comments were received.



3) Council Administration

A) Approval of Minutes of August 3, 2022

- A motion was made by: Neda Cobb.
 - The motion was seconded by: Nathaniel Birdsong.
 - The motion was approved by unanimous vote.

B) August 2022 Financial Report

- A motion was made by: Donna Howerton.
 - The motion was seconded by: Morris West.
 - The motion was approved by unanimous vote.

4) Recommendation from the Executive Director Search Committee

Chair, Keith Keene thanked the Committee for the recent meeting and stated that the Executive Director Search Committee recommended offering the position of Executive Director to Jennifer Codo-Salisbury, current CFRPC Deputy Director.

A) Approval of Executive Director Search Committee Recommendation and authorization of the Chair and Council Attorney to work with Jennifer Codo-Salisbury on an employment agreement for presentation to the Council at the December meeting.

- A motion was made by: Nathaniel Birdsong.
 - The motion was seconded by: Morris West.
 - The motion was approved by unanimous vote.

5) Amendment to Administrative Procurement Policy

Pat Steed, Executive Director, presented an amendment to address purchasing authority and procedures. The amendment increases the dollar amount for purchasing allowed administratively and brings in line with other governmental organizations and current costs for supplies and services.

A) Approval of Amendment to Administrative Procurement Policy

- A motion was made by: Noel Chandler.
 - The motion was seconded by: Kelly Owens.
 - The motion was approved by unanimous vote.

6) Consideration of a 401a Retirement Plan to Provide Staff Options

Pat Steed, Executive Director, presented an overview of a 401a Plan to be considered. This will add a voluntary retirement plan option to allow contributions that do not count toward plan limits to the current 457b plan administered by Nationwide Retirement Solutions. There is no additional cost to the Council.

A) Approval of a 401a Retirement Plan Option for Employees

- A motion was made by: Nathaniel Birdsong.
 - The motion was seconded by: Donna Howerton.
 - The motion was approved by unanimous vote.

7) CFRPC Policies for Federal Transit Administration (FTA) Grant Administration

As the eligible applicant for FTA transit grants for DeSoto, Hardee, Highlands, and Okeechobee Counties, the Florida Department of Transportation has directed the CFRPC to develop and adopt a series of required policies to guide the Community Transportation

Coordinator as the operator of the multi-county transit service area. Marybeth Soderstrom, Transportation Director, reviewed the policies.

A) Adopt CFRPC Transit Policy

- A motion was made by: Kelly Owens.
 - The motion was seconded by: Nathaniel Birdsong.
 - The motion was approved by unanimous vote.

8) Federal Transit Administration (FTA) Grant Applications

Each year the Council submits requests to the Florida Department of Transportation for FTA funding. The annual grant applications for operating and capital support the Transportation Disadvantaged Program, rural transit services and mobility management programs in DeSoto, Hardee, Highlands, and Okeechobee counties. Marybeth Soderstrom discussed the FTA 5310, 5311, 5339 Grant Programs.

A) Adopt Resolution 2022-10B

- A motion was made by: Nathaniel Birdsong.
 - The motion was seconded by: Morris West.
 - The motion was approved by unanimous vote.

9) Heartland Regional Transportation Planning Organization (HRTPO) Activities

Marybeth Soderstrom, Transportation Director, briefed the Council on activities of the six-county Heartland Regional Transportation Planning Organization (HRTPO).

10) Heartland Regional Resiliency Coalition Update

Jennifer Codo-Salisbury, Deputy Director, discussed resiliency efforts in the Heartland and provided an update regarding work to draft the Heartland Regional Resiliency Action Plan. The City of Lakeland and the Coastal and Heartland National Estuary Program recently adopted the Memorandum of Understanding.

11) Appoint Nominating Committee for Council Officers for 2023

The Council Chair appointed a committee to nominate officers of the Council for 2023. The election will take place at the December 14, 2022 Council Meeting.

The nominees were:

- Chad McLeod, City of Lakeland
- Jackie Tucker, DeSoto County Gubernatorial Appointee
- Kelly Owens, Okeechobee County

12) Executive Director's Report

Pat Steed, Executive Director, reported on current activities in the region.

- A) The audit will continue without delay and staff will present findings at the December Council meeting.
- B) The Florida Regional Councils Association Update included information regarding the support of other Regional Planning Councils surrounding the region. The Regional Planning Council collaboration and assistance during the aftermath of Hurricane Ian has been helpful and supportive.
- C) CFRPC office damage included some time without power or internet access. Damage to the office is being assessed. Jennifer Codo-Salisbury, Deputy Director, reported that it is anticipated some cost will be incurred by CFRPC to restore the building.

13) Hurricane Ian Impacts on the Region

Curtis Knowles, Emergency Preparedness Program Manager, discussed storm impacts and recovery efforts throughout the Region. Board members and attendees discussed the impacts of Hurricane Ian in their respective areas.

14) Next Meeting and Other Business

The next meeting will be held on December 14, 2022 at 9:30 am at the AdventHealth Fieldhouse & Conference Center, Room A in Winter Haven.

There being no further business, the meeting adjourned.

Respectfully submitted,

Keith Keene, Chair

CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
STATEMENT OF ACTIVITIES FY 2022-2023
For the Month Ended October 31, 2022

Exhibit #2B

UNAUDITED

October = 8%

	ACCRUAL	ACTUAL	Approved Budget	ACCRUAL
	October 2022	October 2022	Budget	% of Budget
ORDINARY INCOME/EXPENSE INCOME				
1 Use of Prior Year Surplus	\$ -	\$ -	\$ -	0%
2 Member Assessments	87,771	-	351,085	25%
3 Local Revenue	65,439	37,927	1,032,485	6%
4 State Revenue	17,600	-	427,569	4%
5 Federal Revenue	204,933	324,854	4,604,159	4%
6 TOTAL INCOME	375,743	362,780	6,415,298	6%
7 EXPENSE				
8 Salaries & Fringe Benefits	187,905	187,905	2,564,892	7%
9 Consultants	3,913	29,183	250,661	2%
10 Transportation for the Disadvantaged Trips	137,450	137,825	2,640,000	5%
12 Accounting/Payroll Services	97	97	2,000	5%
13 Advertising	68	62	10,000	1%
14 Audit	-	-	27,750	0%
15 Auto Expense	763	751	13,000	6%
16 Building Security	-	-	1,600	0%
17 Dues & Fees	6,900	6,023	55,000	13%
18 Equipment Expense	1,060	429	9,000	12%
19 File Management	-	-	3,000	0%
20 Insurance	16,226	16,226	38,000	43%
21 Janitorial/Maintenance	1,350	793	12,500	11%
22 Legal Fees	2,968	-	35,000	8%
23 Meeting Expense	-	300	8,000	0%
24 Miscellaneous	-	-	1,000	0%
25 Office Supplies	134	172	15,000	1%
26 Postage & Delivery	-	-	5,000	0%
27 Printing	183	185	6,000	3%
28 Repair & Maintenance	659	1,897	6,500	10%
29 Technology Supplies	955	-	55,000	2%
30 Telephone	1,332	2,029	20,000	7%
31 Travel & Registration Fees	4,407	3,457	55,000	8%
32 Utilities	1,183	1,183	12,000	10%
33 Capital Outlay - Office & Technology	-	-	40,000	0%
34 Capital Outlay - Vehicle	-	-	-	0%
34 Capital Outlay - TD Vehicle	-	-	514,395	0%
35 Capital Outlay - Building	-	-	15,000	0%
36 TOTAL EXPENSE	\$ 367,555	\$ 388,518	\$ 6,415,298	6%
37				
38 INCOME OVER (UNDER) EXPENSE	\$ 8,188	\$ (25,738)	\$ -	

CASH ON HAND 10/31/2022

Checking Account + Petty Cash	\$ 272,369
Cash Held in Reserve:	
Money Market Account	\$ 275,607
Local Govt Investment Pool	\$ 9,566
Total Cash	\$ 557,541

CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
STATEMENT OF NET ASSETS
October 31, 2022

Exhibit #2B

	<u>UNAUDITED</u>	<u>ACCRUAL</u>
	ASSETS	
1	Cash	\$ 272,354
2	Petty Cash	15
3	Accounts Receivable	999,523
4	Unbilled Costs	67,145
5	Prepaid Expenses	29,941
6	Fixed Assets	1,246,513
7	Funds Held in Reserve	285,173
8		
9	TOTAL ASSETS	<u>\$ 2,900,664</u>
10		
11	LIABILITIES & EQUITY	
12		
13	Liabilities	
14	Accounts Payable	\$ 427,874
15	Compensated Absences Liability	154,377
16	Deferred Revenue	87,062
17	Total Liabilities	<u>669,313</u>
18		
19	Fund Balance	2,231,351
20		
21	TOTAL LIABILITIES & EQUITY	<u>\$ 2,900,664</u>

Agenda Item #3
Audit Report for the Year Ended September 30, 2022

Actions Requested:	Information Only
Exhibits:	#3: Audit Report for the Year Ended September 30, 2022

Background: CliftonLarsonAllen, LLP completed the Annual Comprehensive Financial Report for the Central Florida Regional Planning Council, for the fiscal year ending September 30, 2022. The organization form and contents of the attached report, plus the accompanying financial statements and statistical tables are prepared in accordance with the requirements of the Governmental Accounting Standards Board, the American Institute of Public Accountants, and the Governmental Finance Officers Association.

Readers of this report are encouraged to read the Management's Discussion and analysis (MD&A) report which includes a narrative introduction, overview and a of the basic statements.

Summary of the Audit Procedures:

- Independent Auditor's Report: Unmodified Opinion
- Report on Internal Control over Financial Reporting, Compliance and Other Matters: No written findings
- Report on Compliance with Major Federal Program: Unmodified Opinion and No Written Findings
- Management Letter: No Written Findings
- Independent Accountant's Report: Unmodified Opinion

Julie Fowler, CPA, CLA audit director, will make a presentation of the audit findings to the Council.

The attached Exhibit #3 contains the full audit report which will also serve as the exhibit for Agenda Item # 4B.

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Agenda Item #4 Finance Committee Recommendations

Actions Requested:	Approval by Council
Exhibits:	#4A: Final Budget Amendment for FY 2021-22 #4B: Accept Audit Report for FY 2021-22 (<i>Separate Document</i>) #4C: Approve Budget Amendment #1 for FY 2022-23 #4D: Name Marybeth Soderstrom as Additional Signatory on Council Banking Accounts (Resolution 2022-12A)

BACKGROUND: The Finance Committee met on Monday, December 5, 2022, and unanimously voted to forward the following items to the Council with a recommendation for approval.

A. Final Budget Amendment for FY 2021-22

The proposed Final Budget Amendment for FY 2021-22 reflects revenue and expense adjustments due to changes within the fiscal year and is presented for review and approval.

B. Audit Report for FY 2021-22

CliftonLarsonAllen, LLP, auditors, completed the Annual Comprehensive Financial Report for FY 2021-22 which is provided under separate cover for review and acceptance.

C. Budget Amendment #1 for FY 2022-23

The proposed Budget Amendment #1 for FY 2022-23 reflects revenue and expense adjustments due to changes within the fiscal year and is presented for review and approval.

D. Name Marybeth Soderstrom as Additional Signatory on Council Banking Accounts

At present, the Deputy Director, Jennifer Codo-Salisbury, serves as a signatory on the CFRPC banking account. With Ms. Codo-Salisbury becoming Executive Director, an additional staff signatory is needed.

- **Resolution 2022-12A**

Authorizes Marybeth Soderstrom, Transportation Director, to serve as a signatory on the Council Banking Accounts.

**CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
GENERAL FUND STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
FOR THE YEAR ENDED SEPTEMBER 30, 2022**

Exhibit #4A

	Original Budget	Final Budget	Actual
Revenues:			
Member assessments	\$ 277,968	\$ 277,969	\$ 277,969
Local and other	718,988	981,153	981,153
State grants and contracts	295,059	332,431	332,431
Federal grants	3,565,840	3,690,424	3,690,424
Total revenues	<u>4,857,855</u>	<u>5,281,977</u>	<u>5,281,977</u>
Expenditures:			
Salaries and fringe benefits	2,267,345	2,169,814	2,169,814
Consultants	234,500	218,052	218,052
Transportation for the disadvantaged	1,800,000	2,087,619	2,087,619
Accounting and payroll services	2,000	2,726	2,726
Advertising	10,000	10,934	10,934
Audit	26,500	27,038	27,038
Auto	13,000	13,572	13,572
Building security	1,600	763	763
Dues and fees	50,000	42,115	42,115
Equipment expense	9,000	10,429	10,429
File management	3,600	6,588	6,588
Insurance	37,000	32,373	32,373
Janitorial	12,500	8,679	8,679
Legal	33,000	33,924	33,924
Meeting expense	8,000	3,345	3,345
Miscellaneous	1,000	238	238
Office supplies	15,000	12,947	12,947
Postage and delivery	5,000	1,170	1,170
Printing	6,000	4,849	4,849
Repair and maintenance	6,500	9,856	9,856
Technology supplies and equipment	45,000	32,444	32,444
Telephone	20,000	18,206	18,206
Travel and registration fees	52,000	69,350	69,350
Utilities	10,000	10,779	10,779
Capital outlay	<u>189,310</u>	<u>443,331</u>	<u>443,331</u>
Total expenditures	<u>4,857,855</u>	<u>5,271,141</u>	<u>5,271,141</u>
Net change in fund balance	-	10,836	10,836
Fund balance - beginning of year	1,263,651	1,263,651	1,263,651
Fund balance - end of year	<u>\$ 1,263,651</u>	<u>\$ 1,274,487</u>	<u>\$ 1,274,487</u>

Central Florida Regional Planning Council
Revenue Budget
FY 22-23

Exhibit #4C

	Approved Budget FY 22-23	Amended Budget FY 22-23	
LOCAL REVENUE:			
1 County (Member) Assessments	\$ 351,085	\$ 351,085	
2 Hazardous Waste Assessments (SQG)	36,750	32,500	Decreased due to anticipated inspections
3 Evac Study	-	-	
4 Mitigation Grant	46,935	46,935	
5 PAS Contracts	670,000	804,000	Increased due to additional PAS contracts
6 TD Local Planning Assessments	38,000	38,000	
7 Interest	1,000	1,000	
8 Other Local Revenue	91,000	91,000	
9 Local Match for Transportation - Highlands	129,000	129,000	
10 Local Match for TD - Vehicles	19,800	19,800	
Total Local Revenue	\$ 1,032,485	\$ 1,162,235	
STATE REVENUE:			
Florida Department of Economic Opportunity			
11 Technical Assistance Grant	\$ 211,000	\$ 213,000	Increased due to final grant awards
Florida Department of Emergency Management			
12 LEPC	70,000	70,000	
13 Hazards Materials Planning & Prevention	4,849	2,169	Decreased due to final grant award
Florida Department of Transportation			
14 Commission for TD - Planning	121,920	121,920	
15 State Match for TD Vehicles	19,800	19,800	
Total State Revenue	\$ 427,569	\$ 426,889	
FEDERAL REVENUE:			
Department of Commerce			
16 EDA - District Planning	75,000	75,000	
16 EDA - Post Disaster Aviation	-	75,000	Increased due to new grant award
Department of Defense			
18 Sentinel Landscape	50,000	50,000	
19 OLDCC - Compatible Use Plan	90,000	90,000	
Florida Department of Emergency Management			
20 HMEP Planning & Training	55,260	55,260	
Department of Transportation			
21 Mobility Management	360,000	360,000	
22 TPO Planning - FHWA PL	474,404	474,404	
23 Section 5339 Vehicles	316,395	316,395	
24 Section 5310/5311 TD Vehicles	198,000		Decreased due to vehicles being received in FY 22
25 Section 5305(d) TPO	41,100	41,100	
26 FDOT - Planning Support	-	-	
Section 5311			
27 Admin	304,000	304,000	
28 Operating Trips	1,800,000	1,800,000	
Section 5310 Operating			
29 Operating Trips	840,000	840,000	
Total Federal Revenue	\$ 4,604,159	\$ 4,481,159	
Fund Balance Transfer	\$ -	\$ -	
TOTAL REVENUE	\$ 6,415,298	\$ 6,421,368	

**Central Florida Regional Planning Council
Expense Budget
FY 22-23**

Exhibit #4C

	Approved Budget FY 22-23	Amended Budget FY 22-23	
1 Personnel	\$ 1,952,322	\$ 2,087,322	Increased to add a position due to new grant/contracts
Employee Fringe & Benefits			
2 Payroll Taxes	159,195	169,195	Increased due to anticipated higher costs
3 Insurance Premiums	283,040	283,040	
4 Retirement Contributions (457 Plan)	170,335	180,905	Increased due to additional enrollment
Total Payroll	\$ 2,564,892	\$ 2,720,462	
5 Consultants/Contracts - EPA Brownfields	75,000	75,000	
6 Consultants/Contracts - Emer Mgt	55,000	55,000	
7 Consultants/Contracts - CFRPC Technology	55,000	60,000	
8 Consultants/Contracts - EDA	-	-	
9 Consultants/Contracts - RPC	-	-	
10 Consultants/Contracts - TPO	65,661	65,661	
Total Consultants/Contracts	250,661	255,661	
11 Trip Expense 5311	1,800,000	1,800,000	
12 Trip Expense 5310 Operating	840,000	840,000	
Total Trips	2,640,000	2,640,000	
13 Accounting/Payroll Services	2,000	2,000	
14 Advertising	10,000	10,000	
15 Audit	27,750	27,750	
16 Auto Expense	13,000	15,000	Increased due to anticipated higher costs
17 Building Security	1,600	1,600	
18 Dues & Fees	55,000	55,000	
19 Equipment Lease & Maintenance	9,000	9,000	
20 File Management	3,000	3,000	
21 Insurance - Auto, Property, Liability	28,000	30,000	Increased due to anticipated higher costs
22 Insurance - Workers Compensation	10,000	10,000	
Total Insurance	\$ 38,000	\$ 40,000	
23 Janitorial	12,500	15,500	Increased due to anticipated higher costs
24 Professional Fees	35,000	35,000	
25 Meeting Expense	8,000	8,000	
26 Miscellaneous	1,000	1,000	
27 Office Supplies	15,000	15,000	
28 Postage & Delivery	5,000	5,000	
29 Printing	6,000	6,000	
30 Repair & Maintenance	6,500	10,000	Increased due to anticipated higher costs
31 Technology Supplies & Equipment	55,000	55,000	
32 Telephone	20,000	20,000	
33 Travel & Registration Fees	55,000	65,000	Increased due to anticipated higher costs
34 Utilities	12,000	15,000	Increased due to anticipated higher costs
35 Capital Outlay - Building	15,000	35,000	Increased due to anticipated projects for FY 2023
36 Capital Outlay - CFRPC Vehicle	-	-	
37 Capital Outlay - TD Vehicles	514,395	316,395	Decreased due to vehicles being received in FY 2022
38 Capital Outlay - Office & Technology	40,000	40,000	
Total Capital Outlay	\$ 569,395	\$ 391,395	
	\$ 6,415,298	\$ 6,421,368	
	\$ 6,415,298	\$ 6,421,368	
	-	-	



RESOLUTION 2022-12A

A RESOLUTION OF THE CENTRAL FLORIDA REGIONAL PLANNING COUNCIL AUTHORIZING SIGNING AUTHORITY FOR BANKING ACCOUNTS FOR THE COUNCIL

WHEREAS, the Central Florida Regional Planning Council has the authority to maintain banking accounts for the purpose of receiving and expending funds to execute the business of the Council;

NOW, THEREFORE, BE IT RESOLVED BY THE Central Florida Regional Planning Council, Florida that the following individuals are designated as signatories of all Council banking accounts:

1. Keith Keene, Chair of the Council;
2. Neda Cobb, Finance Committee;
3. Jennifer Codo-Salisbury, Executive Director of the Council;
4. Marybeth Soderstrom, Transportation Director of the Council.

DULY PASSED AND ADOPTED THIS 14th DAY OF DECEMBER 2022.

CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

Keith Keene, Chair

ATTEST:

COUNCIL ATTORNEY:



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Agenda Item #5
Approval of Contract with New Executive Director

Actions Requested:	Approve Contract with Jennifer Codo-Salisbury
Exhibits:	#5A: Proposed Contract for Executive Director

Background: At the October 12, 2022, Council Meeting, the Council voted to approve the Executive Director Search Committee Recommendation of offering the position of Executive Director to Jennifer Codo-Salisbury, current CFRPC Deputy Director. The Council also authorized the Council Chair and Council Attorney to negotiate an employment agreement for presentation at the December meeting. The proposed contract for the Executive Director outlines the following.

- Job Duties.
- Annual Salary of \$140,000 with a 4 percent increase following probationary job evaluation by Council.
- Medical insurance, term life insurance, dental and vision insurance consistent with other Council employees.
- Disability insurance at the maximum compensation level.
- Council contribution of the maximum IRS allowable contribution to the Council's retirement plan on behalf of the Executive Director.
- Twenty (20) days of annual leave per year. Up to 50 percent of annual vacation days awarded each year may be paid out consistent with the Council's adopted budget.
- Sick leave consistent with all Council employees.
- Paid holidays consistent with Council approved holidays for employees.
- Up to \$700 per month in reimbursement for automobile expenses.
- Up to \$1,000 per calendar year for professional dues.
- Up to \$120 per month for cell phone and broadband access charges.
- Termination provisions.
 - The Executive Director must provide 60 days written notice to terminate the agreement.
 - The Council may terminate the Executive Director at any time without cause providing twenty (20) weeks of the Executive Director's regular salary.
 - The Council may terminate the Executive Director at any time with cause with no severance payment.

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**CENTRAL FLORIDA REGIONAL PLANNING
COUNCIL EMPLOYMENT AGREEMENT
WITH
JENNIFER CODO-SALISBURY**

This employment agreement is made and entered into by and between the Central Florida Regional Planning Council (hereafter referred to as the "Council") and **Jennifer Codo-Salisbury** (hereinafter referred to as the "Executive Director"). The parties agree to the following terms of employment:

1. Employment

The Council hires **Jennifer Codo-Salisbury** to serve as Executive Director of the Council. The Executive Director serves at the pleasure of the Governing Board of the Council.

2. Duties

The Executive Director shall have the following duties:

- A. Prepare and present to the Council a proposed annual budget for approval.
- B. Ensure that the Council, its employees and its programs are in compliance with state and federal regulations and laws.
- C. Prepare or supervise the preparation of all reports required by the state or federal agreements.
- D. Attend all Council meetings and committee meetings.
- E. Prepare an agenda for each Council meeting, after consultation with the Council Chairperson.
- F. Hire, supervise, manage and terminate any employees of the Council.
- G. All duties as defined in the Council's Job Description for the Executive Director.
- H. All duties defined in Resolution #2020-5A Duties of the Executive Director
- I. Such other duties as may be assigned by the Council from time to time.
- J. Work forty (40) hours or more per week with no other gainful employment unless approved by the Council.

3. Compensation

The Executive Director shall be compensated as follows:

- A. An annual salary of **\$140,000** shall be paid on the same schedule as all other Council employees.
- B. Consistent with the personnel policies for other Council employees, the Executive Director shall receive a probationary job evaluation by the Council no later than September 2023, and if satisfactory receive a 4% salary increase effective October 2023.
- C. Benefits shall be provided as follows:
 - 1) Insurance
 - a. The Council shall provide medical insurance, term life insurance, dental and vision insurance consistent with other Council employees.
 - 2) Additionally, the Council shall provide disability insurance at the maximum compensation level. Retirement
 - a. The Council shall contribute the maximum IRS allowable contribution to the Council's retirement plan on behalf of the Executive Director.
 - b. The Executive Director may contribute any allowable amount to other qualified deferred compensation plans made available by the Council.

3) Leave

- a. The Executive Director shall receive **twenty (20)** days of annual vacation per year. Up to 50% of annual vacation days awarded each year may be paid out at Executive Director's discretion consistent with the Council's adopted budget. The Council Chairperson shall be notified in writing prior to scheduled vacation leave of five or more consecutive days.
- b. The Executive Director shall receive sick leave consistent with all Council employees.
- c. The Executive Director shall receive paid holidays consistent with Council approved holidays for all employees.

4) Other

- a. The Executive Director shall receive reimbursement for automobile expenses in the amount of **\$700.00** per month consistent with rates established by the Internal Revenue Service. This amount is assumed to cover vehicle, maintenance and insurance costs of a vehicle to perform work related travel.
- b. The Council shall pay professional dues on behalf of the Executive Director, not to exceed **\$1,000.00** per calendar year.
- c. The Council shall pay monthly cell phone, web-based e-mail service and laptop broadband access charges up to **\$120.00** per month.

4. Terms and Severability

A. Term

- 1) The agreement will be reviewed by the Council and the Executive Director upon request by either party.
- 2) This agreement shall remain in effect until terminated by either party as provided in 4.B. following.

B. Termination Provisions

- 1) The Executive Director must give sixty (60) days written notice to terminate this employment agreement.
- 2) The Council may terminate this agreement at any time without cause. The Council, by a super majority of seventy-five percent of those members present and voting at a legally noticed meeting, may vote to terminate the agreement. In such event the termination shall take place immediately. As severance, the Council shall pay the Executive Director's regular salary for (twenty (20) weeks) after termination.
- 3) The Council may terminate this agreement at any time for cause due to any of the following actions of the Executive Director:
 - a. committing any criminal act, classified as a felony; or
 - b. knowingly violating a state or federal law or regulation while managing the business of the Council; or
 - c. failing to execute the duties detailed in Section 2 of this agreement; or
 - d. misconduct as defined in FS 443.036(30).

The Governing Board, by majority vote of a lawful quorum, shall have the right to terminate the Executive Director who shall receive salary and benefits only to the effective date of termination.

5. Professional Training, Continuing Education, and Conferences

The Council shall pay for the Executive Director's attendance at those training seminars and industry conferences as are approved by the Council in the annual budget.

Agreed to this ____ day of_____, 2022

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Agenda Item #6

Resolutions Relating to Change in Executive Director

Actions Requested:	<ul style="list-style-type: none"> • Approval by Council of Resolution 2022-12B • Approval by Council of Resolution 2022-12C • Approval by Council of Resolution 2022-12D through 2022-12T
Exhibits:	#6A: Resolution 2022-12B #6B: Resolution 2022-12C #6C: Resolution 2022-12D #6C: Resolution 2022-12E #6C: Resolution 2022-12F #6C: Resolution 2022-12G #6C: Resolution 2022-12H #6C: Resolution 2022-12I #6C: Resolution 2022-12J #6C: Resolution 2022-12K #6C: Resolution 2022-12L #6C: Resolution 2022-12M #6C: Resolution 2022-12N #6C: Resolution 2022-12O #6C: Resolution 2022-12P #6C: Resolution 2022-12Q #6C: Resolution 2022-12R #6C: Resolution 2022-12S #6C: Resolution 2022-12T

BACKGROUND: Many resolutions approved by the Council to execute and administer grants require specific authority be given to the Executive Director by name. To transfer authority to Jennifer Codo-Salisbury, effective January 1, 2023, the following resolutions require Council action.

- **RESOLUTION 2022-12B**
Gives authority as Executive Director to Jennifer Codo-Salisbury, effective January 1, 2023.
- **RESOLUTION 2022-12C**
Effective January 1, 2023, Jennifer Codo-Salisbury, Executive Director, is authorized to enter into, modify, extend, or terminate the grant agreement between CFRPC and the US Department of Commerce, Economic Development Administration, for the Partnership Planning Grant FY 2021, unless specifically rescinded.
- **RESOLUTION 2022-12D through RESOLUTION 2022-12T**
Effective January 1, 2023, Jennifer Codo-Salisbury, Executive Director, is authorized to enter into, modify, extend, or terminate specific Public Transportation Grant Agreements (PGTA) with the Florida Department of Transportation, unless specifically rescinded.



RESOLUTION 2022-12B

A RESOLUTION OF THE CENTRAL FLORIDA REGIONAL PLANNING COUNCIL GIVING AUTHORITY AS EXECUTIVE DIRECTOR TO JENNIFER CODO-SALISBURY, EFFECTIVE JANUARY 1, 2023.

WHEREAS, on December 14, 2022, the Council approved an employment contract with Jennifer Codo-Salisbury to serve as the Executive Director of the Central Florida Regional Planning Council effective January 1, 2023; and

WHEREAS, the Council adopted Resolution 2020-5A listing and codifying all powers and responsibilities of the Executive Director that can be easily referenced; and

NOW, THEREFORE, BE IT RESOLVED BY THE CENTRAL FLORIDA REGIONAL PLANNING COUNCIL:

Effective January 1, 2023, Jennifer Codo-Salisbury, Executive Director, is authorized to execute the powers and responsibilities outlined in Resolution 2020-5A.

DULY PASSED AND ADOPTED THIS 14TH DAY OF DECEMBER, 2022.

CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

By: _____
Keith Keene, Chair

ATTEST: _____

COUNCIL ATTORNEY: _____



RESOLUTION 2022-12C

A RESOLUTION OF THE CENTRAL FLORIDA REGIONAL PLANNING COUNCIL APPROVING THE EXECUTIVE DIRECTOR TO EXECUTE A GRANT AGREEMENT WITH THE US DEPARTMENT OF COMMERCE ECONOMIC DEVELOPMENT ADMINISTRATION FOR A PARTNERSHIP PLANNING GRANT TO PREPARE THE COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY FOR THE CENTRAL FLORIDA REGION.

WHEREAS, the Economic Development Administration Partnership Planning Grant provides a funding opportunity to develop the region's Comprehensive Economic Development Strategy; and

WHEREAS, the Central Florida Regional Planning Council serves as the region's Economic Development District; and

WHEREAS, the region's Comprehensive Economic Development Strategy is updated annually and developed every five years; and

WHEREAS, the region meets eligibility criteria to receive Economic Development Administration Partnership Planning Grant funding; and

WHEREAS, the Central Florida Regional Planning Council, serving as the Economic Development District will develop the Comprehensive Economic Development Strategy for the Central Florida Region; and

NOW, THEREFORE, BE IT RESOLVED BY THE CENTRAL FLORIDA REGIONAL PLANNING COUNCIL:

Effective January 1, 2023, Jennifer Codo-Salisbury, Executive Director, is authorized to enter into, modify, extend, or terminate the grant agreement between CFRPC and the US Department of Commerce, Economic Development Administration, for the Partnership Planning Grant FY 2021, unless specifically rescinded.

DULY PASSED AND ADOPTED THIS 14TH DAY OF DECEMBER, 2022.

CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

By: _____
Keith Keene, Chair

ATTEST: _____

COUNCIL ATTORNEY: _____



RESOLUTION 2022-12D

A RESOLUTION OF THE CENTRAL FLORIDA REGIONAL PLANNING COUNCIL PROVIDING AUTHORIZATION TO SIGN THE PUBLIC TRANSPORTATION GRANT AGREEMENT FOR FEDERAL 5311 FUNDS AWARDED TO THE CFRPC FOR TRANSPORTATION FOR MOBILITY MANAGEMENT ACTIVITIES FOCUSED ON THE CONTINUED IMPLEMENTATION OF THE GOALS AND OBJECTIVES OF THE HEARTLAND RURAL MOBILITY PLAN (HRMP) AND ASSOCIATED ADMINISTRATIVE SUPPORT DOCUMENTS WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION FOR TRANSIT PROJECTS.

WHEREAS, the Central Florida Regional Planning Council has the authority to enter into a Public Transportation Grant Agreement (PTGA) with the Florida Department of Transportation to undertake a project as authorized by Chapter 341, Florida Statutes and/or by the Florida Transit Administration Act of 1964, as amended;

NOW, THEREFORE, BE IT RESOLVED BY THE Central Florida Regional Planning Council, Florida:

1. The PTGA for the Item-Segment-Phase-Sequence (Financial Management Number) : 450429-1-94-01 is approved.
2. Effective January 1, 2023, Jennifer Codo-Salisbury, Executive Director, is authorized to enter into, modify, extend, or terminate the PTGA with the Florida Department of Transportation, unless specifically rescinded.

DULY PASSED AND ADOPTED THIS 14th DAY OF DECEMBER 2022.

CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

Keith Keene, Chair

ATTEST:

COUNCIL ATTORNEY:





RESOLUTION 2022-12E

A RESOLUTION OF THE CENTRAL FLORIDA REGIONAL PLANNING COUNCIL PROVIDING AUTHORIZATION TO SIGN THE PUBLIC TRANSPORTATION GRANT AGREEMENT FOR FEDERAL 5310 FUNDS AWARDED TO THE CFRPC FOR TRANSPORTATION FOR PUBLIC TRANSPORTATION THROUGH THE COORDINATED SYSTEM IN DESOTO, HARDEE, HIGHLANDS, AND OKEECHOBEE COUNTIES AND ASSOCIATED ADMINISTRATIVE SUPPORT DOCUMENTS WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION FOR TRANSIT PROJECTS.

WHEREAS, the Central Florida Regional Planning Council has the authority to enter into a Public Transportation Grant Agreement (PTGA) with the Florida Department of Transportation to undertake a project as authorized by Chapter 341, Florida Statutes and/or by the Florida Transit Administration Act of 1964, as amended;

NOW, THEREFORE, BE IT RESOLVED BY THE Central Florida Regional Planning Council, Florida:

1. The PTGA for the Item-Segment-Phase-Sequence (Financial Management Number) 450431-1-84-01, 450499-1-84-01 is approved.
2. Effective January 1, 2023, Jennifer Codo-Salisbury, Executive Director, is authorized to enter into, modify, extend, or terminate the PTGA with the Florida Department of Transportation, unless specifically rescinded.

DULY PASSED AND ADOPTED THIS 14th DAY OF DECEMBER 2022.

CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

Keith Keene, Chair

ATTEST:

COUNCIL ATTORNEY:





RESOLUTION 2022-12F

A RESOLUTION OF THE CENTRAL FLORIDA REGIONAL PLANNING COUNCIL PROVIDING AUTHORIZATION TO SIGN THE PUBLIC TRANSPORTATION GRANT AGREEMENT FOR FEDERAL 5310 FUNDS AWARDED TO THE CFRPC FOR TRANSPORTATION FOR PUBLIC TRANSPORTATION THROUGH THE COORDINATED SYSTEM IN DESOTO, HARDEE, HIGHLANDS, AND OKEECHOBEE COUNTIES AND ASSOCIATED ADMINISTRATIVE SUPPORT DOCUMENTS WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION FOR TRANSIT PROJECTS.

WHEREAS, the Central Florida Regional Planning Council has the authority to enter into a Public Transportation Grant Agreement (PTGA) with the Florida Department of Transportation to undertake a project as authorized by Chapter 341, Florida Statutes and/or by the Florida Transit Administration Act of 1964, as amended;

NOW, THEREFORE, BE IT RESOLVED BY THE Central Florida Regional Planning Council, Florida:

1. The PTGA for the Item-Segment-Phase-Sequence (Financial Management Number) 435862-1-84-09 is approved.
2. Effective January 1, 2023, Jennifer Codo-Salisbury, Executive Director, is authorized to enter into, modify, extend, or terminate the PTGA with the Florida Department of Transportation, unless specifically rescinded.

DULY PASSED AND ADOPTED THIS 14th DAY OF DECEMBER 2022.

CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

Keith Keene, Chair

ATTEST:

COUNCIL ATTORNEY:





RESOLUTION 2022-12G

A RESOLUTION OF THE CENTRAL FLORIDA REGIONAL PLANNING COUNCIL PROVIDING AUTHORIZATION TO SIGN THE PUBLIC TRANSPORTATION GRANT AGREEMENT FOR FEDERAL 5310 FUNDS AWARDED TO THE CFRPC FOR TRANSPORTATION FOR PUBLIC TRANSPORTATION THROUGH THE COORDINATED SYSTEM IN THE SMALL-URBAN AREA OF HIGHLANDS COUNTY AND ASSOCIATED ADMINISTRATIVE SUPPORT DOCUMENTS WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION FOR TRANSIT PROJECTS.

WHEREAS, the Central Florida Regional Planning Council has the authority to enter into a Public Transportation Grant Agreement (PTGA) with the Florida Department of Transportation to undertake a project as authorized by Chapter 341, Florida Statutes and/or by the Florida Transit Administration Act of 1964, as amended;

NOW, THEREFORE, BE IT RESOLVED BY THE Central Florida Regional Planning Council, Florida:

1. The PTGAs for the Item-Segment-Phase-Sequence (Financial Management Number) 450466-1-84-01 are approved.
2. Effective January 1, 2023, Jennifer Codo-Salisbury, Executive Director, is authorized to enter into, modify, extend, or terminate the PTGAs with the Florida Department of Transportation, unless specifically rescinded.

DULY PASSED AND ADOPTED THIS 14th DAY OF DECEMBER 2022.

CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

Keith Keene, Chair

ATTEST:

COUNCIL ATTORNEY:





RESOLUTION 2022-12H

A RESOLUTION OF THE CENTRAL FLORIDA REGIONAL PLANNING COUNCIL PROVIDING AUTHORIZATION TO SIGN THE PUBLIC TRANSPORTATION GRANT AGREEMENT FOR FEDERAL 5311 FUNDS AWARDED TO THE CFRPC FOR TRANSPORTATION FOR PUBLIC TRANSPORTATION THROUGH THE COORDINATED SYSTEM IN DESOTO, HARDEE, HIGHLANDS, AND OKEECHOBEE COUNTIES AND ASSOCIATED ADMINISTRATIVE SUPPORT DOCUMENTS WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION FOR TRANSIT PROJECTS.

WHEREAS, the Central Florida Regional Planning Council has the authority to enter into a Public Transportation Grant Agreement (PTGA) with the Florida Department of Transportation to undertake a project as authorized by Chapter 341, Florida Statutes and/or by the Florida Transit Administration Act of 1964, as amended;

NOW, THEREFORE, BE IT RESOLVED BY THE Central Florida Regional Planning Council, Florida:

1. The PTGA for the Item-Segment-Phase-Sequence (Financial Management Number) 410124-1-84-40 is approved.
2. Effective January 1, 2023, Jennifer Codo-Salisbury, Executive Director, is authorized to enter into, modify, extend, or terminate the PTGA with the Florida Department of Transportation, unless specifically rescinded.

DULY PASSED AND ADOPTED THIS 14th DAY OF DECEMBER 2022.

CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

Keith Keene, Chair

ATTEST:

COUNCIL ATTORNEY:





RESOLUTION 2022-121

A RESOLUTION OF THE CENTRAL FLORIDA REGIONAL PLANNING COUNCIL PROVIDING AUTHORIZATION TO SIGN THE PUBLIC TRANSPORTATION GRANT AGREEMENT FOR FEDERAL 5311 FUNDS AWARDED TO THE CFRPC FOR TRANSPORTATION FOR PUBLIC TRANSPORTATION THROUGH THE COORDINATED SYSTEM IN DESOTO COUNTY AND ASSOCIATED ADMINISTRATIVE SUPPORT DOCUMENTS WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION FOR TRANSIT PROJECTS.

WHEREAS, the Central Florida Regional Planning Council has the authority to enter into a Public Transportation Grant Agreement (PTGA) with the Florida Department of Transportation to undertake a project as authorized by Chapter 341, Florida Statutes and/or by the Florida Transit Administration Act of 1964, as amended;

NOW, THEREFORE, BE IT RESOLVED BY THE Central Florida Regional Planning Council, Florida:

1. The PTGA for the Item-Segment-Phase-Sequence (Financial Management Number) 445868-1-84-03 is approved.
2. Effective January 1, 2023, Jennifer Codo-Salisbury, Executive Director, is authorized to enter into, modify, extend, or terminate the PTGA with the Florida Department of Transportation, unless specifically rescinded.

DULY PASSED AND ADOPTED THIS 14th DAY OF DECEMBER 2022.

CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

Keith Keene, Chair

ATTEST:

COUNCIL ATTORNEY:





RESOLUTION 2022-12J

Exhibit #6C

A RESOLUTION OF THE CENTRAL FLORIDA REGIONAL PLANNING COUNCIL PROVIDING AUTHORIZATION TO SIGN THE PUBLIC TRANSPORTATION GRANT AGREEMENT FOR FEDERAL 5311 FUNDS AWARDED TO THE CFRPC FOR TRANSPORTATION FOR MOBILITY MANAGEMENT ACTIVITIES FOCUSED ON THE CONTINUED IMPLEMENTATION OF THE GOALS AND OBJECTIVES OF THE HEARTLAND RURAL MOBILITY PLAN (HRMP) AND ASSOCIATED ADMINISTRATIVE SUPPORT DOCUMENTS WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION FOR TRANSIT PROJECTS.

WHEREAS, the Central Florida Regional Planning Council has the authority to enter into a Public Transportation Grant Agreement (PTGA) with the Florida Department of Transportation to undertake a project as authorized by Chapter 341, Florida Statutes and/or by the Florida Transit Administration Act of 1964, as amended;

NOW, THEREFORE, BE IT RESOLVED BY THE Central Florida Regional Planning Council, Florida:

1. The PTGA for the Item-Segment-Phase-Sequence (Financial Management Number) : 436957-1-94-04 is approved.
2. Effective January 1, 2023, Jennifer Codo-Salisbury, Executive Director, is authorized to enter into, modify, extend, or terminate the PTGA with the Florida Department of Transportation, unless specifically rescinded.

DULY PASSED AND ADOPTED THIS 14th DAY OF DECEMBER 2022.

CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

Keith Keene, Chair

ATTEST:

COUNCIL ATTORNEY:





RESOLUTION 2022-12K

A RESOLUTION OF THE CENTRAL FLORIDA REGIONAL PLANNING COUNCIL PROVIDING AUTHORIZATION TO SIGN THE PUBLIC TRANSPORTATION GRANT AGREEMENT FOR FEDERAL 5311 FUNDS AWARDED TO THE CFRPC FOR TRANSPORTATION FOR PUBLIC TRANSPORTATION THROUGH THE COORDINATED SYSTEM IN DESOTO, HARDEE, HIGHLANDS, AND OKEECHOBEE COUNTIES AND ASSOCIATED ADMINISTRATIVE SUPPORT DOCUMENTS WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION FOR TRANSIT PROJECTS.

WHEREAS, the Central Florida Regional Planning Council has the authority to enter into a Public Transportation Grant Agreement (PTGA) with the Florida Department of Transportation to undertake a project as authorized by Chapter 341, Florida Statutes and/or by the Florida Transit Administration Act of 1964, as amended;

NOW, THEREFORE, BE IT RESOLVED BY THE Central Florida Regional Planning Council, Florida:

1. The PTGA for the Item-Segment-Phase-Sequence (Financial Management Number) 410124-1-84-40 is approved.
2. Effective January 1, 2023, Jennifer Codo-Salisbury, Executive Director, is authorized to enter into, modify, extend, or terminate the PTGA with the Florida Department of Transportation, unless specifically rescinded.

DULY PASSED AND ADOPTED THIS 14th DAY OF DECEMBER 2022.

CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

Keith Keene, Chair

ATTEST:

COUNCIL ATTORNEY:





RESOLUTION 2022-12L

A RESOLUTION OF THE CENTRAL FLORIDA REGIONAL PLANNING COUNCIL PROVIDING AUTHORIZATION TO SIGN THE PUBLIC TRANSPORTATION GRANT AGREEMENT FOR FEDERAL 5311 FUNDS AWARDED TO THE CFRPC FOR TRANSPORTATION FOR PUBLIC TRANSPORTATION THROUGH THE COORDINATED SYSTEM IN DESOTO COUNTY AND ASSOCIATED ADMINISTRATIVE SUPPORT DOCUMENTS WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION FOR TRANSIT PROJECTS.

WHEREAS, the Central Florida Regional Planning Council has the authority to enter into a Public Transportation Grant Agreement (PTGA) with the Florida Department of Transportation to undertake a project as authorized by Chapter 341, Florida Statutes and/or by the Florida Transit Administration Act of 1964, as amended;

NOW, THEREFORE, BE IT RESOLVED BY THE Central Florida Regional Planning Council, Florida:

1. The PTGA for the Item-Segment-Phase-Sequence (Financial Management Number) 445868-1-84-03 is approved.
2. Effective January 1, 2023, Jennifer Codo-Salisbury, Executive Director, is authorized to enter into, modify, extend, or terminate the PTGA with the Florida Department of Transportation, unless specifically rescinded.

DULY PASSED AND ADOPTED THIS 14th DAY OF DECEMBER 2022.

CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

Keith Keene, Chair

ATTEST:

COUNCIL ATTORNEY:





RESOLUTION 2022-12M

Exhibit #6C

A RESOLUTION OF THE CENTRAL FLORIDA REGIONAL PLANNING COUNCIL PROVIDING AUTHORIZATION TO SIGN THE PUBLIC TRANSPORTATION GRANT AGREEMENT FOR FEDERAL 5311 FUNDS AWARDED TO THE CFRPC FOR TRANSPORTATION FOR PUBLIC TRANSPORTATION THROUGH THE COORDINATED SYSTEM IN DESOTO COUNTY AND ASSOCIATED ADMINISTRATIVE SUPPORT DOCUMENTS WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION FOR TRANSIT PROJECTS.

WHEREAS, the Central Florida Regional Planning Council has the authority to enter into a Public Transportation Grant Agreement (PTGA) with the Florida Department of Transportation to undertake a project as authorized by Chapter 341, Florida Statutes and/or by the Florida Transit Administration Act of 1964, as amended;

NOW, THEREFORE, BE IT RESOLVED BY THE Central Florida Regional Planning Council, Florida:

1. The PTGA for the Item-Segment-Phase-Sequence (Financial Management Number) 445868-1-84-02 is approved.
2. Effective January 1, 2023, Jennifer Codo-Salisbury, Executive Director, is authorized to enter into, modify, extend, or terminate the PTGA with the Florida Department of Transportation, unless specifically rescinded.

DULY PASSED AND ADOPTED THIS 14th DAY OF DECEMBER 2022.

CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

Keith Keene, Chair

ATTEST:

COUNCIL ATTORNEY:





RESOLUTION 2021-12N

Exhibit #6C

A RESOLUTION OF THE CENTRAL FLORIDA REGIONAL PLANNING COUNCIL PROVIDING AUTHORIZATION TO SIGN THE PUBLIC TRANSPORTATION GRANT AGREEMENT FOR FEDERAL 5311 FUNDS AWARDED TO THE CFRPC FOR TRANSPORTATION FOR PUBLIC TRANSPORTATION THROUGH THE COORDINATED SYSTEM IN DESOTO, HARDEE, HIGHLANDS, AND OKEECHOBEE COUNTIES AND ASSOCIATED ADMINISTRATIVE SUPPORT DOCUMENTS WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION FOR TRANSIT PROJECTS.

WHEREAS, the Central Florida Regional Planning Council has the authority to enter into a Public Transportation Grant Agreement (PTGA) with the Florida Department of Transportation to undertake a project as authorized by Chapter 341, Florida Statutes and/or by the Florida Transit Administration Act of 1964, as amended;

NOW, THEREFORE, BE IT RESOLVED BY THE Central Florida Regional Planning Council, Florida:

1. The PTGA for the Item-Segment-Phase-Sequence (Financial Management Number) 410124-1-84-39 is approved.
2. Effective January 1, 2023, Jennifer Codo-Salisbury, Executive Director, is authorized to enter into, modify, extend, or terminate the PTGA with the Florida Department of Transportation, unless specifically rescinded.

DULY PASSED AND ADOPTED THIS 14th DAY OF DECEMBER 2022.

CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

Keith Keene, Chair

ATTEST:

COUNCIL ATTORNEY:





RESOLUTION 2022-120

Exhibit #6C

A RESOLUTION OF THE CENTRAL FLORIDA REGIONAL PLANNING COUNCIL PROVIDING AUTHORIZATION TO SIGN THE PUBLIC TRANSPORTATION GRANT AGREEMENT FOR FEDERAL 5311 FUNDS AWARDED TO THE CFRPC FOR TRANSPORTATION FOR MOBILITY MANAGEMENT ACTIVITIES FOCUSED ON THE CONTINUED IMPLEMENTATION OF THE GOALS AND OBJECTIVES OF THE HEARTLAND RURAL MOBILITY PLAN (HRMP) AND ASSOCIATED ADMINISTRATIVE SUPPORT DOCUMENTS WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION FOR TRANSIT PROJECTS.

WHEREAS, the Central Florida Regional Planning Council has the authority to enter into a Public Transportation Grant Agreement (PTGA) with the Florida Department of Transportation to undertake a project as authorized by Chapter 341, Florida Statutes and/or by the Florida Transit Administration Act of 1964, as amended;

NOW, THEREFORE, BE IT RESOLVED BY THE Central Florida Regional Planning Council, Florida:

1. The PTGA for the Item-Segment-Phase-Sequence (Financial Management Number) 436957-1-94-03 is approved.
2. Effective January 1, 2023, Jennifer Codo-Salisbury, Executive Director, is authorized to enter into, modify, extend, or terminate the PTGA with the Florida Department of Transportation, unless specifically rescinded.

DULY PASSED AND ADOPTED THIS 14th DAY OF DECEMBER 2022.

CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

Keith Keene, Chair

ATTEST:

COUNCIL ATTORNEY:





RESOLUTION 2022-12P

Exhibit #6C

A RESOLUTION OF THE CENTRAL FLORIDA REGIONAL PLANNING COUNCIL AUTHORIZING THE SIGNING AND SUBMISSION OF A GRANT APPLICATIONS AND SUPPORTING DOCUMENTS AND ASSURANCES TO THE FLORIDA DEPARTMENT OF TRANSPORTATION, THE ACCEPTANCE OF A GRANT AWARD FROM THE FLORIDA DEPARTMENT OF TRANSPORTATION, AND THE PURCHASE OF VEHICLES AND/OR EQUIPMENT AND/OR EXPENDITURE OF GRANT FUNDS PURSUANT TO A GRANT AWARD.

WHEREAS, the Central Florida Regional Planning Council has the authority to apply for and accept grants and make purchases and/or expend funds pursuant to grant awards made by the Florida Department of Transportation as authorized by Chapter 341, Florida Statutes and/or by the Federal Transit Administration Act of 1964, as amended;

NOW, THEREFORE, BE IT RESOLVED BY THE Central Florida Regional Planning Council, Florida:

1. This resolution applies to the Federal Program under U.S.C. Section 5310, 5311, and 5339.
2. The submission of a grant application, supporting documents, and assurances to the Florida Department of Transportation is approved.
3. Effective January 1, 2023, Jennifer Codo-Salisbury, Executive Director is authorized to sign the application, accept a grant award, purchase vehicles/equipment and/or expend grant funds pursuant to a grant award, unless specifically rescinded.

DULY PASSED AND ADOPTED THIS 14th DAY OF DECEMBER 2022.

CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

Keith Keene, Chair

ATTEST:

COUNCIL ATTORNEY:





RESOLUTION 2022-12Q

A RESOLUTION OF THE CENTRAL FLORIDA REGIONAL PLANNING COUNCIL PROVIDING AUTHORIZATION TO SIGN THE PUBLIC TRANSPORTATION GRANT AGREEMENT FOR FEDERAL 5310 FUNDS AWARDED TO THE CFRPC FOR TRANSPORTATION FOR PUBLIC TRANSPORTATION THROUGH THE COORDINATED SYSTEM IN THE SMALL-URBAN AREA OF HIGHLANDS COUNTY AND ASSOCIATED ADMINISTRATIVE SUPPORT DOCUMENTS WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION FOR TRANSIT PROJECTS.

WHEREAS, the Central Florida Regional Planning Council has the authority to enter into a Public Transportation Grant Agreement (PTGA) with the Florida Department of Transportation to undertake a project as authorized by Chapter 341, Florida Statutes and/or by the Florida Transit Administration Act of 1964, as amended;

NOW, THEREFORE, BE IT RESOLVED BY THE Central Florida Regional Planning Council, Florida:

1. The PTGA for the Item-Segment-Phase-Sequence (Financial Management Number) 450275-1-84-01 is approved.
2. Effective January 1, 2023, Jennifer Codo-Salisbury, Executive Director, is authorized to enter into, modify, extend, or terminate the PTGA with the Florida Department of Transportation, unless specifically rescinded.

DULY PASSED AND ADOPTED THIS 14th DAY OF DECEMBER 2022.

CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

Keith Keene, Chair

ATTEST:

COUNCIL ATTORNEY:





RESOLUTION 2022-12R

Exhibit #6C

A RESOLUTION OF THE CENTRAL FLORIDA REGIONAL PLANNING COUNCIL PROVIDING AUTHORIZATION TO SIGN THE PUBLIC TRANSPORTATION GRANT AGREEMENT FOR FEDERAL 5311 FUNDS AWARDED TO THE CFRPC FOR TRANSPORTATION FOR PUBLIC TRANSPORTATION THROUGH THE COORDINATED SYSTEM IN DESOTO, HARDEE, HIGHLANDS, AND OKEECHOBEE COUNTIES AND ASSOCIATED ADMINISTRATIVE SUPPORT DOCUMENTS WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION FOR TRANSIT PROJECTS.

WHEREAS, the Central Florida Regional Planning Council has the authority to enter into a Public Transportation Grant Agreement (PTGA) with the Florida Department of Transportation to undertake a project as authorized by Chapter 341, Florida Statutes and/or by the Florida Transit Administration Act of 1964, as amended;

NOW, THEREFORE, BE IT RESOLVED BY THE Central Florida Regional Planning Council, Florida:

1. The PTGA for the Item-Segment-Phase-Sequence (Financial Management Number) 447484-2-94-01 is approved.
2. Effective January 1, 2023, Jennifer Codo-Salisbury, Executive Director, is authorized to enter into, modify, extend, or terminate the PTGA with the Florida Department of Transportation, unless specifically rescinded.

DULY PASSED AND ADOPTED THIS 14th DAY OF DECEMBER 2022.

CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

Keith Keene, Chair

ATTEST:

COUNCIL ATTORNEY:





RESOLUTION 2022-12S

Exhibit #6C

A RESOLUTION OF THE CENTRAL FLORIDA REGIONAL PLANNING COUNCIL PROVIDING AUTHORIZATION TO SIGN THE PUBLIC TRANSPORTATION GRANT AGREEMENT FOR FEDERAL 5311 FUNDS AWARDED TO THE CFRPC FOR TRANSPORTATION FOR PUBLIC TRANSPORTATION THROUGH THE COORDINATED SYSTEM IN DESOTO, HARDEE, HIGHLANDS, AND OKEECHOBEE COUNTIES AND ASSOCIATED ADMINISTRATIVE SUPPORT DOCUMENTS WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION FOR TRANSIT PROJECTS.

WHEREAS, the Central Florida Regional Planning Council has the authority to enter into a Public Transportation Grant Agreement (PTGA) with the Florida Department of Transportation to undertake a project as authorized by Chapter 341, Florida Statutes and/or by the Florida Transit Administration Act of 1964, as amended;

NOW, THEREFORE, BE IT RESOLVED BY THE Central Florida Regional Planning Council, Florida:

1. The PTGA for the Item-Segment-Phase-Sequence (Financial Management Number) 447484-1-84-01 is approved.
2. Effective January 1, 2023, Jennifer Codo-Salisbury, Executive Director, is authorized to enter into, modify, extend, or terminate the PTGA with the Florida Department of Transportation, unless specifically rescinded.

DULY PASSED AND ADOPTED THIS 14th DAY OF DECEMBER 2022.

CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

Keith Keene, Chair

ATTEST:

COUNCIL ATTORNEY:





RESOLUTION 2022-12T

Exhibit #6C

A RESOLUTION OF THE CENTRAL FLORIDA REGIONAL PLANNING COUNCIL PROVIDING AUTHORIZATION TO SIGN THE PUBLIC TRANSPORTATION GRANT AGREEMENT FOR FEDERAL 5310 FUNDS AWARDED TO THE CFRPC FOR TRANSPORTATION FOR PUBLIC TRANSPORTATION THROUGH THE COORDINATED SYSTEM IN DESOTO, HARDEE, HIGHLANDS, AND OKEECHOBEE COUNTIES AND ASSOCIATED ADMINISTRATIVE SUPPORT DOCUMENTS WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION FOR TRANSIT PROJECTS.

WHEREAS, the Central Florida Regional Planning Council has the authority to enter into a Public Transportation Grant Agreement (PTGA) with the Florida Department of Transportation to undertake a project as authorized by Chapter 341, Florida Statutes and/or by the Florida Transit Administration Act of 1964, as amended;

NOW, THEREFORE, BE IT RESOLVED BY THE Central Florida Regional Planning Council, Florida:

1. The PTGA for the Item-Segment-Phase-Sequence (Financial Management Number) 435862-1-84-07 is approved.
2. Effective January 1, 2023, Jennifer Codo-Salisbury, Executive Director, is authorized to enter into, modify, extend, or terminate the PTGA with the Florida Department of Transportation, unless specifically rescinded.

DULY PASSED AND ADOPTED THIS 14th DAY OF DECEMBER 2022.

CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

Keith Keene, Chair

ATTEST:

COUNCIL ATTORNEY:



Agenda Item #7
Opportunity for Public Hearing for Federal Transit Administration (FTA) Grants

Actions Requested:	Conduct Public Hearing if Requested
Exhibits:	None

Background: Staff prepared FTA Capital Grant applications that require a public hearing be set in the event anyone from the public would like to comment on the grants. The public hearing will be held only if a written request is received.

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Agenda Item #8
**Public Transportation Grant Agreement (PTGA) with the Florida Department of
Transportation for FTA 5339 Capital Grant**

Actions Requested:	Approve Resolution 2022-12U
Exhibits:	#8A: Resolution 2022-12U approving PTGA

Background: FDOT has proposed PTGAs for ongoing Federal Transit Operational Grants. MTM Transit, the Community Transportation Coordinator (CTC) for DeSoto, Hardee, Highlands, and Okeechobee counties, is a private for-profit company and is not therefore eligible to directly receive Federal Transit Administration Section 5339 Operating or Capital Funds. As the CFRPC is an eligible recipient of federal funds as a government agency, the CFRPC applies for and administers public transit grant programs, allowing the CTC to serve more riders in the service area.

- **RESOLUTION 2022-12U**

Authorizes Executive Director, to enter into, modify, extend, or terminate a Public Transit Grant Agreement (PTGA) with the Florida Department of Transportation, unless specifically rescinded for FTA 5339 Operating funds to be used in DeSoto, Hardee, Highlands, and Okeechobee counties.



RESOLUTION 2022-12U

A RESOLUTION OF THE CENTRAL FLORIDA REGIONAL PLANNING COUNCIL AUTHORIZING THE SIGNING AND SUBMISSION OF A GRANT APPLICATIONS AND SUPPORTING DOCUMENTS AND ASSURANCES TO THE FLORIDA DEPARTMENT OF TRANSPORTATION, THE ACCEPTANCE OF A GRANT AWARD FROM THE FLORIDA DEPARTMENT OF TRANSPORTATION, AND THE PURCHASE OF VEHICLES AND/OR EQUIPMENT AND/OR EXPENDITURE OF GRANT FUNDS PURSUANT TO A GRANT AWARD.

WHEREAS, the Central Florida Regional Planning Council has the authority to apply for and accept grants and make purchases and/or expend funds pursuant to grant awards made by the Florida Department of Transportation as authorized by Chapter 341, Florida Statutes and/or by the Federal Transit Administration Act of 1964, as amended;

NOW, THEREFORE, BE IT RESOLVED BY THE Central Florida Regional Planning Council, Florida:

1. This resolution applies to the Federal Program under U.S.C. Section 5339.
2. The submission of a grant application, supporting documents, and assurances to the Florida Department of Transportation is approved.
3. Executive Director is authorized to sign the application, accept a grant award, purchase vehicles/equipment and/or expend grant funds pursuant to a grant award, unless specifically rescinded.

DULY PASSED AND ADOPTED THIS 14th DAY OF DECEMBER 2022.

CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

Keith Keene, Chair

ATTEST:

COUNCIL ATTORNEY:



Agenda Item #9
Post Disaster Recovery Economic Development Grant

Actions Requested:	Authorize Executive Director to submit, execute agreement and administer EDA Grant
Exhibits:	#9A: Scope of Work

Background: The US Economic Development Administration (EDA) funds a Disaster Recovery Coordinator to support long-term economic recovery and resiliency activities in the central Florida region. The project will help assess the impact of disaster on local businesses and private citizens to determine effectiveness and perception of public response to the disaster. The coordinator will work with local business communities to create a path to recovery and resiliency and assess the past, present, and probable future impact of the disaster on local economies and communities throughout the region. Once completed, the project will create jobs, mitigate the effects of natural disasters, and strengthen the regional economy.

The grant is to be administered over a 24-month time period. The grant award amount is \$200,000 with a \$50,000 match for a total project cost of \$250,000.

The anticipated outcome is support of redevelopment and revitalization in the region to address the economic development needs of the communities.

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Disaster Recovery Coordinator SCOPE OF WORK

The Overall Disaster Recovery Coordinator Duties Are:

1. Assist local governments and other entities to access disaster recovery funds – including grant application assistance, project budgeting, data collection, and other associated tasks. Utilize best practices and strategies for economic recovery efforts, consistent with goals set forth in the approved CEDS.
2. Work with counties and local communities to develop a comprehensive, long-range planning process designed to increase regional resiliency and promote intergovernmental communication in the flood area. Entities involved with disaster planning include federal, state, regional, and local emergency management agencies; housing entities; economic development agencies; and the many non-profit charitable organizations involved with recovery efforts.
3. Assess impact of disaster on local businesses and private citizens to determine effectiveness and perception of public response to the disaster (what went well, and what could be improved).
4. Assess the past, present, and probable future impact of the disaster on local economies and communities.
5. Coordinate with Economic Development Organizations and Chambers of Commerce to provide information to local businesses on emergency preparedness, resiliency and recovery.
6. Participate in activities that assist the various regions with post disaster economic recovery efforts.
7. Attend meetings and training sessions for disaster management and recovery efforts. This could include participation in FEMA and state meetings.
8. Prepare a final report for Hurricane Ian that will serve as a resource for analyzing the impact of Ian on the regions, and present resiliency principles and measures to assist with future disasters.
9. Coordinate/collaborate with federal, state and other recovery agencies, as applicable, to support recovery efforts.
10. Assess unmet needs which may include business/tourism, industry, infrastructure, environmental infrastructure and possibly housing.
11. Serving as a conduit of recovery information to the emergency management, economic and planning staff throughout the region.

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Central Florida Regional Planning Council

Staff Holiday Schedule

Calendar Year 2023

New Year's Day (observed)	Monday	January 2, 2023
Martin Luther King Jr., Day	Monday	January 16, 2023
Memorial Day	Monday	May 29, 2023
Independence Day	Tuesday	July 4, 2023
Labor Day	Monday	September 4, 2023
Veteran's Day (observed)	Friday	November 10, 2023
Thanksgiving	Thursday	November 23, 2023
Holidays	Friday	November 24, 2023
Christmas	Monday	December 25, 2023
Holidays	Tuesday	December 26, 2023

Staff is allowed one **Floating Holiday** each year.

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Agenda Item #11
Rescind Regional Emergency Declaration

Actions Requested:	Adopt Resolution 2022-12V
Exhibits:	#11A: Resolution 2022-12V Rescinding Regional Emergency Declaration

Background: On October 12, 12022, the Council adopted Resolution 2022-10A coinciding with Florida Governor Executive Orders 22-218 and 22-219 which declared a state of emergency in response to Hurricane Ian. The Region incurred extensive flooding and wind damage making it impossible for the Council to conduct operations in a “business as usual” manner.

The Region is no longer in a state of emergency due to impacts of Hurricane Ian. Resolution 2022-12V rescinds the Regional Emergency Declaration set forth in Resolution 2022-10A.

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RESOLUTION 2022-12V

**A RESOLUTION OF THE CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
RESCINDING ACTIONS AUTHORIZED IN RESOLUTION 2022-10A ADOPTED IN
OCTOBER 2022 IN RESPONSE TO HURRICANE IAN.**

WHEREAS, the Central Florida Regional Planning Council adopted Resolution 2022-10A on October 12, 2022 which provided temporary powers and responsibilities relating to a declared Regional Emergency and coincided with the Governor's declared state of emergency within any of the five counties in the Region;

WHEREAS, the Region is now recovering from Hurricane Ian;

**ACCORDINGLY, THE COUNCIL HEREBY RESCINDS THE REGIONAL
EMRGENCY DECLARATION RESOLUTION 2022-10A.**

DULY PASSED AND ADOPTED THIS 14th DAY OF DECEMBER 2022.

CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

Keith Keene, Chair

ATTEST:

COUNCIL ATTORNEY:

Norman White

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MONTHLY ACTIVITY REPORT: November, 2022

RESOURCE DEVELOPMENT/CAPACITY BUILDING and OUTREACH

- Organized Holiday 2022 Florida Regional Councils Association (FRCA) Newsletter, *FRCA Forward* to be distributed in December.
- Updated the email lists for and maintained the email listserv for approximately 2,750 individuals who receive *FRCA Forward*.
- Maintained and updated the FRCA website: www.flregionalcouncils.org.
- To enhance partnerships and strengthen the relationship between regional planning councils and their state and federal partners, organized, participated with, or attended the following meetings and webinars:
 - Florida Collaborative Coordinator's Meeting with Regional Resiliency Coalitions
 - Statewide CDBG-Mit Resiliency Project Meeting
 - Quarterly Resiliency Forum hosted by the Department of Environmental Protection
 - Various Hurricane Ian and Tropical Storm Nicole conference calls and virtual meetings with federal, state and local agencies.

ASSOCIATION MANAGEMENT

- Hosted the FRCA Executive Directors Advisory Committee (EDAC) Retreat virtually.
- Continued preparations for the Winter 2023 Policy Board Meeting including agenda preparation, logistics and hosting coordination meetings.
- Assisted with development of the FRCA 2022 Annual Report.
- Continued to coordinate logistics for the 2022-23 meeting and conference schedule.
- Distributed grant opportunities and information of interest from local, state and national organizations.