CENTRAL FLORIDA
LOCAL EMERGENCY PLANNING COMMITTEE
DeSoto, Hardee, Highlands, Okeechobee, and Polk Counties

CHAIRMAN: Dep Chief Mike Linkins
VICE-CHAIR: Chris Kaelin

SUPERFUND AMMENDMENTS AND REAUTHORIZATION ACT (SARA) TITLE III
CENTRAL FLORIDA LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)

May 24, 2018
American Compliance Technologies (ACT)
Training Center
1875 West Main Street
Bartow, FL 33830
9:30 am

APPROVED MINUTES

Chairman Mike Linkins called the meeting to order followed by the Pledge of Allegiance. All in attendance introduced themselves for the record, and members were asked to check the sign-in sheet for their name and check the box that they were in attendance.

Chair Linkins thanked ACT and Rob Kincart for hosting the LEPC meeting at their facilities in Bartow.

Chair Linkins announced that long-time LEPC member from the City of Lakeland, James Olds, is out of the hospital and resting at home. He asked for members to remember him in their thoughts and prayers.

ATTENDEES: See Attachment A

AGENDA ITEM #1 The February 15, 2018 LEPC Minutes were circulated via email for review, comment and approval. Staff received a sufficient number of reviews and recommendations for approval to constitute a quorum. Comments were updated to the original meeting minutes and Chairman Linkins signed the Minutes on April 30, 2018.

AGENDA ITEM #2 Staff Report
Chuck said he will address this item under new and old business.

**AGENDA ITEM #3 Reports from Cities/Counties/Agencies**

Todd Tanner, Polk County Fire Rescue, reported that Polk County is currently conducting their Live Fire Training which will continue through July.

Bill Abernathy, Polk County Emergency Management, reported that they were closely watching the tropical storm currently in the gulf. Also working on HA Tier II submittals.

Chuck Carter explained that under the Hazardous Analysis program, they are required to inspect half of their sites each year.

Kevin King, Health Department, reported that they conducted a point of dispensing mass immunization exercise for health department staff. Preparing for hurricane season.

Rick Barrett, Florida Gas Transmission Company, reported that they have no planned releases of natural gas in the LEPC area.

Chuck Carter asked how the new pipelines were going.

Mr. Barrett stated that they are working on completing “commissionings” of the facilities. Florida Gas has interconnects with the Sable Trail Pipeline and with Gulfstream, both of which have higher pressure than Florida Gas, making it easy to take gas into their system.

Chuck asked Mr. Barrett if he would make a presentation at the next LEPC meeting regarding the process involved in shutting down a pipeline.

Burt McKee, Polk County Emergency Management, reported on the SQG Improvement Rule, which he expects to be adopted in June, will change the way the SQG program is conducted. Records will be sent to DEP. He discussed the need to properly store, handle, transport, etc. toxic chemicals. He also discussed the need to review toxic chemicals that might be substituted with something less toxic, and the need to label all chemicals and containers. The new Rule will require members to ramp up their inspection programs with proper compliance and records maintenance. Discussion followed.

Dominic LetoBarone, DEP, added that he expects DEP to provide further information once it is adopted.

Mr. McKee stated Polk County plans to request that DEP provide a training session to Polk County.
At Chairman Linkins request, Burt McKee provided information regarding the training class Polk County recently offered to private industry and first responders, which included an 8-hour operations training class and an environmental regulatory seminar. These classes are free, and all private industry and first responders are invited to attend.

Mary Hartney, Florida Fertilizer & Agrichemical Association, reported that every three years Florida is part of an industry initiative called the American Agronomics Stewardship Alliance, which is compliance with federal stewardship and storage for bulk pesticides. The program is ran nationally through the Illinois Chemical and Fertilizer Association. They will inspect retailers for compliance, emphasizing bulk repackaging compliance. That information will be used by the manufacturers of the pesticides to determine whether or not a facility is eligible to store materials.

Doug Lilly, Burris Logistics, reported that they underwent an EPA inspection at their facility in Connecticut and EPA was not happy with their action plan to notify neighboring facilities, emergency responders and the general public in the event of an accidental release. Their action plan was reverse-911 and phone calls from a list of those in the area. EPA issued Burris Logistics an opportunity to correct their notification process and meet the requirements. He asked members for their suggestions. Discussion followed.

Chair Mike Linkins discussed the issue with reverse-911 was the fact that not everyone has a landline phone anymore and few people register their cell phones. He suggested airhorns and offered contact information of some facilities in the area that currently use that method of notification.

Keith Nadaskay, Mosaic, stated that they use a service called Omni Alert that sends out a text message to phone numbers that have registered and are in the data base. Mosaic tests the system weekly.

Chuck Carter asked how a facility would notify everyone within the plume of a release, considering the wind direction and the size of the plume.

Bill Abernathy, Polk County EOC, stated that he used to have a list of cell phone numbers in a group. The notification was sent to the group as a whole, then received notifications back of anyone that did not receive the notification for any reason. Discussion followed.

Burt McKee asked if Burris Logistic has offered a public meeting where stakeholders could tell them how they would like to be notified. This would show EPA that Burris Logistics offered a public meeting and has made the effort. Discussion followed.

Dominic LetoBarone, DEP, stated that he could provide contact information for local RMP inspectors, who might have some ideas on the best way to make notice.
Mike Kelly also stated that EPA would like to see the NFPA 704 Diamond 331 on the vessel or container as well as on the door of the facility, and asked members if that is common practice. Discussion followed.

Chairman Linkins stated that he felt it would be better to have the identification sticker on both because some buildings may have more than one vessel with different contents. Also, being able to see the vessel would give responders more information.

Dominic LetoBarone, DEP, reported that while he was attending the Training Task Force he asked how best to clean blood from a roadway. He was told to follow the Field Operations Guide (FOG) instructions. No one had any better ideas. Mr. LetoBarone reported that he recently visited an animal shelter, after which inspected a local landfill along with US Fish and Wildlife, in an effort to find out why Eagles were dying in close proximity to the landfill. He described a few scenarios that are being investigated. He described the possibility of euthanized animals being consumed by the eagles resulting in being poisoned. The eagles are being tested to see what they had ingested.

Jill Newman, Hardee County, announced that Nancy Schneider was promoted from within to Deputy Chief. She suspects this will result in job opportunities within the department. She reported they had a few diesel spills. Also, they are training for the hurricane season coming up.

Bing Crosby, Department of Homeland Security (DHS), described the duties of the DHS. He offered their assistance when need. He also offered to present at the training session in Polk County that Burt McKee just mentioned.

AGENDA ITEM #4 Subcommittee Reports

- Membership
  Chuck Carter asked members to please sign in on the sign-in sheet and to verify their contact info. He discussed the current membership of the LEPC and asked members to let him know if they are aware of any changes that need to be made.

- Training
  Domenic LetoBarone reported on items discussed at the Training Task Force held in St. Augustine on April 12, 2108. Topics discussed included assessing the HazMat Teams to simplify the document to a single spreadsheet; shipboard firefighting and how to respond to a hazardous materials event at sea; medical protocols regard toxmedic; discussed the Regional Response Team and their responsibilities; integrating the HazMat Teams and the Bomb Squad for training. There were 428 students who preregistered for the HazMat Symposium, which was a 31% increase in attendance from last year. The training was very good. Mr. LetoBarone stated that students attending the HazMat Symposium discussed an emergency communication system via
AT&T called FirstNet that is solely for emergency responders, which he described. A presentation will be made at the next Training Task Force. Discussion followed.

- Exercise

Chuck Carter stated that the Okeechobee Full Scale Exercise is still underway. He could use more evaluators if anyone wants to participate. Mr. Carter described the exercise scenario. The exercise is planned for July 18, 2018.

- SERC & Membership

Chairman Linkins stated that he attended the SERC meeting and reported that members of the SERC discussed Hazardous Analysis (HA) and EPlan. They have gone through the list and removed facilities that don’t belong. He explained the Regional Planning Councils are funded based on the number of facilities they inspect, so this has caused some issues. They discussed scrap and waste drones being an issue at some facilities. Also discussed was facilities with liquified natural gas and their regulation. Facilities under the RNP program were discussed. Chairman Linkins also discussed the Florida Pipeline Emergency Response Initiative in Perry Florida. Lastly, the Federal representatives had positive comments regarding the Florida Emergency Management relationships between the SERC, the LEPC and the Training Task Force. Most states don’t have this level of organizations. Discussion followed.

**AGENDA ITEM #5** Old Business

- HazMat Symposium – discuss plan for next year’s attendees

Chuck Carter asked members to let him know who wants to attend so he can add it to the budget.

- Training Events for HMEP 2018 ($58,247 funds)

Chuck Carter discussed the three training events planned, which included the Polk County Live Fire training and the HazMat IQ training.

- Extension for HMEP/LEPC Contracts

Chuck Carter stated that he has submitted extensions for the HMEP and LEPC contracts.

- Hazardous Materials Plan

Chuck Carter announced that the Hazardous Materials Plan has been submitted to the state and is waiting for approval.

**AGENDA ITEM #6** New Business
• Follow-up on the HazMat training trailer

Chuck Carter stated that he will follow-up up on the HazMat training trailer.

• Update on the SQG program and 2018 results

Chuck Carter announced that all required sites have been inspected and requirements have been met for the three counties he manages. He added there he had deleted over 200 sites in Okeechobee and Hardee County on the list that were vacant or empty or did not otherwise meet the criteria. Discussion followed.

• Funding sequence for FY 2019

Chuck Carter explained that LEPC funds are not being spent as early in the year as they should be, resulting in pushing some item into the next year, and the funds are not getting spent. Therefore, meetings need to be conducted prior to the beginning of the year so as to be ready to expense the total amount of funds in the year they are designated for. This will allow the Council to invoice the state for reimbursement rather than waiting until the end of the year and the stated is overwhelmed with invoices causing delayed payments.

• Florida Emergency Preparedness Association (FEPA)

Chuck Carter announced that any Florida Emergency Preparedness Manager (FEPM) certification applications need to be submitted by November 1. There is now a Florida Profession Emergency Manager (Health) certification. This certification is recognized nationally.

AGENDA ITEM #7 Comments from Members

Mary Hartney, Florida Fertilizer and Agrichemicals, announced that the Florida Fertilizer and Agrichemicals State Association is conducting its meeting on June 27 and 28 in Palm Beach, and one of the guest speakers is Craig Fugate. The theme is “Surviving the Storm”.

Rick Barrett, Florida Gas Transmission Co., further discussed the Florida Pipeline Emergency Response Initiative (PERI) Florida. The initiative is to get the pipeline operators and the emergency responders interfacing more. More information can be obtained by pasting the following into your browser search box:


Chuck Carter distributed a flyer regarding proper disposal of old medications.
Burt McKee stated that as a retired firefighter, he understands the need for proper decontamination and its importance. He discussed the fact that firefighters are bringing home trace amount of hazardous materials to their homes and families.

AGENDA ITEM #8  Comments from the Public

There were no comments made.

AGENDA ITEM #9  Next Meeting Date: August 23, 2018

Location: Hardee County Health Dept.
115 K.D. Revell Road
Wauchula, FL 33873

Time: 9:30 a.m.

AGENDA ITEM #10  There being no further business, the meeting adjourned.

Mike Linkins, LEPC Chairman

Date: 6-20-18
## ATTACHMENT A

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<td>Mike Linkins</td>
<td>Latosha Reiss</td>
<td>Tom Moran</td>
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<td>Todd Tanner</td>
<td>Mitch Smeykal</td>
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<td>Billy Abernathy</td>
<td>Diane Hilliard</td>
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<td>Bill Devore</td>
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