



Central Florida Regional Planning Council

Preliminary Meeting Agenda

Wednesday, December 13, 2023 | 9:30 a.m.

How to Attend:	In Person	Winter Haven AdventHealth Fieldhouse & Conference Center Room B 210 Cypress Gardens Blvd. Winter Haven, FL 33880
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Call To Order – Chair Keith Keene

- Invocation
- Pledge of Allegiance
- Roll Call
- Announcements and Staff Introductions

1) Opportunity for Public Comments

2) CFRPC 2023 Recognitions and Review

The Executive Director will review 2023 CFRPC accomplishments and staff service recognitions.

3) Council Administration

- A) Approval of Minutes
- B) October Financial Report

Actions Requested:	Approval by Council
Exhibits:	#3A: October 11, 2023 Council Meeting Minutes #3B: October 2023 Financial Report

4) Polk County Activities Report

Bill Beasley, Polk County Manager, has been invited to update the Council on current activities in Polk County.

Actions Requested:	Information Only
Exhibits:	None

5) Audit Report for the Year Ended September 30, 2023

CliftonLarsonAllen, LLP, will present the audit report for FY 2022-23.

Action Requested:	Information Only
Exhibits:	#5: Audit Report for FY 2022-23

6) Recommendations from the Finance Committee

The Finance Committee met on December 1, 2023, to review the Final Budget Amendment for FY 2022-23 and receive the Audit Report for FY 2022-23 from CliftonLarsonAllen, LLP.

Action Requested:	A. Approve Final Budget Amendment for FY 2022-23
Exhibits:	#6A: Final Budget Amendment for FY 2022-23

Action Requested:	B. Accept Audit Report for FY 2022-23
Exhibits:	#6B: Audit Report included with Agenda Item #3 (<i>Separate Document</i>)

Action Requested:	C. Approve Budget Amendment #1 for FY 2023-24
Exhibits:	#6C: Budget Amendment #1 for FY 2023-24

7) Opportunity For Public Hearing for Federal Transit Administration (FTA) Grants

Staff prepared FTA Capital Grant applications that require a public hearing be set in the event anyone from the public would like to comment on the grants. The public hearing will be held only if a written request is received.

Actions Requested:	Conduct Public Hearing if Requested
Exhibits:	None

8) Public Transportation Grant Agreement (PTGA) with the Florida Department of Transportation for FTA 5339 Capital Grant, 5311 Mobility Management, 5310 Rural Operating, 5310 Small Urban

Approve Resolutions 2023-12A through 2023-12E authorizing the Executive Director to sign a PTGAs to: purchase a replacement vehicles; and continue funding for transportation disadvantaged programs in DeSoto, Hardee, Highlands, and Okeechobee counties.

Actions Requested:	Approve Resolutions granting authority to Jennifer Codo-Salisbury, Executive Director, to enter into, modify, extend, or terminate specific PTGAs with the Florida Department of Transportation. Those Resolutions include: 2023-12A – 5339 Capital Funds for Replacement of vehicle 2023-12B – 5339 Capital Funds Vehicle Replacement Fleet Beyond Useful Life 2023-12C – 5310 Small Urban Operating 2023-12D – 5310 Rural Operating 2023-12E – Mobility Management
Exhibits:	#8A: Resolutions 2023-12A through 2023-12E

9) Avon Park Air Force Range Military Installation Resilience Review (MIRR)

Staff issued a Request for Proposals for a MIRR for the Avon Park Air Force Range under a grant received from the US Department of Defense, Office of Local Defense Community Cooperation. The Selection Committee has evaluated and ranked the Proposals.

Actions Requested:	Approve Selection Committee's rankings and authorize Executive Director to negotiate and execute contract with the top ranked firm; authorize Executive Director to negotiate and execute contract and the second ranked firm should negotiations fail with the top ranked firm.
Exhibits:	#9A: Consultant Selection Recommendation

10) Winter Haven One Water Program

Keeli Carlton, City of Winter Haven Water Program Administrator will provide an overview of Winter Haven's One Water Program.

Actions Requested:	Information Only
Exhibits:	None

11) 2024 Holiday Schedule

The 2024 Holiday Schedule will be presented for Council approval.

Actions Requested:	Approval of 2024 Holiday Schedule
Exhibits:	#11A: Proposed 2024 Holiday Schedule

12) Election of Council Officers for 2024

The Council Nominating Committee (City of Lakeland Commissioner Chad McLeod, Okeechobee County Commissioner Kelly Owens, and DeSoto County Gubernatorial Appointee Jackie Tucker) is scheduled to meet prior to the Council meeting to consider nominations for a Council Chair and Vice Chair for 2024.

Actions Requested:	Elect Chair and Vice-Chair for 2024
Exhibits:	None

13) Appoint Members to the Florida Regional Councils Association (FRCA) Policy Board

The newly elected Chair will appoint three members and one alternate to serve on the FRCA Policy Board representing the CFRPC for 2024.

Actions Requested:	Appoint Members
Exhibits:	None

14) Appoint Members to the Finance Committee

The Chair shall appoint members to serve as the Council's Finance Committee for 2024.

Actions Requested:	Appoint Members
Exhibits:	None

15) Executive Director's Report

The Executive Director will report on outcomes of the legislative session, Florida Regional Councils Association (FRCA) activities, and Council programs.

Actions Requested:	Information Only
Exhibits:	#15: FRCA Monthly Activities Report

16) Next Meeting and Other Business

- A) Next Meeting: February 14, 2023 at 9:30 am at the Avon Park Community Center, 310 West Main Street, Avon Park, Florida. Following the meeting, there will be an optional tour of the Avon Park Air Force Range.
- B) Other Business

17) Adjourn

Immediately following Council Meeting

Council Photo

Happy Holidays!

Treats provided by Team RPC Staff

If any person decides to appeal any decision made by the Board with respect to any matter considered at this meeting or hearing, he/she will need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence from which the appeal is to be issued.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability, income, or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services (free of charge) should contact the CFRPC Title VI/Nondiscrimination Coordinator, Brenda Torres, 863-534-7130, or via Florida Relay Service 711, or by email: btorres@cfrpc.org

La participación pública es solicitada sin distinción de raza, color, origen nacional, sexo, edad, discapacidad, religión o situación familiar. Las personas que requieren alojamiento bajo el Americans with Disabilities Act (ADA) o la traducción de idiomas, de forma gratuita deben ponerse en contacto Brenda Torres, CFRPC Título VI de Enlace, 863-534-7130 (voz), oa través de la Florida Relay Servicio 711, o por correo electrónico btorres@cfrpc.org al menos Tres días antes del evento.

CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

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