

# CENTRAL FLORIDA REGION LOCAL EMERGENCY PLANNING COMMITTEE

*DeSoto, Hardee, Highlands, Okeechobee, and Polk Counties*



## Quarterly Meeting Agenda November 18, 2020 | 9:30 A.M.

Virtual via GoToMeeting

Please join the meeting from your computer, tablet, or smartphone.

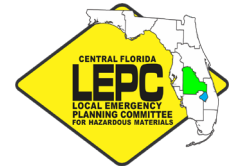
<https://global.gotomeeting.com/join/940652117>

Join the conference call: +1 (872) 240-3412 -- Access Code: 940-652-117

1. Call to Order
  - a. Virtual Attendance
  - b. Announcements
2. Approve Draft August 20, 2020 Central Florida LEPC Meeting Minutes
3. Old Business
  - a. CF-LEPC Hazardous Materials Plan Update (Pending SERC Approval on 11/19/20)
  - b. PHMSA's 2020 Emergency Response Guidebook
4. Subcommittee Reports
  - a. Membership
    - i. Requests to add/remove members
  - b. State Emergency Response Commission (SERC) for Hazardous Materials
    - i. Recap the 9/10/20 SERC Virtual Meeting
    - ii. Next SERC Virtual Meeting is 11/19/20 at 9:30am
    - iii. Risk Management Plan (RMP) Inspection Schedule
  - c. Training
    - i. 2020-2021 FY HMEP Training Funds = \$54,892.07
      1. Polk Live Fire – Funded
      2. HAZMAT Teams (Polk and Highlands) Assessment – Pending State Approval
5. New Business
  - a. Incident Report Discussion for the Region
  - b. Draft 2021 CF-LEPC Meeting Schedule
    - i. For Discussion: February 18th, 2021; May 27, 2021; August 19, 2021; November 18, 2021
  - c. EPCRA / How to Comply Workshops – CF-LEPC with FDEM will be virtual – Date TBD
  - d. Emergency Reporting (Senate Bill 538) – Effective July 1, 2020
6. Comments from Members – Please introduce yourself before you speak
7. Comments from Public – Please introduce yourself before you speak
8. Next CF-LEPC Meeting – TBD, based on 5b discussion
9. Adjourn

# CENTRAL FLORIDA REGION LOCAL EMERGENCY PLANNING COMMITTEE

*DeSoto, Hardee, Highlands, Okeechobee, and Polk Counties*



CHAIRMAN: Todd Tanner  
VICE-CHAIR: Dan Bartle

**Quarterly Meeting Minutes**  
**August 20, 2020 | 9:30 A.M.**  
Virtual via GoToMeeting

## 1. Call to Order

A. Chairman Todd Tanner called the meeting to order followed by the Pledge of Allegiance.

B. Those in attendance included:

### Broadcast and Print Media

- None

### Community Groups

- Mary Hartney, FL Fertilizer and Agrichemical Association
- Marshall Frasier, FL Fertilizer and Agrichemical Association
- Carolyn Bluhm, CERT Ministry

### Emergency Management

- Jeff Tambasco, DeSoto County EM
- Amalia Arista, Hardee County EM
- Laura Calvillo, Hardee County EM
- Audrey Cain, City of Lakeland EM
- LaTosha "Tosh" Reiss, Highlands County EM

### Facility Owners and Operators

- Gary Doyen, Mosaic Fertilizer, LLC
- Doug Lillie, Burris Logistics
- Keith Hazzard, Burris Logistics
- Rachel Garard, Armaz
- Doug Cabe, Florikan ESA, LLC

### Firefighting

- Joe Walker, Hardee County Fire Rescue

- Todd Tanner, Polk County Fire Rescue
- Garrett Parnell, Polk County Fire Rescue

### Health

- None

### Hospital

- None

### Interested Citizen

- Tim Bennett, RISC

### Law Enforcement

- None

### Local Environmental

- Dominic LetoBarone, FDEP Emergency Response

### Local Option

- Robert Crosby, Department of Homeland Security - CSI

### Transportation

- None

### Elected State and Local Officials

- None

# CENTRAL FLORIDA REGION LOCAL EMERGENCY PLANNING COMMITTEE

First Aid  
• None

Non-Elected Local Official  
• None

Water Management District  
• None

Education

• Danial Bartle, Florida Polytechnic University

Staff  
• Curtis Knowles, LEPC Staff  
• Kathy Hall, LEPC Staff

General Public  
• None

## C. Announcements:

- No announcements were made.

## 2. Approval of the May 14, 2020 Central Florida LEPC Meeting Minutes

Curtis Knowles asked if there were any changes to the May 14, 2020 Central Florida CF-LEPC Meeting Minutes.

### **MOTION**

One correction was made. Dan Bartle moved to approve the May 14, 2020 CF-LEPC Meeting Minutes as corrected. Mary Hartney seconded.

Motion carried unanimously.

## 3. Old Business

### A. CF-LEPC Hazardous Materials Plan Update

Curtis Knowles, CF-LEPC staff, stated the Hazardous Materials Plan Update was submitted to the State. Since they have been activated, a review of the changes has not been conducted at this time. Once approved he will forward the document information to members.

## 4. Subcommittee Reports

### A. Membership

Curtis Knowles stated he included a Membership Application in the Agenda Packet. He urged those attending who are not official members but would like to become a member, to fill out the application and return it to him by August 25, 2020 if possible. The applications will be submitted to the State Emergency Response Commission (SERC) where they will be considered for approval at their September meeting.

Mr. Knowles added if members are no longer in their positions, have moved, or for any other reason no longer are members, please let him know.

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**B. State Emergency Response Commission (SERC) for Hazardous Materials**

Mr. Knowles stated that the SERC will conduct a virtual meeting on September 10, 2020, at 10:00 a.m. He will forward a link to attend the meeting once it is published. SERC is considering conducting a virtual meeting in October for their Commission meeting, the Training Committee and the LEPC Chairs' Coordinating meeting.

**C. Training**

Mr. Knowles stated he continues to forward any training courses he is made aware of to the CF-LEPC members. Many are currently being held virtually, which allows for a lot of individuals to attend that may not have attended otherwise, due to travel restrictions, etc. He asked members to forward him any training courses they are having, and he will forward to the group.

Dominic LetoBarone, DEP, announced that the DEP Northeast District, will be conducting an 8-hour OSHA Refresher on August 27, 2020 at 8:30 a.m. to 5:00 p.m. Also, Burt McKee will be leading an in-person, 8-hour OSHA Refresher at the Polk County Extension Service auditorium on September 15, 2020 from 8:00 a.m. to 5:00 p.m. He announced that the January 2021 HazMat Symposium has been cancelled.

Vice Chair Dan Bartle stated he received an email from Paul Saville, Florida Division of Emergency Management Regional Coordinator, offering several training opportunities for CF-LEPC members from the Center for Domestic Preparedness.

Curtis stated he received the same information and would forward that email to the group.

**5. New Business**

**A. Thomas Yatabe Award Nominations**

Curtis stated the Thomas Yatabe Award is presented annually to an individual, an organization, or a business, in recognition of their exemplary service in an emergency or hazmat related field. He asked members to submit nominations on the form he provided in the Agenda Packet, to him by September 10, 2020. He then will forward the nominations to the state for their consideration. If those nominated are not selected, the LEPC can nominate them for a Certificate of Achievement.

**B. Incident Reports**

Curtis asked if anyone had an incident they would like to report and discuss.

Dominic LetoBarone, DEP Emergency Response, reported the Winter Haven Hospital had a generator that leaked a substantial amount of diesel fuel into Lake Martha. DEP worked with local responders, the Department of Health, and others, to assist in the cleanup, which is in its third week. The diesel fuel settled into the sediment in the lake, making cleanup challenging. He described the equipment that was utilized. Ultimately, Polk County's waste cleanup program will

take over. Mr. LetoBarone stated due to the proximity to the lake, the leak could have been prevented with a secondary containment of the generator.

**C. CF-LEPC FY 2020-21 Contract**

Curtis reported the CF-LEPC Contract has been approved and signed. There were no changes from last year's contract. The contract requires the CF-LEPC to conduct a minimum of two tabletop exercises or a full-scale exercise. Either can be conducted virtually. He asked members to let him know if their agency needs a tabletop exercise or would like assistance and/or support with a full-scale exercise.

Todd Tanner asked when a good time would be to submit the paperwork for the Polk Live Fire training.

Curtis said the training is funded through the HMEP grant, which is in FY October 2020 through September 2021. That grant has not yet been received by staff, but is expected anytime, and he will let everyone know the timeline for signing up for training.

**D. PHMSA's 2020 Emergency Response Guidebook**

Curtis announced that staff is expecting to receive 1,800 guidebooks during the following week. The guidebooks are for the entire region but will be delivered to Polk County Fire Rescue for distribution. He asked members to please let him know how many guidebooks they will need for their agencies and he will schedule a time for pickup. If members are unable to pick them up Curtis can deliver them. The guidebook is also available electronically and can be downloaded from this weblink: <https://www.phmsa.dot.gov/hazmat/erg/emergency-response-guidebook-erg>. Also the free mobile is at: <https://www.phmsa.dot.gov/hazmat/erg/erg2020-mobileapp>.

Todd Tanner, Polk County Fire Rescue, stated they have had a change in staff at the warehouse, and he would provide Curtis with updated contact information to forward to the State so they can ship the handbooks directly to the warehouse.

**6. Comments from Members**

Curtis stated this is an opportunity for members to announce, discuss, or highlight anything for or about their agency or company the LEPC would benefit from knowing.

Curtis started by announcing the State is beginning their Evacuation Study update, with a very fast turnaround time of November or December of this year for the first phase of the update. The Regional Planning Councils in the state were all contracted to assist the State in conducting the Evacuation Study. This includes all the necessary modeling using population and the number of shelters, etc. to help decision makers or for evacuation timing. Curtis also mentioned the two tropical systems heading toward Florida as early as the upcoming weekend. He urged members to pay close attention as they are both expected to strengthen.

Doug Lillie, Burris Logistics, stated they had a coordination meeting planned for their Haines City facility Emergency Response. He commended Todd Tanner and his team who were going to

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participate. However, the Haines City Fire Department corporate office asked Burris Logistics to postpone the meeting due to COVID-19. They plan to reschedule it as soon as safely possible. He stated Burris Logistics would like to take advantage of the tabletop exercise opportunity as it will soon be a requirement of the RMP Rule.

Garrett Parnell, Polk County Fire Rescue, stated at the last CF-LEPC training, they promoted and encouraged the Emergency Response Guidebook App since all their County issued phones have the updated app automatically downloaded on them. He explained how it works and the valuable information it provides. Polk County has used it with much success.

Audrey Cain, City of Lakeland, stated if anyone is looking for a venue large enough for social distancing, to conduct a tabletop exercise or a large meeting, to let her know. Lakeland has venues that are not being used since so many events have been cancelled.

Rachel Garard, Arrmaz Corp., announced they have a Polk County Fire Rescue visit schedule with Paul Shannon and others on August 26, 2020. She announced Arrmaz has made many upgrades to their facility due to COVID-19, such as partitioning, ventilation system upgrades, and reconfiguring the office spaces. Many employees continue to work remotely where possible.

## 7. Comments from Public

No comments from the public were made.

## 9. 2020 CF-LEPC Meeting Schedule

A. The next CF-LEPC Meeting is scheduled for November 19, 2020 at 9:30 a.m. either in person in Okeechobee County or Virtual, as COVID-19 dictates. The Meeting information will be announced as soon as the meeting format is determined.

## 10. There being no further business the meeting adjourned.

Respectfully submitted,

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Todd Tanner, CF-LEPC Chairman

This meeting was duly advertised in the August 5, 2020 edition of the FLORIDA ADMINISTRATIVE REGISTER, Issue 46 Vol 152.

**RMP SCHEDULE 2020-2021**

Number	Inspection Date	EPA Identifier	Facility Name	Address	City	County	LEPC
1	11/17/2020	100000228513	Hawkins Water Treatment Group - Tarrytown	13825 SR 471	Webster	Sumter	6
2	11/18/2020	100000210684	CENTRAL BEEF IND. LLC (Florida Beef Inc.)	571 W. Kings Hwy	CENTERHILL	SUMTER	6
3	11/19/2020	1E+11	OUTOKUMPU STAINLESS PIPE INC (Primus Pipe and Tube)	241 West Clarke Street	WILDWOOD	SUMTER	6
4	11/17/2020	100000085855	PENSACOLA MILL	375 Muscogee Road	CANTONMENT	ESCAMBIA	1
5	11/18/2020	100000139058	ASCEND PERFORMANCE MATERIALS - PENSACOLA PLANT	3000 Old Chemstrand rd	GONZALEZ	ESCAMBIA	1
6	11/19/2020	100000191259	CRIST ELECTRIC GENERATING FACILITY	11999 Pate Road	PENSACOLA	ESCAMBIA	1
7	12/8/2020	100000099485	ARDMORE FARMS, INC.	1915 North Woodland Blvd	DELAND	VOLUSIA	6
8	12/9/2020	100000018296	WATER TREATMENT PLANT	2640 Paige Ave.	NEW SMYRNA BEACH	VOLUSIA	6
9	12/10/2020	100000215607	US FOODS (Port Orange)	5425 S. Williamson Blvd	Port Orange	VOLUSIA	6
10	12/8/2020	100000075508	Foley Cellulose LLC	One Buckeye Drive	PERRY	TAYLOR	3
11	12/9/2020	100000020951	CITY OF PERRY WASTEWATER TREATMENT FACILITY	507 W. Goff St.	PERRY	TAYLOR	3
12	12/10/2020	100000020997	MASON H KELLEY WATER TREATMENT PLANT	713 N. Faulkner Street	PERRY	TAYLOR	3
13	12/11/2020	100000021736	PERRY WATER WORKS WATER TREATMENT PLANT	400 W. Leon Street	PERRY	TAYLOR	3
14	1/20/2021	100000012069	CITY OF MILTON WASTEWATER TREATMENT PLANT	6903 Municipal Drive	MILTON	SANTA ROSA	1
15	1/21/2021	100000071566	NORTH BEAL EXTENSION SITE	1564 Percy L Coleman Road	FORT WALTON BEACH	OKALOOSA	1
16	1/22/2021	100000016378	GEORGE F FRENCH WATER RECLAMATION FACILITY	14 Industrial Park Lane	DESTIN	OKALOOSA	1
17	1/20/2021	100000095041	Breitburn Operating, L.P.-ST REGIS GAS PLANT	5415 Oil Plant Road	JAY	SANTA ROSA	1
18	1/21/2021	100000197084	TAMINCO PACE PLANT	4575 Highway 90, East	PACE	SANTA ROSA	1
19	1/22/2021	100000192588	PACE WASTEWATER RECLAMATION PLANT	4401 Woodbine Road	PACE	SANTA ROSA	1
20	2/16/2021	100000146004	SILVER SPRINGS CITRUS	25411 Mare Ave	Howey in the Hills	Lake	6
21	2/17/2021	100000071398	FLORIDA'S NATURAL GROWERS UMATILLA	38851 State Road 19	UMATILLA	LAKE	6
22	2/18/2021	100000141376	CUTRALE CITRUS JUICES USA, INC.	11 Cloud Street	LEESBURG	LAKE	6

23	2/16/2021	100000204548	# 80 SUPERVALU QUINCY DC	1400 Gadsden Street	QUINCY	GADSDEN	2
24	2/17/2021	100000131243	ST MARKS POWDER, INC.	7121 Coastal Highway	ST MARKS	WAKULLA	2
25	2/18/2021	100000072093	PEDDIE CHEMICAL COMPANY, INC.	730 Blountstown Highway	TALLAHASSEE	LEON	2
26	2/19/2021	100000192524	ARVAH B HOPKINS ELECTRIC GENERATING STATION	1125 Geddie Rd	TALLAHASSEE	LEON	2
27	3/16/2021	100000151925	DOUGLAS H ALLEN WATER RECLAMATION FACILITY	2505 East Wabash Street	BARTOW	POLK	7
28	3/17/2020	100000194292	COCA-COLA REFRESHMENTS - MAIN STREET PLANT	705 Main Street	AUBURNDALE	POLK	7
29	3/18/2021	100000153987	BUCKHEAD BEEF OF FLORIDA	355 Progress Road	AUBURNDALE	POLK	7
30	3/16/2021	100000093686	GLENDALE WASTE WATER TREATMENT PLANT	1825 Glendale Street	LAKELAND	POLK	7
31	3/17/2021	100000144088	THE SHERWIN-WILLIAMS COMPANY -WINTER HAVEN DSC	400 Winter Haven Boulevard	WINTER HAVEN	POLK	7
32	3/18/2021	100000142865	CUTRALE CITRUS JUICES USA, INC.	602 McKean Street	AUBURNDALE	POLK	7



## CHAPTER 2020-53

### Committee Substitute for Committee Substitute for Senate Bill No. 538

An act relating to emergency reporting; creating s. 252.351, F.S.; defining the term “office”; requiring the Division of Emergency Management to create a list of reportable incidents; requiring such list to include certain events; requiring a political subdivision to report incidents contained on the list to the State Watch Office; authorizing the Division of Emergency Management to establish guidelines a political subdivision must follow to report an incident; requiring the Division of Emergency Management to annually provide the list of reportable incidents to each political subdivision; providing an effective date.

Be It Enacted by the Legislature of the State of Florida:

Section 1. Section 252.351, Florida Statutes, is created to read:

252.351 Mandatory reporting of certain incidents by political subdivisions.—

(1) For purposes of this section, the term “office” means the State Watch Office established within the division pursuant to s. 14.2016.

(2) The division shall create and maintain a list of reportable incidents. The list shall include, but is not limited to, the following events:

(a) Major fires, including wildfires, commercial or multi-unit residential fires, or industrial fires.

(b) Search and rescue operations, including structure collapses or urban search and rescue responses.

(c) Bomb threats or threats to inflict harm on a large number of people or significant infrastructure, suspicious devices, or device detonations.

(d) Natural hazards and severe weather, including earthquakes, landslides, or ground subsidence or sinkholes.

(e) Public health and population protective actions, including public health hazards, evacuation orders, or emergency shelter openings.

(f) Animal or agricultural events, including suspected or confirmed animal diseases, suspected or confirmed agricultural diseases, crop failures, or food supply contamination.

(g) Environmental concerns, including an incident of reportable pollution release as required in s. 403.077(2).

(h) Nuclear power plant events, including events in process or that have occurred which indicate a potential degradation of the level of safety of the plant or which indicate a security threat to facility protection.

(i) Major transportation events, including aircraft or airport incidents, passenger or commercial railroad incidents, major road or bridge closures, or marine incidents involving a blocked navigable channel of a major waterway.

(j) Major utility or infrastructure events, including dam failures or overtopping, drinking water facility breaches, or major utility outages or disruptions involving transmission lines or substations.

(k) Military events, when information regarding such activities are provided to a political subdivision.

(3) As soon as practicable following its initial response to an incident, a political subdivision shall provide notification to the office that an incident specified on the list of reportable incidents has occurred within its geographical boundaries. The division may establish guidelines specifying the method and format a political subdivision must use when reporting an incident.

(4) Beginning December 1, 2020, and by December 1 every year thereafter, the division must provide the list of reportable incidents to each political subdivision.

Section 2. This act shall take effect July 1, 2020.

Approved by the Governor June 20, 2020.

Filed in Office Secretary of State June 20, 2020.