

Meeting Minutes
Central Florida Regional Planning Council
Finance Committee
June 1, 2020
Central Florida Regional Planning Council Office
555 East Church Street, Bartow, Florida
10:00 a.m.

Call-in Number: (866) 453-0405

Access Code: 4275032#

CALL TO ORDER – Chair Neda Cobb

Members present:

Neda Cobb

Donna Howerton

Keith Keen

Staff present:

Pat Steed

Tami Hulse

Kathy Hall

AGENDA ITEM #1 FY 2019-20 BUDGET AMENDMENT #2

Pat Steed, Executive Director, reviewed the proposed Budget Amendment #2 for FY 2019-20. The proposed budget amendment was forwarded to each member prior to the meeting along with a narrative that provided information for each budget adjustment. She presented each revenue and expense adjustment by line item. Ms. Steed suggested that the Finance Committee consider giving the Council Attorney a one-time \$5,000 payment, from the current fiscal year budget, since Mr. White had been asked to do extra work. Ms. Steed provided examples of those extra tasks.

Chair Neda Cobb stated that she felt the Council's Executive Director should also be given a bonus for the additional work involved with her position. Keith Keen and Donna Howerton agreed.

Tami Hulse, Council Finance Director, stated that there were efficient funds in the budget for a one-time bonus for the Director.

MOTION

After discussion, Keith Keen moved to recommend to the full Council at their June 10, 2020 Council meeting, approval of FY 2019-20 Budget Amendment #2 as presented, to include a one-time payment of \$5,000 to both the Council Attorney Norman White for

extra work as stated, and to the Council Executive Director Pat Steed for extra work involved with her position. Donna Howerton seconded.

Motion carried unanimously.

AGENDA ITEM #2 FY 2020-21 PROPOSED ANNUAL BUDGET

Pat Steed, Executive Director, reviewed the proposed Annual Budget for FY 2020-21. The proposed Annual Budget was provided to each member prior to the meeting along with a narrative explaining each line item changed.

MOTION

Donna Howerton moved to approve FY 2020-21 Proposed Annual Budget as presented. Keith Keen seconded.

Motion carried unanimously.

AGENDA ITEM #3 FY 2020-21 MEMBER ASSESSMENTS

Pat Steed reviewed the proposed Member Assessments for FY 2020-21. Based on population estimates, she recommended the per capita assessments remain the same as the last several years, which was \$.30 per capita.

MOTION

Keith Keen moved to recommend leaving the Member Assessment at \$.30 per capita. Donna Howerton seconded.

Motion carried unanimously.

Pat Steed thanked each member for participating.

The meeting adjourned.