



Central Florida Regional Planning Council

Meeting Minutes

Wednesday, October 8, 2025 | 9:30 a.m.

How to Attend:

In Person: Okeechobee County Historic Courthouse
"Judge William L. Hendry Courtroom" – County Commission Chambers
304 NW 2nd Street, Okeechobee, FL 34972

Call To Order – Chair Nathaniel J. Birdsong, Jr.

- Invocation
- Pledge of Allegiance
- Roll Call
- Announcements

1) Opportunity for Public Comments

2) Council Administration

- A) Approval of Minutes
- B) August 2025 Financial Report

Actions Requested:	Approval by Council
Exhibits:	#2A: August 6, 2025 Council Meeting Minutes - pg. 5 #2B: August 2025 Financial Report - pg. 9

3) Okeechobee County Activities Report

Deborah Manzo, Okeechobee County Administrator, has been invited to update the Council on current activities in Okeechobee County.

Actions Requested:	Information Only
Exhibits:	None

4) South Florida Water Management District

Drew Bartlett, Executive Director of the South Florida Water Management District, will provide an update on current SFWMD projects.

Actions Requested:	Information Only
Exhibits:	None

5) Florida Department of Environmental Protection (FDEP) Resilience Project Grant

The CFRPC has been awarded a grant from FDEP to develop a Regional Resiliency Toolkit.

Actions Requested:	Authorize the Executive Director to execute agreement and administer FDEP Grant
Exhibit:	Grant Work Plan - pg. 11

6) Hazards Materials Emergency Preparedness (HMEP) Grant Agreement for FY 2025-26

This is a recurring contract funded by the U.S. Department of Transportation and passed to the Council through the Florida Division of Emergency Management for Hazardous Materials Emergency Preparedness (HMEP) services. The Grant begins October 1, 2025.

Actions Requested:	Authorize Executive Director to Sign and Administer the Grant Agreement
Exhibits:	None

7) Public Transportation Grant Agreement (PTGA) with the Florida Department of Transportation for FTA 5339 Capital Project

Approve Resolutions 2025-10A authorizing the Executive Director to sign PTGAs to: continue funding for transportation disadvantaged programs in DeSoto, Hardee, Highlands, and Okeechobee Counties and Mobility Management in DeSoto, Glades, Hardee, Hendry, Highlands, and Okeechobee Counties.

Actions Requested:	Adopt Resolution 2025-10A
Exhibits:	#7: Resolutions 2025-10A for the acceptance of FTA 5339 Rural Capital Grant for FY26 - pg, 15

8) Federal Transit Administration (FTA) Grant Applications

Each year the Council submits requests to the Florida Department of Transportation for FTA funding. The annual grant applications for operating and capital support the Transportation Disadvantaged Program, rural transit services and mobility management programs in DeSoto, Hardee, Highlands, and Okeechobee counties.

Actions Requested:	Adopt Resolution 2025-10B
Exhibits:	#8: Resolution 2025-10B for the application of FTA 5310, 5311, and 5339 Grant Programs - pg. 17

9) Heartland Regional Safety Action Plan Update and Demonstration Grant

The Bipartisan Infrastructure Law (BIL) established the Safe Streets and Roads for All (SS4A) discretionary program with \$5 billion in appropriated funds over 5 years, 2022-2026. The SS4A program funds regional, local, and Tribal initiatives through grants to prevent roadway deaths and serious injuries. The CFRPC has been awarded additional funding from the Federal Highway Administration to conduct demonstration activities that inform the safety action plan.

Action Requested:	Authorize the Executive Director to execute agreement and administer grant agreement with the Federal Highway Administration.
Exhibits:	None

10) Appoint Committee to Nominate Council Officers for 2026

The Council Chair will appoint a committee to nominate officers of the Council for 2025. The election will take place at the December 10, 2025, Council Meeting.

Actions Requested:	Chair to Appoint Nominating Committee
Exhibits:	None

11) 2026 Holiday Schedule

The 2026 Holiday Schedule will be presented for Council approval.

Actions Requested:	Approval of 2026 Holiday Schedule
Exhibits:	#12: Proposed 2026 Holiday Schedule - pg. 21

12) Executive Director's Annual Performance Evaluation

The Council is responsible for conducting an annual evaluation of the Executive Director's performance over the past year. The link to the Evaluation has been sent to each Council Member via email. A summary of the evaluation results will be presented.

Actions Requested:	Approve Evaluation
Exhibits:	None

13) Okeechobee County Economic Development Council Activities Report

Kaylee King, President of the Okeechobee County Economic Development Corporation, will provide an update on economic development in Okeechobee County.

14) Executive Director's Report

The Executive Director will report on Florida Regional Councils Association (FRCA) activities, and Council programs including the FRCA Policy Board meeting held in August in Pinellas Park.

Actions Requested:	Information Only
Exhibits:	#14: FRCA Monthly Activities Report - pg. 23

15) Next Meeting and Other Business

A) Next Meeting: December 10, 2025 at 9:30 AM
Polk County History Center
100 East Main Street
Bartow, FL 33830

B) Other Business

If any person decides to appeal any decision made by the Board with respect to any matter considered at this meeting or hearing, he/she will need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence from which the appeal is to be issued.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability, income, or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services (free of charge) should contact the CFRPC Title VI/Nondiscrimination Coordinator, Indihra Chambers, 863-534-7130, or via Florida Relay Service 711, or by email: ichambers@cfrpc.org.

La participación pública es solicitada sin distinción de raza, color, origen nacional, sexo, edad, discapacidad, religión o situación familiar. Las personas que requieren alojamiento bajo el Americans with Disabilities Act (ADA) o la traducción de idiomas, de forma gratuita deben ponerse en contacto Indihra Chambers, CFRPC Título VI de Enlace, 863-534-7130 (voz), oa través de la Florida Relay Servicio 711, o por correo electrónico ichambers@cfrpc.org al menos tres días antes del evento.

CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

555 EAST CHURCH STREET, BARTOW, FL 33830-3931; P.O. BOX 2089 BARTOW, FL 33831-2089

(863) 534-7130 • FAX (863) 534-7138 • TOLL FREE (800) 297-8041 • WEBSITE WWW.CFRPC.ORG

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Central Florida Regional Planning Council

Meeting Minutes

Wednesday, August 6, 2025 | 9:30 a.m.

Hardee County Agri Civic Center 515 Civic Center Drive Wauchula, FL 33873-9460

Call to Order

Council Chair, Nathaniel J. Birdsong called the meeting to order at 9:30 a.m. Council Attorney Norman White led the invocation followed by the Pledge of Allegiance. New Member, Anne Miller, was sworn into office.

Roll was called and the following Council Members were in attendance:

Chair, Mayor Nathaniel Birdsong, City of Winter Haven
Vice Chair, Commissioner Don Elwell, Highlands County
Keith Keene, City of Arcadia
Commissioner Michael Sumner, Okeechobee County
Commissioner Kenny Miller, Hardee County
Commissioner Judy Wertz-Strickland, City of Arcadia
Robert "Jeff" Kincart, Gubernatorial Appointee
Councilman Noel Chandler, City of Okeechobee
Commissioner Stephanie Madden, City of Lakeland
Council Member Harrison Havery, City of Sebring
Commissioner Anne Miller, City of Wauchula
Kelly Boatwright Florida Department of Environmental Protection Ex-Officio Member
Benjamin Dunn, Polk County Ex-Officio Member
Doug Baber, Hardee County Ex-Officio Member

A quorum of members was present.

Announcements

Jennifer Codo-Salisbury, Executive Director, welcomed attendees and thanked Hardee County for hosting the meeting and for the use of their Civic Center. There is also an optional tour of Mach Connections manufacturing facility at the Hardee County Business Park (2515 Commerce Court, Bowling Green, FL 33873) immediately following the meeting for anyone that wants to attend.

1) Opportunity for Public Comments

No public comments were offered.

2) Council Administration

Approval of Minutes

A motion to approve June 11, 2025 Meeting Minutes was made by: Noel Chandler

- The motion was seconded by: Michael Sumner
- The motion was approved by unanimous vote.

June 2025 Financial Report

A motion to approve June 2025 Financial Report was made by: Keith Kenne

- The motion was seconded by: Noel Chandler
- The motion was approved by unanimous vote.

3) Finance Committee Recommendations

The Finance Committee met on July 28, 2025, to review the annual budget items and is recommending approval of the following.

Approval by Council

Budget Amendment #2 for FY 2024-2025

A motion was made by: Noel Chandler

- The motion was seconded by: Michael Sumner
- The motion was approved by unanimous vote.

Member Assessments for FY 2025-26

A motion was made by: Noel Chandler

- The motion was seconded by: Michael Sumner
- The motion was approved by unanimous vote.

Proposed FY 2025-26 Annual Budget

A motion was made by: Keith Keene

- The motion was seconded by: Don Elwell
- The motion was approved by unanimous vote.

FY 2024-25 Audit Engagement Letter

A motion was made by: Noel Chandler

- The motion was seconded by: Michael Sumner
- The motion was approved by unanimous vote.

FY 2025-26 Organizational Chart

A motion was made by: Noel Chandler

- The motion was seconded by: Michael Sumner
- The motion was approved by unanimous vote.

4) Hardee County Activities Report

Hardee County Manager Terry Atchley provided an overview of the County's ongoing efforts to enhance infrastructure, public safety, and community services. He highlighted the County's focus on resiliency and recovery following Hurricane Ian, including major investments in emergency response, communications, and long-term planning. Many of these projects have been made possible through strategic partnerships and significant support from state and federal grant funding. The County is also advancing initiatives in transportation, parks, utilities, and facility upgrades — all aimed at supporting growth and improving quality of life for residents. While celebrating key accomplishments, Mr. Atchley noted that several critical needs remain a priority as the County continues to plan for the future.

5) The Development Group Activities Report

Denise Grimsley, Chief Executive Officer of The Development Group, shared an update on economic development efforts in Hardee County, focusing on the ongoing growth and diversification of the local economy. She highlighted the positive contributions of local businesses and their role in job creation, as well as initiatives aimed at supporting entrepreneurship and revitalizing key areas within the community. Grimsley also emphasized the importance of regional partnerships in expanding economic opportunities,

noting collaborations and outreach efforts that are positioning Hardee County for long-term growth. Additionally, she provided information on an upcoming alumni event designed to strengthen community connections, how local leaders can work together to drive change and showcase local progress.

6) Interagency Agreement with the Southwest Florida Regional Planning Council (SWFRPC)

Jennifer Codo-Salisbury provided an update on the status of the Southwest Florida Regional Planning Council (SWFRPC), including a proposed Interagency Agreement with the Central Florida Regional Planning Council (CFRPC). The collaboration also seeks to engage counties, cities, and stakeholders across Southwest Florida in developing a long-term, consensus-based approach to the future of regional planning in the area.

Interagency Agreement with SWFRPC

A motion was made by: Don Elwell

- The motion was seconded by: Keith Keene
- The motion was approved by unanimous vote

7) Heartland Regional Transportation Planning Organization (HRTPO) Activities

Marybeth Soderstrom, Transportation Director, provided an overview of recent activities within the six-county Heartland Regional Transportation Planning Organization (HRTPO) and broader transportation efforts. All submitted projects for this year have been funded by the Florida Department of Transportation (FDOT). This achievement reflects strong regional coordination and effective project prioritization. Additionally, the acquisition of two new vehicles marks continued progress in enhancing transportation services across the region.

8) Contract for Technology Services

The Council utilizes an information technology (IT) company to support its computer systems and network infrastructure. Staff is requesting approval to authorize the Executive Director to negotiate, execute, and administer a new IT Services Agreement. This will follow the review and ranking of proposals by the selection committee, based on service requirements, vendor experience, and alignment with the Council's budgeted funds for IT services.

Authorize Executive Director to Sign and Administer IT Services Agreement

A motion was made by: Michael Sumner

- The motion was seconded by: Keith Keene
- The motion was approved by unanimous vote

9) Emergency Management Activities Update, Vulnerability Assessment Updates

Curtis Knowles, Emergency Management & Community Projects Director, presented an overview of CFRPC - facilitated emergency management projects, including updates on vulnerability assessments and rainfall modeling. His report highlighted the Central Florida Future rainfall modeling. Curtis reviewed the flood modeling process using the INUNDATE! tool, focusing on rainfall methodology and extreme rainfall scenarios for a 100-year, 24-hour rain event projected for both the near term (2040) and far term (2070).

10) Executive Director's Report

Jennifer Codo-Salisbury, Executive Director, reported on Florida Regional Councils Association (FRCA) activities, and Council programs. Jennifer noted the FRCA Policy Board meeting will be held in Pinellas Park on August 22, 2025. CFRPC FRCA Policy Board Members include Mayor Birdsong and Council Member Keene.

11) Updates and Announcements from Local Governments and Agencies

There were no updates.

12) Next Meeting and Other Business

A) Next Meeting: Wednesday, October 8, 2025, at 9:30 AM
Okeechobee County Historic Courthouse
“Judge William L. Hendry Courtroom” – County Commission Chambers
515 Civic Center Drive Wauchula, FL
304 NW 2nd Street, Okeechobee, FL 34972

B) Other Business

No other business. Attendees were invited to attend an Optional Tour of Mach
Connections

There being no further business, the meeting was adjourned.

Respectfully submitted,

Nathaniel J. Birdsong, Jr., Chair

CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
STATEMENT OF ACTIVITIES FY 2024-2025
For the Month Ended August 31, 2025

Exhibit #2B

UNAUDITED

August = 92%

	ACCRUAL	ACTUAL	Approved Budget	ACCRUAL
	August 2025	August 2025	Budget	% of Budget
ORDINARY INCOME/EXPENSE INCOME				
1 Member Assessments	370,818	373,181	370,818	100%
2 Local Revenue	1,130,147	1,353,429	2,085,520	54%
3 State Revenue	435,620	484,180	455,808	96%
4 Federal Revenue	2,674,489	2,712,020	3,419,966	78%
5 TOTAL INCOME	4,611,074	4,922,810	6,332,112	73%
6 EXPENSE				
7 Salaries & Fringe Benefits	2,276,806	2,310,168	2,735,644	83%
8 Consultants	375,378	456,229	1,056,000	36%
9 Transportation for the Disadvantaged Trips	1,250,059	1,478,109	1,611,000	78%
11 Accounting/Payroll Services	2,282	2,282	3,000	76%
12 Advertising	6,921	6,334	12,000	58%
13 Audit	36,225	36,225	35,000	104%
14 Auto Expense	11,306	11,722	15,000	75%
15 Building Security	825	825	1,600	52%
16 Dues & Fees	36,825	36,829	55,000	67%
17 Equipment Expense	21,429	6,835	8,400	255%
18 Insurance	39,545	33,919	40,000	99%
19 Janitorial/Maintenance	12,599	12,974	15,500	81%
20 Legal Fees	34,363	34,363	38,625	89%
21 Meeting Expense	2,827	3,584	25,000	11%
22 Miscellaneous	318	318	1,000	32%
23 Office Supplies	8,648	8,331	15,000	58%
24 Postage & Delivery	2,841	2,841	5,000	57%
25 Printing	4,863	5,159	10,000	49%
26 Repair & Maintenance	10,669	10,835	20,000	53%
27 Technology Supplies	34,339	34,775	65,000	53%
28 Telephone	24,674	25,033	20,000	123%
29 Travel & Registration Fees	50,268	51,954	75,000	67%
30 Utilities	5,539	6,209	15,000	37%
31 Capital Outlay - Office & Technology	16,712	10,025	50,000	33%
34 Capital Outlay - Vehicle	-	-	-	0%
34 Capital Outlay - TD Vehicle	334,353	334,353	334,343	100%
35 Capital Outlay - Building	-	-	70,000	0%
36 TOTAL EXPENSE	\$ 4,600,614	\$ 4,920,231	\$ 6,332,112	73%
37				
38 INCOME OVER (UNDER) EXPENSE	\$ 10,460	\$ 2,579	\$ -	

CASH ON HAND 08/31/2025

Checking Account + Petty Cash	\$ 320,169
Cash Held in Reserve:	
Money Market Account	\$ 276,782
Local Govt Investment Pool	\$ 11,033
Total Cash	\$ 607,984

CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
STATEMENT OF NET ASSETS
August 31, 2025

<u>UNAUDITED</u>	<u>ACCRUAL</u>
ASSETS	
1 Cash	\$ 320,169
2 Petty Cash	15
3 Accounts Receivable	454,457
4 Unbilled Costs	961,036
5 Prepaid Expenses	37,269
6 Fixed Assets	877,857
7 Funds Held in Reserve	287,815
8	
9 TOTAL ASSETS	<u><u>\$ 2,938,616</u></u>
10	
11 LIABILITIES & EQUITY	
12	
13 Liabilities	
14 Accounts Payable	\$ 581,827
15 Compensated Absences Liability	175,115
16 Deferred Revenue	10,562
17 Total Liabilities	<u>767,504</u>
18	
19 Fund Balance	2,171,112
20	
21 TOTAL LIABILITIES & EQUITY	<u><u>\$ 2,938,616</u></u>

Agenda Item #5
Florida Department of Environmental Protection (FDEP)
Resilience Project Grant

Actions Requested:	Authorize the Executive Director to execute agreement and administer FDEP Grant
Exhibits:	None

Background: The CFRPC has been awarded a grant from FDEP to develop a Regional Resiliency Toolkit.

The total grant amount is \$92,587.00.

Task 4 (Regional Resiliency Toolkit) Description:

The CFRPC will develop a Regional Resiliency Toolkit for Polk, Highlands, Hardee, DeSoto, and Okeechobee counties. The toolkit will provide user-ready, customizable planning and policy resources to help local governments prepare for inland flooding, extreme rainfall, and other inland hazards, as consistent with Section 380.093, Florida Statutes, and Rule 62S-7, Florida Administrative Code. The Grantee will also engage stakeholders to provide input on the toolkit. The toolkit will provide actionable tools to strengthen regional coordination, integrate resilience into local policy, and increase grant readiness. The Grantee will also host a minimum of six (6) meetings with stakeholders and the counties included in the toolkit to gather input and feedback. One meeting with each County and Stakeholders at the beginning of this Task and one meeting at the end of the Task to present the Toolkit.

**Florida Department of Environmental Protection (FDEP)
Resilience Project Grant**

Grant Scope of Work

PROJECT DESCRIPTION:

The Central Florida Regional Planning Council (Grantee) will conduct the Central Florida Regional Planning Council Resilience Project (Project). Task 1 of the Project will include the identification and verification of regionally significant assets included in the Comprehensive Statewide Flood Vulnerability and Sea Level Rise Data Set. Tasks 2-3 of the Project will include stakeholder engagement meetings and the development of best practices for regional coordination and planning. Task 4 includes the development of a Regional Resiliency Toolkit for Polk, Highlands, Hardee, DeSoto, and Okeechobee counties. The toolkit will provide user-ready, customizable planning and policy resources to help local governments prepare for inland flooding, extreme rainfall, and other inland hazards. Task 1 was completed during fiscal year 2023-2024. Tasks 2-3 were completed during fiscal year 2024-2025. Task 4 will be completed during fiscal year 2025-2026.

TASKS AND DELIVERABLES:

Task 4: Regional Resiliency Toolkit

Description: The Grantee will develop a Regional Resiliency Toolkit for Polk, Highlands, Hardee, DeSoto, and Okeechobee counties. The toolkit will provide user-ready, customizable planning and policy resources to help local governments prepare for inland flooding, extreme rainfall, and other inland hazards, as consistent with Section 380.093, Florida Statutes, and Rule 62S-7, Florida Administrative Code. The Grantee will also engage stakeholders to provide input on the toolkit. The toolkit will provide actionable tools to strengthen regional coordination, integrate resilience into local policy, and increase grant readiness. The Grantee will also host a minimum of six (6) meetings with stakeholders and the counties included in the toolkit to gather input and feedback. One meeting with each County and Stakeholders at the beginning of this Task and one meeting at the end of the Task to present the Toolkit.

Deliverables: The Grantee will provide the following:

- **4.1:** A copy of the final Regional Resiliency Toolkit;
- **4.2:** A summary report of the methodologies used, stakeholder feedback provided, and recommended areas for future improvements; and
- **4.3:** For each meeting: the agenda (including location, date, and time); a copy of the presentation, if applicable, and all materials created for the meeting; and a summary report or meeting minutes that includes the meeting purpose, stakeholder input, and outcomes.

Agenda Item #6
Hazards Materials Emergency Preparedness (HMEP) Grant Agreement
for FY 2025-26

Actions Requested:	Authorize Executive Director to Sign and Administer the Grant Agreement
Exhibits:	None

Background: Hazards Materials Emergency Preparedness (HMEP) Grant Agreement for FY 2025-26

The Hazardous Materials Transportation Uniform Safety Act established the Hazardous Materials Emergency Preparedness (HMEP) Grant Program. The purpose of the HMEP Grant Program is to increase State, territorial, tribal and local effectiveness in safely and efficiently handling hazardous materials accidents and incidents and encourage a comprehensive approach to emergency training and planning by incorporating the challenges of responses to transportation situations. These fees fund training and planning grants, monitoring and technical assistance, curriculum development, and staffing costs.

At the local level, the ten (10) Regional Planning Councils (RPCs) including CFRPC each oversee a Local Emergency Planning Committee (LEPC) that: (1) creates or updates regional hazardous materials emergency response plans; (2) has the option to perform an annual planning project or hazardous materials related exercise designed to enhance emergency response to a transportation related hazardous materials incident; (3) provides hazardous materials emergency response training to public sector employees; (4) Performs travel in conjunction with quarterly State Emergency Response Commission (SERC), Local Emergency Planning Committee (LEPC), and Training Task Force (TTF) Meetings.

This Agreement provides funding for CFRPC and its LEPC can maintain the capability necessary to effectively respond to hazardous material transportation related emergencies.

This is a recurring contract to the Council through the Florida Division of Emergency Management for Hazardous Materials Emergency Preparedness (HMEP) services. The grant agreement work begins October 1, 2025 and ends September 30, 2026.

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Agenda Item #7

Opportunity for Public Hearing for Federal Transportation Administration (FTA) Grants

Action Requested:	Adopt Resolution 2025-10A
Exhibits:	#7: Resolution 2025-10A for the acceptance of FTA 5339 Rural Capital Grant for FY26

Background: Approve Resolution 2025-10A authorizing the Executive Director to sign PTGA to continue funding for FTA Capital Grant 5339 for the transportation disadvantaged programs in DeSoto, Hardee, Highlands, and Okeechobee counties.

RESOLUTION 2025-10A

Authorizes Executive Director, to enter into, modify, extend, or terminate a Public Transportation Grant Agreement (PTGA) with the Florida Department of Transportation (FDOT), unless specifically rescinded for Federal 5339 Funds awarded to the CFRPC for public transportation through the coordinated system coordinated system in Desoto, Hardee, Highlands, and Okeechobee Counties and associated administrative support with FDOT for transit projects.



RESOLUTION 2025-10A

A RESOLUTION OF THE CENTRAL FLORIDA REGIONAL PLANNING COUNCIL (CFRPC) PROVIDING AUTHORIZATION TO SIGN THE PUBLIC TRANSPORTATION GRANT AGREEMENT FOR FEDERAL 5339 FUNDS AWARDED TO THE CFRPC FOR TRANSPORTATION FOR PUBLIC TRANSPORTATION THROUGH THE COORDINATED SYSTEM IN DESOTO, HARDEE, HIGHLANDS, AND OKEECHOBEE COUNTIES AND ASSOCIATED ADMINISTRATIVE SUPPORT DOCUMENTS WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION FOR TRANSIT PROJECTS.

WHEREAS, the Central Florida Regional Planning Council has the authority to enter into a Public Transportation Grant Agreement (PTGA) with the Florida Department of Transportation to undertake a project as authorized by Chapter 341, Florida Statutes and/or by the Florida Transit Administration Act of 1964, as amended;

NOW, THEREFORE, BE IT RESOLVED BY THE Central Florida Regional Planning Council, Florida:

1. The PTGA for the Item-Segment-Phase-Sequence (Financial Management Number) 457346-1-94-25 is approved.
2. That Jennifer Codo-Salisbury, Executive Director, is authorized to enter into, modify, extend, or terminate the PTGA with the Florida Department of Transportation, unless specifically rescinded.

DULY PASSED AND ADOPTED THIS 8th DAY OF OCTOBER, 2025.

CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

Nathaniel J. Birdsong, Jr., Chair

ATTEST:

COUNCIL ATTORNEY:

Agenda Item #8 Federal Transit Administration (FTA) Grant Applications

Actions Requested:	Adopt Resolution 2025-10B
Exhibits:	#8: Resolution 2025-10B for the application of FTA 5310, 5311, and 5339 Grant Programs

Background:

Each year the Council submits requests to the Florida Department of Transportation for FTA funding. The annual grant applications for operating and capital support the Transportation Disadvantaged Program, rural transit services and mobility management programs in DeSoto, Hardee, Highlands, and Okeechobee counties.

Available Grant Programs:

- Enhanced Mobility of Seniors and Individuals with Disabilities (FTA Section 5310)
- Formula Grants for Rural Areas (FTA Section 5311)
- Bus and Bus Facilities (FTA Section 5339)

RESOLUTION 2025-10B

Authorizes Jennifer Codo-Salisbury, Executive Director, to sign the application, accept a grant award, purchase vehicles/equipment and/or expend grant funds pursuant to a grant award, unless specifically rescinded.



RESOLUTION 2025-10B

A RESOLUTION OF THE CENTRAL FLORIDA REGIONAL PLANNING COUNCIL AUTHORIZING THE SIGNING AND SUBMISSION OF A GRANT APPLICATIONS AND SUPPORTING DOCUMENTS AND ASSURANCES TO THE FLORIDA DEPARTMENT OF TRANSPORTATION, THE ACCEPTANCE OF A GRANT AWARD FROM THE FLORIDA DEPARTMENT OF TRANSPORTATION, AND THE PURCHASE OF VEHICLES AND/OR EQUIPMENT AND/OR EXPENDITURE OF GRANT FUNDS PURSUANT TO A GRANT AWARD.

WHEREAS, the Central Florida Regional Planning Council has the authority to apply for, accept grants, and make purchases and/or expend funds pursuant to grant awards made by the Florida Department of Transportation as authorized by Chapter 341, Florida Statutes and/or by the Federal Transit Administration Act of 1964, as amended;

NOW, THEREFORE, BE IT RESOLVED BY THE Central Florida Regional Planning Council, Florida:

1. This resolution applies to the Federal Programs under U.S.C. Section 5310, 5311, and 5339.
2. The submission of a grant application, supporting documents, and assurances to the Florida Department of Transportation is approved.
3. Jennifer Codo-Salisbury, Executive Director, is authorized to sign the application, accept a grant award, purchase vehicles/equipment, and/or expend grant funds pursuant to a grant award unless specifically rescinded.

DULY PASSED AND ADOPTED THIS 8th DAY OF OCTOBER 2025.

CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

Nathaniel J. Birdsong, Jr., Chair

ATTEST:

COUNCIL ATTORNEY:

Agenda Item #9

Heartland Regional Safety Action Plan Update and Demonstration Grant

Actions Requested:	Authorize Executive Director to Sign and Administer the Grant Agreement
Exhibits:	None

Background: Heartland Regional Safety Action Plan Update and Demonstration Grant

The Bipartisan Infrastructure Law (BIL) established the Safe Streets and Roads for All (SS4A) discretionary program with \$5 billion in appropriated funds over 5 years, 2022-2026. The SS4A program funds regional, local, and Tribal initiatives through grants to prevent roadway deaths and serious injuries.

This award will be used by the Central Florida Regional Planning Council to conduct a data-driven analysis and testing of temporary countermeasures focusing on primarily unsignalized four to six lane rural and suburban intersections/median openings where a significant number of serious injuries and fatalities have occurred. This plan will supplement the work underway as part of the Heartland Safety Action Plan, which was completed in June 2025.

The activities will be developed in partnership with DeSoto, Glades, Hardee, Hendry, Highlands, and Okeechobee counties of Florida and the municipalities within those counties. Since 2018, the HRTPO has supported a target of zero for fatalities and serious injuries on the region roadways for all road users and the development of the HRSAP will provide a comprehensive strategy and project identification, shaped by data, the best available evidence, and noteworthy practices, as well as stakeholder input and equity considerations, that will address the safety problems in the region.

Based on the results of the study, it is anticipated that several temporary countermeasures will be employed. Without a completed analysis, it is difficult to determine exactly what they will be, but due to the focus of the study, countermeasures such as delineators, speed feedback signs, and temporary lighting may be recommended. The study will measure conditions both before and after countermeasure employment.

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Central Florida Regional Planning Council

Staff Holiday Schedule

Calendar Year 2026

New Year's Day (observed)	Thursday	January 1, 2026
Martin Luther King Jr., Day	Monday	January 19, 2026
Memorial Day	Monday	May 25, 2026
Independence Day (observed)	Friday	July 3, 2026
Labor Day	Monday	September 7, 2026
Veteran's Day (observed)	Wednesday	November 11, 2026
Thanksgiving Holidays	Thursday Friday	November 26, 2026 November 27, 2026
Christmas Holidays	Thursday Friday	December 24, 2026 December 25, 2026

Staff are allowed one **Floating Holiday** each year.

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MONTHLY ACTIVITY REPORT: August 2025

ASSOCIATION MANAGEMENT

- Prepared agenda, coordinated and hosted FRCAs Policy Board Nominating Committee Meeting
- Finalized FRCAs FY25-26 Budget and reports for August Executive Directors Advisory Committee meeting and FRCAs Summer Policy Board and Annual Meeting
- Prepared agenda and coordinated the August Executive Directors Advisory Committee Meeting and Executive Committee Meeting at the Tampa Bay RPC
- Prepared agenda and coordinated FRCAs Summer Policy Board and Annual Meeting at the Tampa Bay RPC
- Monthly meeting with FRCA's Bookkeeper and EDAC Treasurer
- Worked on FRCAs website and communications plan

RESOURCE DEVELOPMENT/CAPACITY BUILDING and OUTREACH

- Attended **Florida League of Cities Annual Conference** and managed FRCA's booth in the exhibit hall.
- Meeting with RPC Communications Workgroup
- Followed up with contacts made at Florida Association of Counties and Florida League of Cities Annual Conferences

