



Central Florida Regional Planning Council

Preliminary Meeting Agenda

Wednesday, December 14, 2022 | 9:30 a.m.

How to Attend:	In Person	Winter Haven AdventHealth Fieldhouse & Conference Center, Room A 210 Cypress Gardens Blvd. Winter Haven, FL 33880
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Call To Order – Chair Keith Keene

- Invocation
- Pledge of Allegiance
- Roll Call
- Announcements and Staff Introductions

1) Opportunity for Public Comments

2) Council Administration

- A) Approval of Minutes
- B) October Financial Report

Actions Requested:	Approval by Council
Exhibits:	#2A: October 12, 2022 Council Meeting Minutes #2B: October 2022 Financial Report

3) Audit Report for the Year Ended September 30, 2022

CliftonLarsonAllen, LLP, will present the audit report for FY 2021-22.

Action Requested:	Information Only
Exhibits:	#3: Audit Report for FY 2021-22

4) Recommendations from the Finance Committee

The Finance Committee will meet on December 5, 2022, to review the Final Budget Amendment for FY 2021-22 and receive the Audit Report for FY 2021-22 from CLA.

Action Requested:	A. Approve Final Budget Amendment for FY 2021-22
Exhibits:	#4A: Final Budget Amendment for FY 2021-22

Action Requested:	B. Accept Audit Report for FY 2021-22
Exhibits:	#4B: Audit Report included with Agenda Item #3 (<i>Separate Document</i>)

Action Requested:	C. Approve Budget Amendment #1 for FY 2022-23
Exhibits:	#4C: Budget Amendment #1 for FY 2022-24

Action Requested:	D. Name Marybeth Soderstrom as Additional Signatory on Council Banking Accounts
Exhibits:	#4D: Resolution 2022-12A

5) Approval of Contract with new Executive Director

At the Council's direction, the Chair and Council Attorney negotiated a contract with Jennifer Codo-Salisbury to serve as Executive Director of the Central Florida Regional Planning Council.

Actions Requested:	Approve Contract with Jennifer Codo-Salisbury
Exhibits:	#5: Proposed Contract for Executive Director

6) Resolutions Relating to Change in Executive Director

To execute and administer grants and programs, many resolutions approved by the Council require specific authority be given to the Executive Director by name. To transfer authority to Jennifer Codo-Salisbury, effective January 1, 2023, the following Resolutions require Council action.

Action Requested:	A. Approve Resolution 2022-12B Giving Authority as Executive Director to Jennifer Codo-Salisbury, Effective January 1, 2023.
Exhibits:	#6A: Resolution 2022-12B

Action Requested:	B. Approve Resolution 2022-12C Authorizing Jennifer Codo-Salisbury, Executive Director, to Administer the US Economic Development Administration Partnership Planning Grant
Exhibits:	#6B: Resolution 2022-12C

Action Requested:	C. Approve Resolutions granting authority to Jennifer Codo-Salisbury, Executive Director, effective January 1, 2023 to enter into, modify, extend, or terminate specific PTGAs with the Florida Department of Transportation: Those resolutions include: Resolution 12D, Resolution 12E, Resolution 12F, Resolution 2022-12G, Resolution 12H, Resolution 12I, Resolution 12J, Resolution 2022-12K, Resolution 12L, Resolution 12M, Resolution 12N, Resolution 2022-12O, Resolution 12P, Resolution 12Q, Resolution 12R, Resolution 2022-12S, Resolution 12T
Exhibits:	#6C: Resolutions 2022-12D through 2022-12T

7) Opportunity For Public Hearing For Federal Transit Administration (FTA) Grants

Staff prepared FTA Capital Grant applications that require a public hearing be set in the event anyone from the public would like to comment on the grants. The public hearing will be held only if a written request is received.

Actions Requested:	Conduct Public Hearing if Requested
Exhibits:	None

8) Public Transportation Grant Agreement (PTGA) with the Florida Department of Transportation for FTA 5339 Capital Grant

Actions Requested:	Approve Resolution 2022-12U
Exhibits:	#8A: Resolution 2022-12U approving PTGA

9) Post Disaster Recovery Economic Development Grant

The US Economic Development Administration (EDA) is making a grant opportunity available through the Economic Adjustment Assistance Program for a Post Disaster Recovery position and support. Staff requests authorization to submit, execute agreement, and administer this grant.

Actions Requested:	Authorize Executive Director to submit, execute agreement and administer EDA Grant
Exhibits:	#9A: Scope of Work

10) 2023 Holiday Schedule

The 2023 Holiday Schedule will be presented for Council approval.

Actions Requested:	Approval of 2023 Holiday Schedule
Exhibits:	#10A: Proposed 2023 Holiday Schedule

11) Election of Council Officers for 2023

A committee to nominate a Council Chair and Vice Chair for 2023 was appointed at the August Council Meeting. Serving on the Committee are: City of Lakeland Commissioner Chad McLeod, Okeechobee County Commissioner Kelly Owens, and DeSoto County Gubernatorial Appointee Jackie Tucker. The Committee is scheduled to meet prior to the Council meeting, to consider their nominations.

Actions Requested:	Elect Chair and Vice-Chair for 2023
Exhibits:	None

12) Appoint Members to the Florida Regional Councils Association (FRCA) Policy Board

The newly elected Chair will appoint three members and one alternate to serve on the FRCA Policy Board representing the CFRPC for 2023.

Actions Requested:	Appoint Members
Exhibits:	None

13) Appoint Members to the Finance Committee

The Chair shall appoint members to serve as the Council's Finance Committee for 2023.

Actions Requested:	Appoint Members
Exhibits:	None

14) CFRPC 2022 Recognitions and Review

The Executive Director will review 2022 CFRPC accomplishments and staff service recognitions.

Actions Requested:	Information Only
Exhibits:	#14A: FRCA Monthly Activities Report

15) Next Meeting and Other Business

- A) Next Meeting: February 8, 2023 at 9:30 am at DeSoto County Commission Chambers in Arcadia.
- B) Other Business

16) Adjourn

Meetings NOTICE:

CFRPC Finance Committee | December 5, 2022, 10:30 a.m., 555 E Church St, Bartow, FL 33830

CFRPC Nominating Committee | December 6, 2022, 1:00 p.m., 555 E Church St, Bartow, FL 33830



If any person decides to appeal any decision made by the Board with respect to any matter considered at this meeting or hearing, he/she will need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence from which the appeal is to be issued.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability, income, or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services (free of charge) should contact the CFRPC Title VI/Nondiscrimination Coordinator, Brenda Torres, 863-534-7130, or via Florida Relay Service 711, or by email: btorres@cfrpc.org

La participación pública es solicitada sin distinción de raza, color, origen nacional, sexo, edad, discapacidad, religión o situación familiar. Las personas que requieren alojamiento bajo el Americans with Disabilities Act (ADA) o la traducción de idiomas, de forma gratuita deben ponerse en contacto Brenda Torres, CFRPC Título VI de Enlace, 863-534-7130 (voz), oa través de la Florida Relay Servicio 711, o por correo electronics btorres@cfrpc.org al menos Tres días antes del evento.