



# Central Florida Regional Planning Council

## Meeting Agenda

**Wednesday, December 13, 2023 | 9:30 a.m.**

<b>How to Attend:</b>	<b>In Person</b>	Winter Haven AdventHealth Fieldhouse & Conference Center Room B 210 Cypress Gardens Blvd. Winter Haven, FL 33880
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### **Call To Order – Chair Keith Keene**

- Invocation
- Pledge of Allegiance
- Roll Call
- Announcements and Staff Introductions

### **1) Opportunity for Public Comments**

### **2) CFRPC 2023 Recognitions and Review**

The Executive Director will review 2023 CFRPC accomplishments and staff service recognitions.

### **3) Council Administration**

- A) Approval of Minutes
- B) October Financial Report

Actions Requested:	Approval by Council
Exhibits:	#3A: October 11, 2023 Council Meeting Minutes - page 5 #3B: October 2023 Financial Report - page 8

### **4) Polk County Activities Report**

Bill Beasley, Polk County Manager, has been invited to update the Council on current activities in Polk County.

Actions Requested:	Information Only
Exhibits:	None

### **5) Audit Report for the Year Ended September 30, 2023**

CliftonLarsonAllen, LLP, will present the audit report for FY 2022-23.

Action Requested:	Information Only
Exhibits:	#5: Audit Report for FY 2022-23 ( <i>Separate Document</i> )

**6) Recommendations from the Finance Committee**

The Finance Committee met on December 1, 2023, to review the Final Budget Amendment for FY 2022-23 and receive the Audit Report for FY 2022-23 from CliftonLarsonAllen, LLP.

Action Requested:	A. Approve Final Budget Amendment for FY 2022-23
Exhibits:	#6A: Final Budget Amendment for FY 2022-23 - page 12

Action Requested:	B. Accept Audit Report for FY 2022-23
Exhibits:	#6B: Audit Report included with Agenda Item #3 ( <i>Separate Document</i> )

Action Requested:	C. Approve Budget Amendment #1 for FY 2023-24
Exhibits:	#6C: Budget Amendment #1 for FY 2023-24 - page 13

Action Requested:	D. None. - page 15
Exhibits:	#6D: CFRPC FY 23-24 Organizational Chart (Information Only)

**7) Opportunity For Public Hearing for Federal Transit Administration (FTA) Grants**

Staff prepared FTA Capital Grant applications that require a public hearing be set in the event anyone from the public would like to comment on the grants. The public hearing will be held only if a written request is received.

Actions Requested:	Conduct Public Hearing if Requested
Exhibits:	None

**8) Public Transportation Grant Agreement (PTGA) with the Florida Department of Transportation for FTA 5339 Capital Grant, 5311 Mobility Management, 5310 Rural Operating, 5310 Small Urban**

Approve Resolutions 2023-12A through 2023-12E authorizing the Executive Director to sign a PTGAs to: purchase replacement vehicles; and continue funding for transportation disadvantaged programs in DeSoto, Hardee, Highlands, and Okeechobee counties.

Actions Requested:	Approve Resolutions granting authority to Jennifer Codo-Salisbury, Executive Director, to enter into, modify, extend, or terminate specific PTGAs with the Florida Department of Transportation. Those Resolutions include: 2023-12A – 5339 Capital Funds for Replacement of vehicle - page 18 2023-12B – 5339 Capital Funds Vehicle Replacement Fleet Beyond Useful Life - page 19 2023-12C – 5310 Small Urban Operating - page 20 2023-12D – 5310 Rural Operating - page 21 2023-12E – 5311 Mobility Management - page 22
Exhibits:	#8A: Resolutions 2023-12A through 2023-12E

**9) Avon Park Air Force Range Military Installation Resilience Review (MIRR)**

Staff issued a Request for Proposals for a MIRR for the Avon Park Air Force Range under a grant received from the US Department of Defense, Office of Local Defense Community Cooperation. The Selection Committee has evaluated and ranked the Proposals.

Actions Requested:	Approve Selection Committee's rankings and authorize Executive Director to negotiate and execute contract with the top ranked firm. Authorize Executive Director to negotiate and execute contract and the second ranked firm should negotiations be unsuccessful with the top ranked firm.
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**10) Winter Haven One Water Program**

Keeli Carlton, City of Winter Haven Water Program Administrator will provide an overview of Winter Haven's One Water Program.

Actions Requested:	Information Only
Exhibits:	None

**11) 2024 Holiday Schedule**

The 2024 Holiday Schedule will be presented for Council approval.

Actions Requested:	Approval of 2024 Holiday Schedule
Exhibits:	#11A: Proposed 2024 Holiday Schedule - page 24

**12) Election of Council Officers for 2024**

The Council Nominating Committee (City of Lakeland Commissioner Chad McLeod, Okeechobee County Commissioner Kelly Owens, and DeSoto County Gubernatorial Appointee Jackie Tucker) is scheduled to meet prior to the Council meeting to consider nominations for a Council Chair and Vice Chair for 2024.

Actions Requested:	Elect Chair and Vice-Chair for 2024
Exhibits:	None

**13) Appoint Members to the Florida Regional Councils Association (FRCA) Policy Board**

The newly elected Chair will appoint three members and one alternate to serve on the FRCA Policy Board representing the CFRPC for 2024.

Actions Requested:	Appoint Members
Exhibits:	None

**14) Appoint Members to the Finance Committee**

The Chair shall appoint members to serve as the Council's Finance Committee for 2024.

Actions Requested:	Appoint Members
Exhibits:	None

**15) Executive Director's Report**

The Executive Director will report on outcomes of the legislative session, Florida Regional Councils Association (FRCA) activities, and Council programs.

Actions Requested:	Information Only
Exhibits:	#15: FRCA Monthly Activities Report - page 25

**16) Next Meeting and Other Business**

A) Next Meeting: February 14, 2024 at 9:30 am at the Avon Park Community Center, 310 West Main Street, Avon Park, Florida. Following the meeting, there will be an optional tour of the Avon Park Air Force Range.

B) Other Business

**17) Adjourn**

*Immediately following Council Meeting*

*Council Photo*

*Happy Holidays!*

*Holiday Treats will be provided.*

*If any person decides to appeal any decision made by the Board with respect to any matter considered at this meeting or hearing, he/she will need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence from which the appeal is to be issued.*

*Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability, income, or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services (free of charge) should contact the CFRPC Title VI/Nondiscrimination Coordinator, Brenda Torres, 863-534-7130, or via Florida Relay Service 711, or by email: [btorres@cfrpc.org](mailto:btorres@cfrpc.org)*

*La participación pública es solicitada sin distinción de raza, color, origen nacional, sexo, edad, discapacidad, religión o situación familiar. Las personas que requieren alojamiento bajo el Americans with Disabilities Act (ADA) o la traducción de idiomas, de forma gratuita deben ponerse en contacto Brenda Torres, CFRPC Título VI de Enlace, 863-534-7130 (voz), oa través de la Florida Relay Servicio 711, o por correo electrónico [btorres@cfrpc.org](mailto:btorres@cfrpc.org) al menos Tres días antes del evento.*

CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

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