

# CENTRAL FLORIDA REGION LOCAL EMERGENCY PLANNING COMMITTEE

*DeSoto, Hardee, Highlands, Okeechobee, and Polk Counties*

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## Quarterly Meeting Agenda August 19, 2021 | 9:30 A.M.

Virtual via GoToMeeting

Please join the meeting from your computer, tablet, or smartphone.

<https://global.gotomeeting.com/join/380637005>

You can also dial in using your phone.

United States: +1 (646) 749-3122 | Access Code: 380-637-005

1. Call to Order
  - a. Pledge of Allegiance
  - b. Virtual Attendance
2. Approve Draft May 27, 2021 Central Florida LEPC Meeting Minutes (**attached**)
3. Old Business
4. Subcommittee Reports
  - a. Membership
  - b. State Emergency Response Commission (SERC) for Hazardous Materials
    - i. Recap the August 10, 2021 LEPC Chairs & Coordinators Meeting (C&C)
    - ii. Recap the August 12, 2021 Training Task Force Meeting (TTF)
    - iii. Next SERC, TTF, C&C Meetings will be October 20-22, 2021 at Hyatt Regency Sarasota
  - c. Training
    - i. Unmet Training Needs of the Region – Funds Available to pay for training until September 30, 2021
    - ii. Florida Division of Emergency Management Training Calendar  
<https://trac.floridadisaster.org/trac/trainingcalendar.aspx>
5. New Business
  - a. Nomination Application for the 2021 Thomas Yatabe Award are due by September 3, 2021 (**attached**)
  - b. Recap Statewide Hazard Analysis July 29, 2021 Meeting
  - c. Polk County HAZMAT Team Assessment
  - d. Incident Report Discussion for the Region
  - e. LEPC Training and Exercise Contracts
6. Comments from Members/Public – Please announce yourself before you speak
7. Next CF-LEPC Meeting: November 18, 2021 at 9:30am – Format/Location TBD
8. Adjourn

# CENTRAL FLORIDA REGION LOCAL EMERGENCY PLANNING COMMITTEE

*DeSoto, Hardee, Highlands, Okeechobee, and Polk Counties*



CHAIRMAN: Todd Tanner  
VICE-CHAIR: Dan Bartle

## Quarterly Meeting Minutes May 27, 2021 | 9:30 a.m.

Please join the meeting from your computer, tablet, or smartphone.

<https://global.gotomeeting.com/join/504317365>

You can also dial in using your phone.

United States: +1 (786) 535-3211 | Access Code: 504-317-365

### 1. Call to Order

A. Vice-Chairman Dan Bartle called the meeting to order followed by the Pledge of Allegiance.

B. Roll was called with the following members in attendance:

#### Broadcast and Print Media

- None

#### Community Groups

- Mary Hartney, FL Fertilizer and Agrichemical Association

#### Emergency Management

- Jeff Tambasco, DeSoto County EM
- Amalia Arista, Hardee County EM
- Laura Calvillo, Hardee County EM

#### Facility Owners and Operators

- Keith Hazzard, Burris Logistics
- Joe Noel, Florikan ESA, LLC

#### Firefighting

- Joe Walker, Hardee County Fire Rescue
- Nancy Sneider, Hardee County Fire Rescue
- Andrew Marcy, Avon Park Fire Dept

#### Health

- None

#### Hospital

- None

#### Interested Citizen

- Tim Bennett, RISC

#### Law Enforcement

- None

#### Local Environmental

- Ben Skidmore, Hull's Environmental Services

#### Local Option

- None

#### Transportation

- None

#### Elected State and Local Officials

- None

#### First Aid

- None

#### Non-Elected Local Official

- None

# CENTRAL FLORIDA REGION LOCAL EMERGENCY PLANNING COMMITTEE

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## Water Management District

- None

## Education

- Danial Bartle, Florida Polytechnic University

## Staff

- Curtis Knowles, LEPC Staff
- Kathy Hall, LEPC Staff

## General Public

- Jeanine Arthur, Givaudan Flavors Corp
- Burt McKee, Polk County BoCC
- Greg Hall, Publix Super Markets, Inc.
- Rick Christoff, DeSoto County EM

### C. Announcements:

No Announcements were made.

## 2. Approval of the February 18, 2021 Central Florida LEPC Meeting Minutes

Curtis Knowles asked if there were any changes to the February 18, 2021 Central Florida LEPC Meeting Minutes.

### **MOTION**

There being none, Mary Hartney moved to approve the February 18, 2021 LEPC Meeting Minutes as presented. Tim Bennett seconded.

Motion carried unanimously.

## 3. Old Business

No Old Business was discussed.

## 4. Subcommittee Reports

### A. Membership

Curtis Knowles, CFRPC staff, stated that he had received two membership applications. Those applications were submitted to the State Emergency Response Commission and were approved.

### B. State Emergency Response Commission (SERC) for Hazardous Materials

Curtis Knowles presented highlights of the LEPC Chairs and Coordinators Meeting held on May 13, 2021. The new Training Task Force Chair for the State is Chief Johnathan Lamb. He announced that the HazMat Symposium will be held in person in 2022 in Daytona Beach at the same conference center. If any member has information that would like to present, please

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contact Michelle Cechowski with East Central Florida LEPC at the contact information that was provided to members via email.

Curtis announced the Hazardous Analysis Working Group is starting back up and is being led by Tyler Nolan from the Northeast Florida LEPC. The Group is working to create a Hazards Analysis How-To Guide that will explain how to perform an HA inspection, including what the state is looking for and what the LEPC is looking for. This guide will be distributed to all LEPCs in the state upon completion. Curtis reported the State is considering reducing funding for the LEPC and Hazard Analysis programs across the State by \$10,000 each as they are expecting a shortfall in funding. The State is considering eliminating the requirement to conduct HA inspections for facilities that only have batteries, and not filling some Florida Division of Emergency Management OPS positions that are currently open. Curtis also announced Kevin Guthrie is now the Florida Division of Emergency Management Director replacing Jared Moskowitz, and Steven Hynes is the Deputy Director.

Vice-Chair Dan Bartle reported that he attended the SERC meeting where all LEPC membership applications were approved. The Audit and special work plan for the Risk Management Planning Program for FY 2021-22 was approved. The new administration is considering reinstating the EPC SEP program and was discussed as a way for funding the shortfalls in the Technical Hazards Division. Kevin Guthrie will continue as Chair of the SERC, and the Deputy Director Steven Hynes will be the alternate Chair. Chair Guthrie suggested forming a new committee to work on the future funding of the EPCRA program, because they cannot lobby for increasing their own fees. The fees were established in 1986 and have not been increased since. Also, there is a new rule that HazMat releases must be reported to water treatment facilities now.

Burt McKee, Polk County, added that SERC discussed the effectiveness of the LEPCs, and that Florida has worked diligently to substitute less hazardous materials in facilities, therefore removing them from the 302 list. As LEPCs become more efficient in helping facilities come off the 302 list, that is part of the reason there is a funding shortfall. A large number of farmers have reduced their chemicals and substituted for less toxic materials.

Vice-Chair Bartle added that penalizing facilities that are not reporting their chemicals with fines will help bring up the trust fund.

The next SERC meeting will be held in person on July 23, 2021, with the location to be announced.

### C. Training

Curtis Knowles provided a link to the Florida Division of Emergency Management's training calendar where they list their training events by region. [www.trac.floridadisaster.org/trac/trainingcalendar.aspx](http://www.trac.floridadisaster.org/trac/trainingcalendar.aspx) He is working to schedule classes to utilize the remainder of the HMEP funds for the year and asked members to let him know if they need training in a specific area.

Vice-Chair Bartle stated that the next class in the region is a G300 at Polk EOC in July.

**5. New Business**

**A. 2021-CF-LEPC Hazardous Materials Plan Update**

Curtis Knowles stated the document has been edited with some minor updates and changes. The date on the Emergency Response Guidebook will be omitted as it is updated regularly. The Plan was distributed with the Agenda Package for reference.

**B. Incident Report Discussion for the Region**

Vice-Chair Bartle reminded members of the brushfire risk as the region has not had significant rain in a while.

**C. Hurricane Season Starts June 1, 2021**

Curtis Knowles urged members to prepare their work location and home for the hurricane season. He provided a link to the hurricane preparedness website.

[www.weather.gov/wrn/hurricane-preparedness](http://www.weather.gov/wrn/hurricane-preparedness)

Vice-Chair Bartle reminded members that the tax holiday is May 28 through June 5, 2021. Go to the Department of Revenue's website for a complete list.

**6. Comments from Members/Public**

No comments were made.

**7. Next CF-LEPC Meeting: August 19, 2021, at 9:30 a.m. The location will be announced.**

**8. There being no further business the meeting adjourned.**

Respectfully submitted,

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Dan Bartle, LEPC Vice-Chairman

This meeting was duly advertised in the April 20, 2021 issue of the FLORIDA ADMINISTRATIVE REGISTER, Issue: 47/84.

**THOMAS YATABE – STATE EMERGENCY RESPONSE COMMISSION  
AWARDS PROGRAM NOMINATION FORM**

**CATEGORY:** SERC MEMBER \_\_\_\_ LEPC MEMBER \_\_\_\_ BUSINESS \_\_\_\_ OTHER \_\_\_\_

**NOMINEE NAME:**

**NOMINEE OCCUPATION:**

**NOMINEE BUSINESS ADDRESS:**

**NOMINEE CITY/STATE/ZIP:**

**NOMINEE TELEPHONE:**

**NAME/TITLE/PHONE of Person Nominating the above Individual or Business:**

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**REASON FOR NOMINATION:** (Select #1 or #2)

- \_\_\_\_ 1. In recognition of outstanding achievement, accomplishment or superior participation in hazardous materials planning or response by an individual, agency or organization. (OR)
- \_\_\_\_ 2. For Certificate of Appreciation in recognition of outstanding achievement, accomplishment or superior participation in hazardous materials planning or response by an individual, agency or organization.

**BRIEF DESCRIPTION OF ACCOMPLISHMENTS:**

.....  
**FOR STAFF USE ONLY:**

**DATE NOMINATION RECEIVED:** \_\_\_\_\_

**DATE ACTED UPON BY MEMBERSHIP COMMITTEE:** \_\_\_\_\_

## THOMAS YATABE - STATE EMERGENCY RESPONSE COMMISSION AWARDS PROGRAM PROCEDURES

The State Emergency Response Commission (SERC) has established the following procedures to guide the recommendation and review of nominations for the State of Florida Emergency Planning and Community Right-To-Know Act Awards Program.

1. **Four categories of eligibility** are established for the awards program.
  - a. Recognition of an outstanding achievement, accomplishment or superior participation in the hazardous materials planning program by a **member of the SERC**.
  - b. Recognition of an outstanding achievement, accomplishment or superior participation in the hazardous materials planning program by a **member or alternate of a Local Emergency Planning Committee (LEPC)**.
  - c. Recognition of an outstanding achievement, accomplishment or superior participation in the hazardous materials planning program by a **an individual, agency or organization**.
  - d. Recognition of an outstanding achievement, accomplishment or superior participation in the hazardous materials planning program by a **industry or business**.

These categories may be expanded to address unique circumstances at the discretion of the SERC.

2. Each LEPC chairperson shall submit the name of a **single nominee**, chosen from one of the four categories of eligibility, who has made an outstanding contribution to the hazardous materials planning program **as the LEPC's nomination for a Thomas Yatabe - SERC Award**. Multiple nominees may be recommended for Certificates of Appreciation for their contributions to the program.
3. The single Thomas Yatabe - SERC Award and/or Certificate of Appreciation nominations(s) from each district shall be reviewed by the SERC's Membership Committee. The Committee shall forward its recommendations to the SERC.
4. Recommendations for awards will be acted upon by the SERC on an annual basis at its fall meeting (October).
5. Nominations for awards in each category may be offered by members of any category. All nominations must be received by the SERC [REDACTED] to be considered for that year's award. Nominations for recognition for outstanding contributions and certificates of appreciation, must be made in writing by the respective LEPC chairperson, must be directed to the Chairman of the SERC and must be accompanied by an Awards Nomination Form.
6. The SERC may elect to suspend or amend the time limitation of these procedures for good cause.