



Central Florida Regional Planning Council

Meeting Agenda

Wednesday, October 11, 2023 | 9:30 a.m.

How to Attend:

In Person: Okeechobee County Historic Courthouse
"Judge William L. Hendry Courtroom" – County Commission Chambers
304 NW 2nd Street, Okeechobee, FL 34972

Call To Order – Chair Keith Keene

- Invocation
- Pledge of Allegiance
- Roll Call
- Announcements

1) Opportunity for Public Comments

2) Council Administration

- A) Approval of Minutes
- B) August 2023 Financial Report

Actions Requested:	Approval by Council
Exhibits:	#2A: August 2, 2023 Council Meeting Minutes - page 5 #2B: August 2023 Financial Report - page 9

3) Okeechobee County Activities Report

Deborah Manzo, Okeechobee County Administrator, has been invited to update the Council on current activities in Okeechobee County.

Actions Requested:	Information Only
Exhibits:	None

4) Adoption of the Comprehensive Economic Development Strategy (CEDS) 2023 Update

The CFRPC serves as the Economic Development District for the Central Florida Region, as designated by the US Economic Development Administration (EDA). One role of the EDD is to develop and maintain the five-year Comprehensive Economic Development Strategy (CEDS) for the region, including updating the CEDS annually. The annual update to the CEDS has been drafted and is presented for Council approval.

Actions Requested:	Adopt 2023 CEDS Update and Approve for Publishing and transmitting to EDA
Exhibits:	None

5) 2023 U.S. Department of Commerce Economic Development Administration (EDA) Partnership Planning Grant FY 2024 – 2027

The Central Florida Regional Planning Council serves as an Economic Development District (EDD). In accordance with Economic Development Administration guidelines, staff will submit the Partnership Planning grant application for FY2024-27. This grant funds the coordination, preparation and maintenance of the EDD's Comprehensive Economic Development Strategy (CEDS) and allows the EDD to provide technical assistance to communities throughout the region.

Actions Requested:	Approve Resolution 2023-10A authorizing Executive Director to submit application, execute agreement and administer EDA Grant
Exhibits:	#5: Resolution 2023-10A - page 15

6) U.S. Environmental Protection Agency Brownfields Grant

The US Environmental Protection Agency (EPA) Brownfields Grant is available for communities to apply. Staff will provide an overview and requests authorization to submit, execute agreement, and administer this grant.

Actions Requested:	Approve Resolution 2023-10B authorizing Executive Director to submit, execute agreement and administer EPA Grant
Exhibits:	#6: Resolution 2023-10B - page 19

7) Florida Wildlife Corridor Planning and Development Data Statewide Study

Staff will provide an update on the statewide work recently completed for the Florida Wildlife Corridor.

Actions Requested:	Information Only
Exhibits:	None

8) Federal Transit Administration (FTA) Grant Applications

Each year the Council submits requests to the Florida Department of Transportation for FTA funding. The annual grant applications for operating and capital support the Transportation Disadvantaged Program, rural transit services and mobility management programs in DeSoto, Hardee, Highlands, and Okeechobee counties.

Actions Requested:	Adopt Resolution 2023-10C
Exhibits:	#8: Resolution 2023-10C covering FTA 5310, 5311, and 5339 Grant Programs - page 23

9) Heartland Regional Transportation Planning Organization (HRTPO) Activities

Staff will brief the Council on activities of the six-county Heartland Regional Transportation Planning Organization (HRTPO) and other transportation issues.

Actions Requested:	Information only
Exhibits:	None

10) Update regarding Awarded FloridaCommerce Community Planning Technical Assistance Grants and Planning Advisory Services Agreements

Staff will provide an update regarding applications filed for the Florida Commerce FY 2023-2024 Community Planning Technical Assistance Grants and Planning Advisory Services.

Actions Requested:	Information Only
Exhibits:	None

11) Report on the Florida Regional Councils Association (FRCA) August Policy Board Meeting

The Executive Director and Policy Board Members will report on the FRCA Policy Board meeting which was held in August in Pinellas Park.

Actions Requested:	Information Only
Exhibits:	None

12) Executive Director Probationary Review

Consistent with the Central Florida Regional Planning Council (Council) Employment agreement with Executive Director Jennifer Codo-Salisbury, the Council shall provide a probationary performance evaluation at this time. A summary of the evaluation results will be presented.

Actions Requested:	Authorize 4% salary increase upon successful completion of probationary period consistent with Employment Agreement
Exhibits:	None

13) Executive Director's Report

The Executive Director will report on outcomes of the legislative session, Florida Regional Councils Association (FRCA) activities, and Council programs.

Actions Requested:	Information Only
Exhibits:	#13: FRCA Monthly Activities Report - page 27

14) Next Meeting and Other Business

A) Next Meeting: December 13, 2023 at 9:30 am at the AdventHealth Fieldhouse & Conference Center, Room B.

B) Other Business

15) Adjourn

If any person decides to appeal any decision made by the Board with respect to any matter considered at this meeting or hearing, he/she will need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence from which the appeal is to be issued.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability, income, or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services (free of charge) should contact the CFRPC Title VI/Nondiscrimination Coordinator, Brenda Torres, 863-534-7130, or via Florida Relay Service 711, or by email: btorres@cfrpc.org

La participación pública es solicitada sin distinción de raza, color, origen nacional, sexo, edad, discapacidad, religión o situación familiar. Las personas que requieren alojamiento bajo el Americans with Disabilities Act (ADA) o la traducción de idiomas, de forma gratuita deben ponerse en contacto Brenda Torres, CFRPC Título VI de Enlace, 863-534-7130 (voz), oa través de la Florida Relay Servicio 711, o por correo electrónico btorres@cfrpc.org al menos tres días antes del evento.

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Central Florida Regional Planning Council

Meeting Minutes

Wednesday, August 2, 2023 | 9:30 a.m.

Exhibit #2A

CareerSource Heartland
5901 US Highway 27 South, Suite 1
Sebring, FL 33870

Chair, Keith Keene called the meeting to order at 9:30 a.m. Council Attorney Norman White led the invocation followed by the Pledge of Allegiance. Roll was called and the following Council Members were in attendance:

Chair Keith Keene, City of Arcadia
Commissioner Rick Wilson, Polk County
Commissioner Kelly Owens, Okeechobee County
Councilman Noel Chandler, City of Okeechobee
Commissioner Morris West, City of Haines City
Commissioner Neda Cobb, City of Wauchula
Commissioner Harrison Havery, City of Sebring
Jackie Tucker, DeSoto County Gubernatorial Appointee
Commissioner Don Elwell, Highlands County
John Bohde, Polk County, Ex-officio
Todd Miller, Hardee County, Ex-officio
Shannon Herbon, Florida Department of Environmental Protection, Ex-officio

A quorum of members was present.

1) Opportunity for Public Comments

No public comments were received.

2) Council Administration

A) Approval of Minutes

- A motion was made by: Rick Wilson
 - o The motion was seconded by: Kelly Owens
 - o The motion was approved by unanimous vote.

B) June 2023 Financial Report

- A motion was made by: Jackie Tucker
 - o The motion was seconded by: Morris West
 - o The motion was approved by unanimous vote.

3) Highlands County Activities Report

Laurie Hurner, Highlands County Administrator, updated the Council on current activities in Highlands County.

4) 2023 U.S. Economic Development Administration Disaster Supplemental Grant

The US Economic Development Administration 2023 Disaster Supplemental Grant is available for communities recovering from Hurricane Ian. Executive Director, Jennifer Codo-Salisbury provided information regarding the grant application process.



- A. Approve Resolution 2023-8A authorizing Executive Director to submit, execute agreement and administer EDA Grant.
 - A motion was made by: Kelly Owens
 - o The motion was seconded by: Neda Cobb
 - o The motion was approved by unanimous vote.

5) Intergovernmental Coordination and Review Agreement with the Polk Transportation Planning Organization (TPO)

Julia Davis from Polk TPO provided an update to an existing agreement to provide a process for intergovernmental coordination by and between the Florida Department of Transportation; the Polk TPO; the Central Florida Regional Planning Council; Lakeland Area Mass Transit District; Polk Transit Authority; and Bartow Municipal Airport Development Authority.

- A. Approve agreement and authorize Executive Director to sign the agreement.
 - A motion was made by: Rick Wilson
 - o The motion was seconded by: Don Elwell
 - o The motion was approved by unanimous vote.

6) Adopt Resolutions Authorizing Executive Director to Sign, Administer, and Approve Modifications to Florida Commerce Community Planning Technical Assistance Grant Agreements for FY 2023-2024.

Jennifer Codo-Salisbury provided an overview of applications filed for the Florida Commerce (formally the Department of Economic Opportunity) FY 2023-2024 Community Planning Technical Assistance Grants.

- A. Approve Resolution 2023-8B and Authorize Executive Director to Sign, Administer and Approve Modifications to the Grant Agreement for the development of a Natural Resources Emergency Response Element.
 - A motion was made by: Kelly Owens
 - o The motion was seconded by: Morris West
 - o The motion was approved by unanimous vote.
- B. Approve Resolution 2023-8C and Authorize Executive Director to Sign, Administer and Approve Modifications to the Grant Agreement for Connecting Central Florida to Manufacturing and Emergency Preparedness.
 - A motion was made by: Don Elwell
 - o The motion was seconded by: Jackie Tucker
 - o The motion was approved by unanimous vote.

7) Heartland Regional Resiliency Action Plan Project Update

Transportation Director Marybeth Soderstrom reviewed the development of the Heartland Regional Resiliency Action Plan.

8) Florida Department of Environmental Protection (FDEP) Vulnerability Assessments Grants Update

Jennifer Codo-Salisbury reviewed the Resilient Florida framework established into law (F.S. 380.093) and FDEP Vulnerability Assessment Planning Grants. Input was provided by Jennifer Hecker, Executive Director of the Coastal and Heartland National Estuary Partnership (CHNEP).



9) Florida Wildlife Corridor

Jennifer Codo-Salisbury briefed the Council on the updates regarding staff work with Archbold Biological Station on the Florida Wildlife Corridor.

10) Heartland Regional Transportation Planning Organization (HRTPO) Activities

Marybeth Soderstrom briefed the Council on activities of the six-county HRTPO and other transportation items.

11) Executive Director's Report

Jennifer Codo-Salisbury discussed bills passed in the legislative session. The Executive Director's review is upcoming. Jennifer explained that Administrative Director Shannon McPherson will email the Council with the instructions for her review.

12) Next Meeting and Other Business

- A) Next Meeting: Wednesday, October 11, 2023, at 9:30 a.m. at Okeechobee County Courthouse, County Commissioners Chambers, 304 NW 2nd Street, Okeechobee, FL.
- B) Other Business: Jackie Tucker expressed the importance of attending the Council meetings to complete a quorum.
- C) Jennifer Hecker, CHNEP recognized the partnership with the CFRPC and how the relationship has been very helpful.

There being no further business, the meeting adjourned.

Respectfully submitted,

Keith Keene, Chair

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CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
STATEMENT OF ACTIVITIES FY 2022-2023
For the Month Ended August 31, 2023

Exhibit #2B

UNAUDITED

August = 92%

	ACCRUAL	ACTUAL	Approved Budget	ACCRUAL
	August 2023	August 2023	Budget	% of Budget
ORDINARY INCOME/EXPENSE INCOME				
1 Use of Prior Year Surplus	\$ -	\$ -	\$ -	0%
2 Member Assessments	351,085	351,085	351,085	100%
3 Local Revenue	798,140	843,146	1,058,380	75%
4 State Revenue	355,948	347,982	403,889	88%
5 Federal Revenue	2,598,197	2,746,496	4,544,159	57%
6 TOTAL INCOME	4,103,370	4,288,709	6,357,513	65%
7 EXPENSE				
8 Salaries & Fringe Benefits	2,019,864	2,020,511	2,673,107	76%
9 Consultants	116,159	141,429	255,661	45%
10 Transportation for the Disadvantaged Trips	1,495,852	1,640,752	2,640,000	57%
12 Accounting/Payroll Services	1,880	1,880	2,000	94%
13 Advertising	2,012	2,111	10,000	20%
14 Audit	27,750	27,750	27,750	100%
15 Auto Expense	9,192	9,209	15,000	61%
16 Building Security	767	768	1,600	48%
17 Dues & Fees	36,546	36,273	55,000	66%
18 Equipment Expense	7,807	8,011	9,000	87%
19 File Management	(436)	5,882	-	0%
20 Insurance	35,153	35,153	40,000	88%
21 Janitorial/Maintenance	12,354	12,147	15,500	80%
22 Legal Fees	32,648	32,648	35,000	93%
23 Meeting Expense	1,501	1,787	8,000	19%
24 Miscellaneous	1,871	1,871	2,500	75%
25 Office Supplies	9,823	9,814	15,000	65%
26 Postage & Delivery	617	617	5,000	12%
27 Printing	4,118	3,882	6,000	69%
28 Repair & Maintenance	19,247	16,892	15,000	128%
29 Technology Supplies	43,905	43,905	55,000	80%
30 Telephone	16,322	16,638	20,000	82%
31 Travel & Registration Fees	49,589	52,419	65,000	76%
32 Utilities	8,506	10,753	15,000	57%
33 Capital Outlay - Office & Technology	13,322	13,322	25,000	53%
34 Capital Outlay - Vehicle	-	-	-	0%
34 Capital Outlay - TD Vehicle	124,960	124,960	316,395	39%
35 Capital Outlay - Building	-	-	30,000	0%
36 TOTAL EXPENSE	\$ 4,091,327	\$ 4,271,383	\$ 6,357,513	64%
37				
38 INCOME OVER (UNDER) EXPENSE	\$ 12,043	\$ 17,325	\$ -	

CASH ON HAND 08/31/2023

Checking Account + Petty Cash	\$ 435,237
Cash Held in Reserve:	
Money Market Account	\$ 275,952
Local Govt Investment Pool	\$ 9,963
Total Cash	\$ 721,152

CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
STATEMENT OF NET ASSETS
August 31, 2023

	<u>UNAUDITED</u>	<u>ACCRUAL</u>
	ASSETS	
1	Cash	\$ 435,222
2	Petty Cash	15
3	Accounts Receivable	354,004
4	Unbilled Costs	462,681
5	Prepaid Expenses	25,265
6	Fixed Assets	1,246,513
7	Funds Held in Reserve	285,915
8		
9	TOTAL ASSETS	\$ 2,809,615
10		
11	LIABILITIES & EQUITY	
12		
13	Liabilities	
14	Accounts Payable	\$ 347,100
15	Compensated Absences Liability	154,377
16	Deferred Revenue	87,062
17	Total Liabilities	588,539
18		
19	Fund Balance	2,221,076
20		
21	TOTAL LIABILITIES & EQUITY	\$ 2,809,615

Agenda Item #4
Adoption of the Comprehensive Economic Development Strategy (CEDS) 2023 Update

Actions Requested:	Adopt 2023 CEDS Update and Approve for Publishing and transmitting to EDA
Exhibits:	#4: 2023 Supplemental Update of the CEDS

Background: The CFRPC serves as the Economic Development District (EDD) for the Central Florida Region, as designated by the US Economic Development Administration (EDA). As the EDD, staff's responsibilities include the development and implementation of the CEDS, grant writing and technical assistance to local governments for economic development projects, providing economic analysis for potential projects throughout the region, and providing other capacity assistance related to economic development and resiliency.

The Comprehensive Economic Development Strategy is a 5 year regional economic development plan for the counties of DeSoto, Hardee, Highlands, Okeechobee, and Polk. The EDD maintains the CEDS through an ongoing planning and analysis process, working in conjunction with the CEDS Committee to develop yearly updates and a major update every five years. The Strategy analyzes the regional economy, identifies goals, key issues, target industries, key project and investment areas, and maintains a focus on job creation, quality of life issues related to economy, and economic diversification, stability, and resilience.

The 2023 CEDS annual update has been drafted and staff is seeking approval to publish for public comment and transmit to EDA.

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Agenda Item #5
**2023 U.S. Department of Commerce Economic Development Administration (EDA)
Partnership Planning Grant FY 2024 2027**

Actions Requested:	Approve Resolution 2023-10A authorizing Executive Director to submit application, execute agreement and administer EDA Grant
Exhibits:	#5: Resolution 2023-10A

Background: The Central Florida Regional Planning Council serves as an Economic Development District (EDD). Through its Planning and Local Technical Assistance programs, the US Economic Development Administration (EDA) assists eligible recipients in developing economic development plans and studies designed to build capacity and guide the economic prosperity and resiliency of an area or region. The Planning program helps support organizations, including District Organizations, Indian Tribes, and other eligible recipients, with Short Term and State Planning investments designed to guide the eventual creation and retention of high-quality jobs, particularly for the unemployed and underemployed in the Nation's most economically distressed regions. As part of this program, EDA supports Partnership Planning investments to facilitate the development, implementation, revision, or replacement of Comprehensive Economic Development Strategies (CEDS), which articulate and prioritize the strategic economic goals of recipients' respective regions. The Local Technical Assistance program strengthens the capacity of local or State organizations, institutions of higher education, and other eligible recipients to undertake and promote effective economic development programs through projects such as feasibility studies and impact analyses.

In accordance with Economic Development Administration guidelines, staff will submit the Partnership Planning grant application for FY2024-27. This grant funds the coordination, preparation and maintenance of the EDD's Comprehensive Economic Development Strategy (CEDS) and allows the EDD to provide technical assistance to communities throughout the region.

- **RESOLUTION 2023-10A**

Authorizes Jennifer Codo-Salisbury, Executive Director, to submit application for, to enter into, modify, extend, or terminate the grant agreement between CFRPC and the US Department of Commerce, Economic Development Administration, for the Partnership Planning Grant FY 2024.

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RESOLUTION 2023-10A

A RESOLUTION OF THE CENTRAL FLORIDA REGIONAL PLANNING COUNCIL APPROVING THE EXECUTIVE DIRECTOR TO SUBMIT, EXECUTE, AND ADMINISTER A GRANT AGREEMENT WITH THE US DEPARTMENT OF COMMERCE ECONOMIC DEVELOPMENT ADMINISTRATION FOR A PARTNERSHIP PLANNING GRANT TO PREPARE THE COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY FOR THE CENTRAL FLORIDA REGION.

WHEREAS, the Economic Development Administration Partnership Planning Grant provides a funding opportunity to develop the region's Comprehensive Economic Development Strategy; and

WHEREAS, the Central Florida Regional Planning Council serves as the region's Economic Development District; and

WHEREAS, the region's Comprehensive Economic Development Strategy is updated annually and developed every five years; and

WHEREAS, the region meets eligibility criteria to receive Economic Development Administration Partnership Planning Grant funding; and

WHEREAS, the Central Florida Regional Planning Council, serving as the Economic Development District will develop the Comprehensive Economic Development Strategy for the Central Florida Region; and

NOW, THEREFORE, BE IT RESOLVED BY THE CENTRAL FLORIDA REGIONAL PLANNING COUNCIL:

That Jennifer Codo-Salisbury, Executive Director, is authorized to submit application for, enter into, modify, extend, or terminate the grant agreement between CFRPC and the US Department of Commerce, Economic Development Administration, for the Partnership Planning Grant FY 2024, unless specifically rescinded.

DULY PASSED AND ADOPTED THIS 11th DAY OF OCTOBER, 2023.

CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

By: _____
Keith Keene, Chair

ATTEST: _____

COUNCIL ATTORNEY: _____

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Agenda Item #6
U.S. Environmental Protection Agency Brownfields Grant

Actions Requested:	Approve Resolution 2023-10B authorizing Executive Director to submit, execute agreement and administer EPA Grant
Exhibits:	#6: Resolution 2023-10B

Background: The US Environmental Protection Agency (EPA) Brownfields Grant is available for application.

Assessment Grants provide funding for a grant recipient to inventory, characterize, assess, conduct a range of planning activities, develop site-specific cleanup plans, and conduct community engagement related to brownfield sites.

Staff will provide an overview of the grant and opportunities it provides.

- **RESOLUTION 2023-10B**

Authorizes Jennifer Codo-Salisbury, Executive Director, to submit application for, to enter into, modify, extend, or terminate the grant agreement between CFRPC and the US Environmental Protection Agency for a Brownfields Grant.

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RESOLUTION 2023-10B

A RESOLUTION OF THE CENTRAL FLORIDA REGIONAL PLANNING COUNCIL APPROVING THE EXECUTIVE DIRECTOR TO SUBMIT, EXECUTE, AND ADMINISTER A GRANT AGREEMENT WITH THE US ENVIRONMENTAL PROTECTION AGENCY FOR A BROWNFIELDS COALITION GRANT TO ADDRESS BROWNFIELDS FOR THE CENTRAL FLORIDA REGION.

WHEREAS, the US Environmental Protection Agency provides a funding opportunity for a grant recipient to inventory, characterize, assess, conduct a range of planning activities, develop site-specific cleanup plans, and conduct community engagement related to brownfield sites; and

WHEREAS, the Central Florida Regional Planning Council serves as the Heartland Brownfields Coalition; and

WHEREAS, the US EPA Brownfields Program may provide much needed assistance to the region; and

WHEREAS, the Central Florida Regional Planning Council has successfully administered US EPA Brownfields Grants in the past.

NOW, THEREFORE, BE IT RESOLVED BY THE CENTRAL FLORIDA REGIONAL PLANNING COUNCIL:

That Jennifer Codo-Salisbury, Executive Director, is authorized to submit application for, enter into, modify, extend, or terminate the grant agreement between CFRPC and the US Environmental Protection Agency, for the Brownfields Coalition Grant.

DULY PASSED AND ADOPTED THIS 11th DAY OF OCTOBER, 2023.

CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

By: _____
Keith Keene, Chair

ATTEST: _____

COUNCIL ATTORNEY: _____

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Agenda Item #7
**Florida Wildlife Corridor
Planning and Development Data
Statewide Study**

Actions Requested:	Information Only
Exhibits:	None

Background: The Florida Wildlife Corridor Act was signed into law on June 30, 2021 and became effective on July 1, 2021. The Act creates “incentives for conservation and sustainable development while sustaining and conserving the green infrastructure that is the foundation of Florida’s economy and quality of life.” The Florida Wildlife Corridor encompasses nearly 17.7 million acres in Florida. Of that area, 9.6 million acres (54%) are already protected and 8.1 million acres (46%) of remaining opportunity areas that do not have conservation status.

Through an agreement with Archbold Biological Station, the Central Florida Regional Planning Council (CFRPC) has conducted a statewide study to identify areas of existing and potential development activity within and near to Opportunity Areas of the Florida Wildlife Corridor. Data collected and analyzed to inform the report includes County-level parcel data, building permits, generalized future land use, land use based scenario data, zoning information, and existing infrastructure relevant to future development, and development entitlements. Activities included coordination with State and local agencies, non-profit organizations, and landowners to assist in identifying opportunity areas potentially available for acquisition, voluntary conservation easements, or those requiring coordination to support new development or redevelopment projects.

Staff will provide an overview of this completed work.

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Agenda Item #8
Federal Transit Administration (FTA) Grant Applications

Actions Requested:	Adopt Resolution 2023-10C
Exhibits:	#8: Resolution 2023-10C covering FTA 5310, 5311, and 5339 Grant Programs

Background: Each year the Council submits requests to the Florida Department of Transportation for FTA funding. The annual grant applications for operating and capital support the Transportation Disadvantaged Program, rural transit services and mobility management programs in DeSoto, Hardee, Highlands, and Okeechobee counties.

Available Grant Programs:

- Enhanced Mobility of Seniors and Individuals With Disabilities (FTA Section 5310)
- Formula Grants for Rural Areas (FTA Section 5311)
- Bus and Bus Facilities (FTA Section 5339)

RESOLUTION 2023-10C

Authorizes Jennifer Codo-Salisbury, Executive Director, to sign the application, accept a grant award, purchase vehicles/equipment and/or expend grant funds pursuant to a grant award, unless specifically rescinded.

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RESOLUTION 2023-10C

A RESOLUTION OF THE CENTRAL FLORIDA REGIONAL PLANNING COUNCIL AUTHORIZING THE SIGNING AND SUBMISSION OF A GRANT APPLICATIONS AND SUPPORTING DOCUMENTS AND ASSURANCES TO THE FLORIDA DEPARTMENT OF TRANSPORTATION, THE ACCEPTANCE OF A GRANT AWARD FROM THE FLORIDA DEPARTMENT OF TRANSPORTATION, AND THE PURCHASE OF VEHICLES AND/OR EQUIPMENT AND/OR EXPENDITURE OF GRANT FUNDS PURSUANT TO A GRANT AWARD.

WHEREAS, the Central Florida Regional Planning Council has the authority to apply for, accept grants, and make purchases and/or expend funds pursuant to grant awards made by the Florida Department of Transportation as authorized by Chapter 341, Florida Statutes and/or by the Federal Transit Administration Act of 1964, as amended;

NOW, THEREFORE, BE IT RESOLVED BY THE Central Florida Regional Planning Council, Florida:

1. This resolution applies to the Federal Program under U.S.C. Section 5310, 5311, and 5339.
2. The submission of a grant application, supporting documents, and assurances to the Florida Department of Transportation is approved.
3. Jennifer Codo-Salisbury, Executive Director is authorized to sign the application, accept a grant award, purchase vehicles/equipment and/or expend grant funds pursuant to a grant award, unless specifically rescinded.

DULY PASSED AND ADOPTED THIS 11th DAY OF OCTOBER 2023.

CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

Keith Keene, Chair

ATTEST:

COUNCIL ATTORNEY:



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MONTHLY ACTIVITY REPORT: August 2023

RESOURCE DEVELOPMENT/CAPACITY BUILDING and OUTREACH

- Gathered articles and began developing the August 2023 Florida Regional Councils Association (FRCA) Newsletter, *FRCA Forward*.
- Updated the email lists for and maintain the email listserv for approximately 2,850 individuals who receive *FRCA Forward*.
- Maintained and updated the FRCA website: www.flregionalcouncils.org.
- To enhance partnerships and strengthen the relationship between regional planning councils and their state and federal partners, organized, participated in or attended the following meetings and webinars:
 - Florida League of Cities Annual Conference
 - Statewide Emergency Shelter Working Group Meeting
 - Resilience Florida Conference Panel Coordination Meeting
 - EDA “Industries of the Future” Coordination Meetings
 - Hurricane Idalia ESF-18 Coordination Call

ASSOCIATION MANAGEMENT

- Hosted the August FRCA Executive Directors Advisory Committee (EDAC) and Summer Policy Board Meetings at the Tampa Bay Regional Planning Council. Began logistical preparation for the Winter 2024 Policy Board Meeting.
- Continued to coordinate logistics for the 2023 summer conference schedule including the Florida Chapter of the American Planning Association and the Florida Resiliency Conferences.
- Continued preparations for the Annual EDAC Retreat scheduled for October 17 – 18, 2023.
- Began development of the 2023-2024 meeting and conference schedule.
- Distributed grant opportunities and information of interest from local, state and national organizations.